

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

March 11, 2013

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 11, 2013, at 2:00 p.m. Commissioners Herb Welch, Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

1. 2013 County Wide Aggregate Stockpiling Contract: It was advertised on February 14 and 21, 2013 that bids would be accepted for the 2013 County Wide Aggregate Stockpiling Contract. Six items were available for bid.

The Clerk of the Board announced the following bids with bid bonds attached:

Bidder	Item Number	Quantity Tons	Description	Total
Spradlin Rock Inc.	5	1000	1 ¼" – No. 4 Crushed Base Surfacing Course Stockpiled at Copalis Shop	\$15,460.00
North West Rock	1	6000	½" No. 4 crushed screenings stockpiled at Elma site	\$108,000.00
	2	1240	½" No. 4 crushed screenings stockpiled at North River Fire Hall	\$24,800.00
	3	4040	½" No. 4 crushed screenings stockpiled at US-101 site	\$72,720.00
	4	1525	½" No. 4 crushed screenings stockpiled at Quinault site	\$29,737.50
	5	1000	1 ¼" – No. 4 Crushed Base Surfacing Course Stockpiled at Copalis Shop	\$16,000.00
	6	500	Maintenance sand stockpiled at Elma Shop	\$7,500.00
Quigg Bros. Inc.	5	1000	1 ¼" – No. 4 Crushed Base Surfacing Course Stockpiled at Copalis Shop	\$16,180.00

Chairman Welch announced the bids would be forwarded to the Engineering/Road Department for review and recommendation.

HEARINGS:

1. Emergency Budget – General Fund, \$57,790: There was a public hearing on March 11, 2013 to consider an emergency budget appropriation in the General Fund in the amount of \$57,790. Notice of this hearing was published in *The Montesano Vidette* on February 28, 2013. Chairman Welch called for a staff report. Brenda Sherman, Budget Director, reported this resolution increases budgeted salaries and benefits for the two percent increase in salaries for elected officials in the amount of \$12,275 and an increase in the state unemployment rate over what was previously budgeted in the amount of \$45,515.

Commissioner Welch asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-024 authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund in the amount of \$57,790.

2. Emergency Budget – Sheriff, \$152,204: There was a public hearing on March 11, 2013 to consider an emergency budget appropriation in the Sheriff's Department in the amount of \$152,204. Notice of this hearing was published in *The Montesano Vidette* on February 28, 2013. Chairman Welch called for a staff report. Brenda Sherman, Budget Director, reported this resolution will reduce the contra adjustment for this department by \$100,184, allowing funding to be restored for one courthouse security position and the resident deputy program. Additional budget in the amount of \$52,020 is also needed for E 9-1-1, which was higher than expected due to equipment needs.

Sheriff Rick Scott explained \$101,000 of the emergency budget would ensure the North and South Beach areas are funded at a level to support the resident Deputy program. He explained this adjustment also maintains security levels at the Courthouse and funds unanticipated E 9-1-1 costs.

Commissioner Welch asked if there was any public comment.

Al Carter made comments in support of the emergency funding to keep the resident Deputy program.

Jim Kirk complimented the Sheriff for coming in under budget.

Gina Rawlings supported the emergency funding and made comments regarding not cutting the resident Deputy program in the future.

There was no further public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-025 authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Sheriff's Department in the amount of \$152,204.

PUBLIC COMMENT

Commissioner Welch called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

March 4, 2013 Regular and Morning Meetings

Auditor:

Month End Expenditures Audit Report: Claims: \$3,992,405.93; Salary: \$2,320,099.56

Coroner:

February 2013 Monthly Report

Commissioners:

Reappointments to the Lodging Tax Advisory Committee for terms ending December 31, 2016: Chris Murphy Collector #5 and Tom Iversen Collector #2

Management Services:

Set Hearing – *March 25, 2013* – Supplemental Budget, Public Health, \$302,670

Set Hearing – *March 25, 2013* – Supplemental Budget, Special Projects, \$8,000

Public Services:

Set Bid Date – *April 8, 2013* – Used Mini Excavator

Annual Beach Clean-Up April 20th – dumpster and disposal

Final Plat Approval for Plat of Indus Valley Case #2009-0201

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS:

None

DEPARTMENTS

Juvenile Court:

1. **Request Approval, Professional Services Contract with Forensic Assessment Treatment Services, PLLC –six month duration at \$1,200 per Psycho/Sexual Evaluation:** A motion was made, seconded and passed to approve the professional services contract with

Forensic Assessment Treatment Services PLLC. The contract is for six months and covers a one-time psycho/sexual evaluation for \$1,200.

Management Services:

1. Request Approval, Resolution – Budget Transfer, Chemical Dependency/Mental Health/Therapeutic Court: A motion was made, seconded and passed to approve **Resolution No. 2013-026 transferring items in the Grays Harbor County Chemical Dependency/ Mental Health/ Therapeutic Court Fund in the amount of \$500.** The transfer is being made to cover actual expenditures in different categories within the fund.

2. Request Approval, Resolution – 2013 Salary Resolution Amendment, Prosecutor’s Office: A motion was made, seconded and passed to approve **Resolution No. 2013-027 amending Resolution No. 2013-006 fixing compensation of employees from and after January 1, 2013.** Stew Menefee, Prosecutor, explained the amendment moves the half-time Case Manager in the Chemical Dependency/MH/Therapeutic Court Fund to the Prosecutor’s Office. The transfer of this position to the Prosecutor’s Office is necessary due to the OAC requirement that anyone having access to the JIS system must be funded through the Prosecutor’s Office. This change will allow the Case Manager to obtain the necessary information to perform her job effectively.

3. Request Approval, Interlocal Agreement – Copalis Community Church Food Bank, summer free lunch program, \$2,500: A motion was made, seconded and passed to approve the One-Time-Only Interlocal Agreement with the Copalis Community Church Food Bank in the amount of \$2,500 for the development of a summer free lunch program in the North Beach area.

Public Health and Social Services:

1. Request Approval, Amendment #7 for the 2012-2014 Consolidated Contract with WA State Dept. of Health – increase of \$155,133: A motion was made, seconded and passed to approve amendment #7 of the 2012-2014 Consolidated Contract with the Washington State Department of Health. This amendment adds funds and amends the statements of work for the Immunization Program, the WIC Program, the Public Health Emergency Preparedness and Response Program, Local Capacity Development Funds, and 5930 Public Health Funding. It increases overall consideration of the Consolidated Contract by \$155,133.

2. Request Approval, Agreement with NAMI and Grays Harbor RSN –support, education and advocacy for mental illness persons - February 1, 2013 to June 30, 2013 contract amount up to \$6,000: A motion was made, seconded and passed to approve an agreement between NAMI (National Alliance on Mental Illness) and Grays Harbor RSN. It provides funding for support groups, education and advocacy for persons with mental illness. The contract period is February 1, 2013 through June 30, 2013 in an amount up to \$6,000.

Public Services:

1. Request Approval, Award Bids to Five Star for the following vehicles: One police pursuit vehicle, Three police pursuit utility vehicles, One -1 ton cab & chassis and One small SUV all-wheel drive: A motion was made, seconded and passed to award the following bids made by Five Star Dealerships:

- One 2013 Dodge Charger in the amount of \$26,152.13
- Three 2013 Chevy Tahoe vehicles in the amount of \$30,327.30 each
- One 2013 Ford F450 cab & chassis 4x4 in the amount of \$34,186.15
- One 2013 Ford Escape in the amount of \$25,870.60

2. Request Approval, Right of Way Deed for property acquisition for Schmid Rd. Bridge Replacement Project – Parcel 743509300005: A motion was made, seconded and passed to approve the right-of-way deed for property acquisition for the Schmid Road Bridge Replacement Project. This acquisition is for Parcel No. 743509300005. The right-of-way agent will proceed with recording the document and initiating payment to the property owner for this right of way acquisition.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

Executive Session: At 2:30 p.m. Commissioner Welch stated the Board would be moving into Executive Session under RCW 42.30.110 (i) re: Superior Court Lawsuit, with Attorney Tom Fitzpatrick participating by phone. He stated the session will last 30 minutes. The session started at 2:35 p.m.

At 3:05 p.m. the Clerk of the Board, Donna McCallum, stated the session would be extended by 30 minutes.

At 3:35 p.m. Commissioner Welch reconvened the meeting, stating the Executive Session lasted one hour and no decisions were made. He adjourned the Regular Meeting of the Commissioners.

STAFF MEETINGS

The Board held a regular morning meeting on Monday, March 11, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Brenda Sherman, Budget Director, for a budget update, Joan Brewster, Public Health and Social Services Director, regarding agenda items and the following Public Services individuals

regarding agenda items and department updates: Environmental Health Director Jeff Nelson, County Engineer Russ Esses, County Surveyor Tom Gray, Planner Curt Crites and Public Services Director Kevin Varness.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

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|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| No. 2013-024 | Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund in the amount of \$57,790 |
| No. 2013-025 | Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Sheriff's Department in the amount of \$152,204 |
| No. 2013-026 | Transferring items in the Grays Harbor County Chemical Dependency/ Mental Health/ Therapeutic Court Fund in the amount of \$500 |
| No. 2013-027 | Amending Resolution No. 2013-006 fixing compensation of employees from and after January 1, 2013 |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 3:35 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2013

HERB WELCH, Chairman, District 3

WES CORMIER, Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Donna McCallum, Clerk of the Board