

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

May 13, 2013

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 13, 2013, at 2:00 p.m. Commissioners Herb Welch, Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

1. Road Standards Variance Request 2013-0307 – Applicant Robert Schuetz of Seaview Ventures Inc. for reduction in the minimum private road standards for Private Roadway Section C: There was a public hearing on May 13, 2013 to consider a request for a Roads Standards Variance. Robert Schuetz of Seaview Ventures Inc has requested a variance for a reduction in the required minimum private road standards, which is a requirement of his preliminary approved short subdivision (Case 2006-0647). The request is for the following: Private Roadway Section C. The applicant is requesting a reduction in the minimum requirements for D Street and Beach Lane from roadway section C which includes reduction in the required 60-ft easement width to the existing 40-foot (D Street) and 30-foot easement (Beach Lane); reduce the required 28-ft built road requirement to 20-ft width inclusive; and remove the requirement for any private turn-around beyond that which already exists in the current roadway system. Notice of this hearing was published in *The Montesano Vidette* May 2, 2013 and mailed to surrounding property owners.

Commissioner Welch asked for a staff report. Russ Esses, County Engineer, reported the variance request deviates in easement width, roadway section and cul-de-sac requirements from the adopted Minimum Road Standards. As a result of his review, he stated the variance, if granted, is not in the public interest and the requirements for safety, function and fire protection are not fully met. The Engineering Department recommends the variance request be denied.

Robert Scheutz, applicant for variance request 2013-0307, introduced Engineer Bill Turner to explain the project. He presented a letter from the Fire Chief in support of the project, which was read into the record by Clerk of the Board Donna McCallum. Mr. Turner explained the proposed plan would be sufficient to support utilities, address drainage issues and allow for a hammerhead turn-around for vehicles.

The following individuals submitted comment letters for the record:

Robert and Melissa Clausen
Gary and Henryetta Castellano
Clayton Schule-Ocean Crest Improvement Club
David and Melinda McMahan
Tobie and Greg Wolf
Lawrence Lundberg

In addition to the written comments submitted, the following individual appeared and gave comment:

Lawrence Lundberg, Seattle, stated he represents his son's interest on property owned in the area. He spoke in opposition of the variance.

Chairman Herb Welch recessed the hearing for Road Standards Variance Request No. 2013-0307 to be continued at 2:00 p.m. on May 20, 2013 or as soon thereafter as can be heard. Commissioners expressed interest in visiting the site prior to making a decision.

PUBLIC COMMENT

Commissioner Welch called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Stan Blunt made comments related to qualifications for employment for non residents.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

May 6, 2013 Regular Meeting and Morning Meeting

Management Services:

Set Hearing Date – *June 3, 2013* – Emergency Budget, Assessor \$32,432

Set Hearing Date – *June 3, 2013* – Emergency Budget, Juvenile Court \$35,883

Public Services:

Set Hearing date - *June 24, 2013* – 2014-2019 Six Year Transportation Improvement Program

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

PRESENTATION:

1. Donna Hallock, Dispute Resolution Center:

Donna Hallock, Executive Director, and Debbie Elmore, Program Director made a presentation on behalf of the Dispute Resolution Center. In addition to renewing the annual contract for District Court mediation services, they are requesting support for a parent/teen mediation program. This is a model program aimed to assist children from ages twelve through 18.

Families attending mediation become equipped to understand each other and solve problems on their own. The program will be used in schools to help prevent undesirable behavior. The Dispute Resolution Center is a non-profit organization and utilizes trained volunteers. To continue the model parent/teen mediation program, they are requesting financial assistance.

PROCLAMATION:

1. **Proclaiming May 13-19 Washington State University Master Gardener Volunteer Week:**

A motion was made, seconded and passed to proclaim the week of May 13-19, 2013 Master Gardener Week. Donna McCallum read the proclamation. Don Tapio, WSU Extension, expressed appreciation of Commissioners' support of the Master Gardener program. He explained benefits of food gardening and provided statistics. Sharon Coolidge Bales, President of the Master Gardeners Foundation, discussed upcoming events, shows and garden tour.

COMMISSIONERS:

None

DEPARTMENTS

Fair, Events and Tourism:

1. **Request Approval, Authorize the Fair, Events and Tourism Manager to sign an agreement with Sound Engineering Audio in the amount of \$25,024 - Sound, Lights and Stage for the 2013 fair:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign an agreement with Sound Engineering Audio in the amount of \$25,024 – Sound, Lights and Stage for the 2013 Fair.

Management Services:

1. **Request Approval, Resolution 2013-041 – Amending Res 2009-12, 2008-148 and 2003-52 changing Fair Fund #103 Custodians:** A motion was made, seconded and passed to approve **Resolution 2013-041** amending Res 2009-12, 2008-148 and 2003-52 changing Fair Fund #103 Custodians.

2. **Request Approval, Resolution 2013-042 – Affirmatively promote Fair Housing to comply with state and federal regulations:** A motion was made, seconded and passed to approve **Resolution 2013-042** to affirmatively promote Fair Housing to comply with state and federal regulations.

Public Health and Social Services:

1. **Request Approval, Amendment No. 1 to the 2012-2013 contract with Behavioral Health Resources – language corrections to identify fund sources for the Diversion**

Program; reduction of \$9,632 for Co-Occurring Disorder Services – the new contract totals \$129,268 ending June 30, 2013: A motion was made, seconded and passed to approve Amendment No. 1 to the 2012-13 contract with Behavioral Health Resources, correcting language to identify fund sources for the Diversion Program; reducing \$9,632 for Co-Occurring Disorder Services. The new contract totals \$129,268 and ends June 30, 2013.

2. Request Approval, Business Associate Agreement between Regional Support Network and Southwest Behavioral Health RSN to ensure adherence to HIPPA Rules and patient confidentiality safeguards: A motion was made, seconded and passed to approve the Business Associate Agreement between Regional Support Network and Southwest Behavioral Health RSN to ensure adherence to HIPPA Rules and patient confidentiality safeguards.

3. Request Approval, Business Associate Agreement between Regional Support Network and Community Health Plan of Washington to ensure adherence to HIPPA Rules and patient confidentiality safeguards: A motion was made, seconded and passed to approve the Associate Agreement between Regional Support Network and Community Health Plan of Washington to ensure adherence to HIPPA Rules and patient confidentiality safeguards

Public Services:

1. Request Approval, Contract with Traffic Safety Supply Inc. for the 2013 Traffic Control Device Supply Contract, \$53,831.45: A motion was made, seconded and passed to approve the 2013 Traffic Control Device Supply Contract with Traffic Safety Supply Inc in the amount of \$53,831.45.

2. Request Approval, Easement for the Wishkah Road Curve Realignment Project – Parcel No. 190935140010: A motion was made, seconded and passed to approve the easement for the Wishkah Road Curve Realignment Project for Parcel No. 190935140010.

3. Request approval, Utility easement to install a water main on the Runge Trust Property adjacent to State Route 109 in Ocean City: A motion was made, seconded and passed to approve the Utility easement to install a water main on the Runge Trust Property which is adjacent to State Route 109 in Ocean City.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, May 13, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Wes Cormier and Frank Gordon and Clerk of the Board Donna

McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Brenda Sherman, Budget Director, regarding budget updates; Mike Bruner, Fair, Events and Tourism Manager, regarding an agenda item; Nancy Ness and the Weed Board members, regarding budget; the following Public Services Representatives: Road Engineer Russ Esses, Public Services Director Kevin Varness and Environmental Health Director Jeff Nelson regarding requests and department updates.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|---------------------|--|
| No. 2013-041 | Amending Res 2009-12, 2008-148 and 2003-52, changing Fair Fund #103 custodians |
| No. 2013-042 | Affirmatively promote Fair Housing to comply with state and federal regulations |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 3:02 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2013

HERB WELCH, Chairman, District 3

WES CORMIER, Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Donna McCallum, Clerk of the Board