

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**April 15, 2013**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 15, 2013, at 2:00 p.m. Commissioners Herb Welch, Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney was also present.

**CALL TO ORDER AND FLAG SALUTE**

**BIDS:**

**1. 2013-2015 County Beach Approach Drift Sand Removal Project:** It was advertised March 14 and 21, 2013, in the *Montesano Vidette*, that bids would be accepted for the 2013 to 2015 County Beach Approach Drift Sand Removal Project.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserved the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

<b>Company</b>	<b>Location</b>	<b>Item Number</b>	<b>Bid Amounts</b>
Brumfield Construction	Westport, WA	1	\$350
		2	No Bid
Coastline Development	Hoquiam, WA	1	No Bid
		2	\$150

The bids were referred to the Public Services Department for review and recommendation.

**2. 1-Ton Cab and Chassis with Utility Box and Crane:** It was advertised March 14 and 21, 2013, in the *Montesano Vidette*, that bids would be accepted for the delivery of one 1-Ton Cab and Chassis with Utility Box and Crane.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserved the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached, with the exception of Terex Utilities:

<b>Company</b>	<b>Location</b>	<b>Bid Amounts</b>
Whitney's Inc.	Montesano, WA	\$67,422.64
Terex Utilities	Seattle, WA	\$76,950.00

Carco Industries	Tualatin, OR	\$71,869.20
Horizon Ford	Seattle, WA	\$74,123.43
Power Chevrolet	Sublimity, OR	\$66,203.00
Lakewood Ford	Lakewood, WA	\$67,314.02

The bids were referred to the Public Services Department for review and recommendation.

**3. ½ Ton Extended Cab 4x4 Pickup:** It was advertised March 14 and 21, 2013, in the *Montesano Vidette*, that bids would be accepted for one ½ Ton Extended Cab 4x4 Pickup.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserved the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

<b>Company</b>	<b>Location</b>	<b>Bid Amounts</b>
Five Star	Aberdeen, WA	\$25,913.73
Whitney's Inc.	Montesano, WA	\$27,696.83

The bids were referred to the Public Services Department for review and recommendation.

### **HEARINGS:**

**1. Resolution Amending the Six Year Transportation Improvement Program – 2013-2018 TIP:** There was a public hearing on April 15, 2013 to consider a Resolution amending the Six Year Transportation Improvement Program for the years 2013 through 2018. Notice of this hearing was published in *The Montesano Vidette* on April 4, 2013. Commissioner Welch asked for a staff report.

Russ Esses, County Engineer, reported there were federal dollars that had to be obligated by June 1, 2013. He stated he worked with the Council of Governments to find projects for the funding. A paving program was chosen. Areas to be included in the program are the road leading to the Veneer Mill in Elma, the road to Sierra Pacific Industries and paving within the City of Elma. The county and state both have to amend their Transportation Improvement Programs to add this funding. The projects total \$747,000.

Commissioner Welch asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2013-037 amending the Six Year Transportation Improvement Program for the years 2013 through 2018 to add the 2013 Cities and County Paving Project.

**2. Supplemental Budget – Extension Agent, \$5,505:** There was a public hearing on April 15, 2013 to consider a Supplemental Budget appropriation in the Extension Agent budget in the

amount of \$5,505. Notice of this hearing was published in *The Montesano Vidette* April 4 and 11, 2013. Commissioner Welch asked for a staff report. Brenda Sherman, Budget Director, reported this resolution records grant funding available from the US Forest Service for the control of noxious weeds.

Commissioner Welch asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2013-038 authorizing a supplemental appropriation in the budget of the Grays Harbor County General Fund Extension Agent in the amount of \$5,505.

### **PUBLIC COMMENT**

Commissioner Welch called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

**CONSENT AGENDA:** Approval was requested for the following items:

#### **Minutes:**

April 8, 2013 Regular and Morning Meetings

#### **Commissioners:**

Appoint Gary Randall to Position 2 District 1 on the Planning Commission with a term ending December 31, 2016

Appoint Roald Johnson to the Solid Waste Advisory Committee for District 1

~~Appoint Brian Shay to the Health & Human Services Advisory Board – 3 yr. term~~

#### **Coroner:**

Monthly Report for March 2013

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above with the removal of the appointment of Brian Shay to the Health and Human Services Advisory Board.

### **COMMISSIONERS:**

**1. Employment Agreement Amendment – Extension for Kevin James to continue temporary work in Central Services until June 21, 2013:** A motion was made, seconded and passed to approve the employment agreement amendment with Kevin James to extend his temporary work in the Central Services Department to June 21, 2013. The agreement was set to expire on May 10, 2013. The reason for extending this agreement is to assist in training the new PC/LAN Technician, who is scheduled to start on May 1<sup>st</sup> and to also assist in the installation of the new ShoreTel phone system.

- 2. Cancel Morning Meeting on April 22, 2013:** A motion was made, seconded and passed to cancel the morning meeting for April 22, 2013.

## **DEPARTMENTS**

### **Public Health and Social Services:**

- 1. Request Approval, Purchase a monthly subscription for three users, cloud set-up, training and consulting for a one-year support services contract for Microsoft Dynamics Great Plains Accounting Subscription:** A motion was made, seconded and passed to approve the purchase a Monthly Subscription for three users, Cloud setup, training and consulting for implementation and one year of Support Services for Microsoft Dynamics Great Plains Accounting Subscription.
- 2. Request Approval, Contract with Dept. of Social and Health Services - Working Advance Program – July 1, 2013 - June 30, 2014:** A motion was made, seconded and passed to approve a contract with the Department of Social and Health Services. It provides Working Advance Program procedure for assessment and possible adjustments to Long-Term Payable. The term of this contract is July 1, 2013 through June 30, 2014.
- 3. Request Approval, Agreement with Theresa C. Mahar, staff training on mental illness for up to \$1,440 through June 30, 2013:** A motion was made, seconded and passed to approve a contract with Theresa Mahar of Special T Consulting to provide Ombuds services to assist persons navigating the mental health system and Quality Review Team facilitation, which provides the mental health system with quality and customer service feedback. The contract is in effect between October 1, 2012 and September 30, 2013. The Social Services Department has budgeted \$49,920 for these services. The Ombuds service is available to all persons in Grays Harbor County. There is no matching requirement for the County.
- 4. Request Approval, 2012-2013 Youth Recovery Support Services Project Contract with Educational Service District 113/True North – Contract term of November 1, 2012 through October 30, 2013 for \$184,509:** A motion was made, seconded and passed to approve a contract with DSHS/DBHR that is a pass through three year grant for ESD 113/True North for the purpose of developing youth evidence based practice model and recovery support services. The contract provides funding effective November 1, 2012 through Sept 30, 2013 in the amount of \$251,000 payable to True North to implement the first year deliverables. The contract provides for training, supervision and ongoing monitoring of outcomes of treatment services using the A-CRA model (Adolescent Community Reinforcement Approach). This contract also requires True North to develop a recovery oriented system of care as well as support to navigate the system with a dedicated Care Coordinator. This contract does not support the funding of direct treatment services.
- 5. Request Approval, 2012-2013 Chemical Dependency Contract Amendment 2 with Providence St. Peter Chemical Dependency Center: CJTA fees for inpatient services (\$90.18 per bed day) and detoxification services (\$160 per bed day), utilization of Local Sales Tax for services provided (\$240 per be day) and an additional \$15,000 for**

**Involuntary Treatment Act services – July 1, 2012 through June 30, 2013:** A motion was made, seconded and passed to approve 2012-13 Chemical Dependency contract amendment 2 with Providence St Peter Chemical Dependency Center. The purpose of the contract amendment is to add additional funding for Criminal Justice Treatment Account inpatient and detoxification services for local offenders who are eligible and in need of inpatient treatment services. The contract utilizes a fee-for service per bed day basis at a rate of \$160.00 for detox and \$90.18 for inpatient treatment services. These services described above are in addition to the CJTA inpatient and detox services currently contracted exclusively for the diversion program. These CJTA detox services will also be supplemented using Local Sales Tax funding of \$240 per/bed day for a total daily rate of \$400. This contract also adds additional funding for chemical dependency Involuntary Treatment Act services in the amount of \$15,000. The contract is for the period of July 1, 2012 through June 30, 2013.

**Public Services:**

**1. Request Approval, Award the 2013 Traffic Control Device Supply Contract to Traffic Safety Supply Co. - \$53,831.45:** A motion was made, seconded and passed to award the 2013 Traffic Control Device Supply Contract to Traffic Safety Supply Co. in the amount of \$53,831.45.

**ANNOUNCEMENTS**

None

**CORRESPONDENCE**

None

At 2:29 p.m. Commissioner Welch recessed the meeting to 3:30 p.m. in order to meet with Vision 20/20 representatives in Conference Room 1.

At 3:30 p.m. Commissioner Welch reopened the meeting in Conference Room 1. Commissioner Gordon was not present for this portion of the meeting. Vision 20/20 Representatives present were Don Tapio, Jason Robertson, Ron Pinnick and Stan Pinnick.

**Vision 20/20 Presentation:**

Don Tapio opened the presentation stating Vision 20/20 was formed in 2007 to create a roadmap for the future. He stated there is good community support and more people have become involved.

Jason Robertson discussed the scope of the group: public forums, online and county-wide outreach. In two years they collected 2,000 ideas and anchor groups were established. He discussed a forum held at the High School where 200 people voted on ideas. The general consensus was to focus on economic and environmental stability. The website was discussed.

He stated periodically the plan needs to be updated, which uses the model of coordinating with individuals and partners. He stated the county was one of the original sponsors.

Stan Pinnick stated the Vision 20/20 Board promotes diversification and green communities. He discussed the need for a county representative to sit on the Board, which meets on the first Tuesday of the month at 4:00 p.m. at different locations.

There was further discussion on actions that are underway and engagement of the community. Don Tapio and Ron Pinnick noted the advantages in Grays Harbor County of good water, soils and outdoor recreation.

Commissioner Welch adjourned the meeting at 4:16 p.m.

### **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, April 15, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Judge Edwards, regarding CASA; Joan Brewster, Public Health and Social Services Director, regarding agenda items; the following Public Services Representatives: Environmental Health Director Jeff Nelson, Road Engineer Russ Esses and Public Services Director Kevin Varness regarding requests and department updates.

### **RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

#### **RESOLUTIONS:**

- |                     |  |
|---------------------|--|
| <b>No. 2013-037</b> | <b>Amending the Six Year Transportation Improvement Program for the years 2013 through 2018 to add the 2013 Cities and County Paving Project</b> |
| <b>No. 2013-038</b> | <b>Authorizing a supplemental appropriation in the budget of the Grays Harbor County General Fund Extension Agent in the amount of \$5,505</b>   |

#### **ORDINANCES:**

None

**INTERGOVERNMENTAL AGREEMENTS:**

- 2012-2013 Youth Recovery Support Services Project Contract with Educational Service District 113/True North – November 1, 2012 through October 30, 2013

The meeting adjourned at 4:16 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
HERB WELCH, Chairman, District 3

\_\_\_\_\_  
WES CORMIER, Commissioner, District 1

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

ATTEST:

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Donna McCallum, Clerk of the Board