

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**April 29, 2013**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 29, 2013, at 2:00 p.m. Commissioners Herb Welch, Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney was also present.

**CALL TO ORDER AND FLAG SALUTE**

**BIDS:**

None

**HEARINGS:**

**1. Request to classify as Current Use Timber parcel numbers 190914220010, 190915110010, and 190915110030, applicants John and Jean Clevenger – West Wishkah Road:** There was a public hearing on April 29, 2013 to consider a request to classify as Current Use Timber for parcel numbers 190914220010, 190915110010, and 190915110030 located off the West Wishkah Road for applicants John and Jean Clevenger. Notice of this hearing was published in *The Montesano Vidette* April 18, 2012.

Commissioner Welch asked for a staff report. Bill Brown, Assessor's Office, reported the property consists of three tax parcels with a total of 17.7 acres. Parcel 190914220010 has 14.1 acres; parcel 190915110010 has 3.1 acres; and parcel 190915110030 has 0.5 acre. These parcels are not currently in a Current Use tax classification.

There are three 1-acre home sites on parcel 190914220010 that are not eligible the Current Use Timber classification. The eligible acres total 11.1 acres on parcel 190914220010. The application is for 15 acres within the three parcels. There are 14.7 acres that are eligible to be in the Current Use Timber classification. The owner is aware of this and understands that home sites are not eligible for this classification.

The Forest Practices Application Review System website indicates a Type A wetland is on parcel 190914220010. Mr. Brown stated he walked this portion of the property on December 21, 2012 with the owner and did not find type A wetlands. The site has a diagonal slope down to the river that may channel drainage water, but no standing water or running water was observed during the site inspection.

Commissioner Welch asked if the three parcels can be built on. Mr. Brown stated he does not know the permit process, noting that the application is in proper order for Open Space Timber.

Commissioner Gordon inquired about wetland status and the process. Mr. Brown stated he was not aware of how this land was labeled as wetland. He explained that typically a wetland designation would affect timber growing.

There was no further comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to postpone the hearing decision to May 6, 2013.

### **PUBLIC COMMENT**

Commissioner Welch called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Jean Clevenger, Open Space Timber Applicant, commented on the Open Space Timber hearing stating the county ditched the roadway which allows the excess water to drain to a creek off-site.

**CONSENT AGENDA:** Approval was requested for the following items:

#### **Minutes:**

April 22, 2013 Regular Meeting and April 22, 2013 Special meeting

#### **Commissioners:**

Appoint Brian Shay to the Health and Human Services Advisory Board  
Re-appoint Jane Lauzon to the Olympic Area Agency on Aging Advisory Council - term ending May 31, 2016

#### **Public Services:**

**Resolution No. 2013-039 acknowledging vacation by operation of law for Yang Soon Lee, Plat of Porter**  
Set Hearing Date-*May 13, 2013* – for a variance from private roadway Section C for applicant Robert Schuetz

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

### **COMMISSIONERS:**

None

### **CONVENE AS BOARD OF HEALTH:**

**1. Set Hearing Date, June 3, 2013, to consider adopting an ordinance related to Washington State Retail Food Code:** A motion was made, seconded and passed to set June 3, 2013 at 2:00 p.m. as the date and time for a hearing to consider adopting an ordinance related to Washington State Retail Food Code.

## **DEPARTMENTS**

### **Public Health and Social Services:**

1. **Request Approval, Application for Phase II of the Prevention and Public Health funds for the Public Health Reimbursement Project:** A motion was made, seconded and passed to approve the application for Phase II of the Prevention and Public Health funds for the Public Health Reimbursement Project to enhance billing. The grant amount is to be determined but the anticipated range is \$4,500 to \$20,000 depending on the number of Washington Counties who apply and are accepted for the funding. This grant will be part of the Consolidated Contract with the Washington State Department of Health. The grant will be administered by the Department of Health. There are no costs to the County.
2. **Request Approval, Business Associate Agreement with CHOICE Regional Health Network-for transfer of personal health information between parties:** A motion was made, seconded and passed to approve a Business Associate Agreement (BAA) with CHOICE Regional Health Network. The BAA is a standard agreement which allows transfer of personal health information between the parties, when necessary. No financial transaction is involved.
3. **Request Approval, Amendment #8 of the 2012-2014 Consolidated Contract with the Washington State Department of Health – increasing funding by \$74,010:** A motion was made, seconded and passed to approve amendment #8 of the 2012-2014 Consolidated Contract with the Washington State Department of Health. This amendment adds funds and amends the statements of work for the Family Planning Program, the Group A Water Systems Project, the GRADS Pregnant and Parenting Teen Program, and the SNAP-Ed Program. It increases overall consideration of the Consolidated Contract by \$74,010.
4. **Request Approval, Contract Amendment with Evergreen Treatment Services for 2012-13 chemical dependency services - provides additional funds of \$13,462 for opiate substitution – total contract amount \$118,500; July 1, 2012- June 30, 2013:** A motion was made, seconded and passed to approve a contract amendment with Evergreen Treatment Services 2012-13 for chemical dependency services. This contract amendment provides additional funds in the amount of \$13,462 for opiate substitution services at the increased capacity of 50 clients from July 1, 2012 to June 30, 2013. The new contract amount is \$118,500.

### **Public Services:**

1. **Request Approval, Easement for the Wishkah Road Curve Realignment project, parcel number 190935240060:** A motion was made, seconded and passed to approve an Easement for the Wishkah Road Curve Realignment project for parcel number 190935240060. The County right-of-way agent will proceed with recording the easement and initiating a check to be provided to the property owner for this acquisition.
2. **Request Approval, Award base bid and bid alternates 1 and 2 to Rognlin's Inc for the Fair Agriculture Building - \$277,000 and authorize the Chairman to sign the contract documents when available:** A motion was made, seconded and passed to award the base bid

and bid alternates 1 and 2 to Rognlin's Inc for the Fair Agriculture Building in the amount of \$277,000 (not including sales tax) and authorize the Chairman to sign the contract documents when available. Rognlin's, Inc. of Aberdeen was the responsive low bidder under all scenarios. The base bid provides for replacement of the basic building, utilizing the existing concrete slab, which will require a significant amount of patching. Bid alternate 1 provides for removal of the existing concrete slab, new subgrade, and a new concrete slab to go with the new building. Bid alternate 2 provides for the addition of a cupola the length of the building to provide character to match the historic buildings on the fairgrounds, as well as adding natural daylight to the interior of the building. The insurance coverage on the replacement of the building will cover the base bid. The bid alternates will need to be paid for out of the stadium fund.

**3. Request Approval, Prospectus and Local Agency Agreement for the 2013 Cities and County Paving Project:** A motion was made, seconded and passed to authorize the chairman to sign the Prospectus and Local Agency Agreement for the 2013 Cities and County Paving Project.

**4. Request Approval, Amendment No. 1 to the Rural Arterial Project Funding Agreement for the Ocean Beach Road Tulips Curve Realignment – for additional funding of \$208,587:** A motion was made, seconded and passed to authorize the chairman to sign Amendment No. 1 to the Rural Arterial Project Funding Agreement for the Ocean Beach Road Tulips Curve Realignment. This agreement authorizes \$208,587 of new funding. This increases the total State RATA funds available for this project to \$693,000.

**5. Request Approval, Rural Arterial Project Funding Agreement for the Blue Slough Road Realignment in the amount of \$135,833:** A motion was made, seconded and passed to approve the Rural Arterial Project Funding Agreement for the Blue Slough Road Realignment. This agreement authorizes \$135,833 of State RATA funds. Additional funds to complete this project will be authorized in the next biennium.

#### **Sheriff's Department:**

**1. Request Approval, Contract Amendment with the Department of Corrections to increase the cost of housing inmates from \$70 to \$72.10, extend the contract to December 31, 2015 and change the wording in compliance with current laws:** A motion was made, seconded and passed to approve Contract Amendment No. 1 with the Department of Corrections to provide for the housing of inmates. The amendment increases the cost of housing inmates from \$70 to \$72.10, extends the contract date to December 31, 2015 and changes wording in the contract to comply with the Prison Rape Elimination Act.

#### **ANNOUNCEMENTS**

None

#### **CORRESPONDENCE**

None

**STAFF MEETINGS**

The Board held a regular morning meeting on Monday, April 29, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum were present. The Board met with Chuck Wallace, Emergency Management, regarding vertical evacuation; The Clerk of the Board and Commissioners reviewed agendas, calendars and pending daily office issues. At 11:00 a.m. the following Public Services Representatives were present to meet with the Commissioners: Environmental Health Director Jeff Nelson, Road Engineer Russ Esses and Public Services Director Kevin Varness regarding requests and department updates.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND  
INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

**No. 2013-039**

**Acknowledging vacation by operation of  
law for Yang Soon Lee, Plat of Porter**

**ORDINANCES:**

None

**INTERGOVERNMENTAL AGREEMENTS:**

None

The meeting adjourned at 2:23 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
HERB WELCH, Chairman, District 3

\_\_\_\_\_  
WES CORMIER, Commissioner, District 1

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

ATTEST:

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Donna McCallum, Clerk of the Board