

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

March 4, 2013

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 4, 2013, at 2:00 p.m. Commissioners Herb Welch, Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

1. **One (1) police pursuit vehicle:** It was advertised on February 14 and 21, 2013 that bids would be accepted for the delivery of one or more police pursuit vehicles.

The Clerk of the Board announced the following bids with bid bonds attached:

Bidder	Location	Type of Vehicle	Amount
Five Star	Aberdeen, WA	2013 Dodge Charger	\$26,152.13

The bids will be forwarded to the ER&R Department for review and recommendation.

2. **Three (3) police pursuit utility vehicles:** It was advertised on February 14 and 21, 2013 that bids would be accepted for the delivery of three or more police pursuit utility vehicles.

The Clerk of the Board announced the following bids with bid bonds attached:

Bidder	Location	Type of Vehicle	Amount
Five Star	Aberdeen, WA	2013 Chevy Tahoe	\$30,327.30

The bids will be forwarded to the ER&R Department for review and recommendation.

3. **One (1) compact extended cab 4x4 pickup:** It was advertised on February 14 and 21, 2013 that bids would be accepted for the delivery of one or more compact extended cab 4x4 pickup(s).

The Clerk of the Board announced no bids were received for this item.

4. **One (1) 1 ton cab & chassis:** It was advertised on February 14 and 21, 2013 that bids would be accepted for the delivery of one or more 1-ton cab and chassis(s).

The Clerk of the Board announced the following bids with bid bonds attached:

Bidder	Location	Type of Vehicle	Amount
Five Star	Aberdeen, WA	Ford F-450	\$34,186.15

The bids will be forwarded to the ER&R Department for review and recommendation.

5. One (1) small SUV all-wheel drive: It was advertised on February 14 and 21, 2013 that bids would be accepted for the delivery of one or more small SUV(s) all-wheel drive.

The Clerk of the Board announced the following bids with bid bonds attached:

Bidder	Location	Type of Vehicle	Amount
Five Star	Aberdeen, WA	2013 Ford Escape	\$25,870.60

The bids will be forwarded to the ER&R Department for review and recommendation.

6. One (1) 1-ton cab & chassis with utility box and crane: It was advertised on February 14 and 21, 2013 that bids would be accepted for the delivery of one or more police pursuit vehicles.

The Clerk of the Board announced no bids were received for this item.

HEARINGS:

None

PUBLIC COMMENT

Commissioner Welch called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

February 25, 2013 Regular and Morning Meetings
February 22, 2013 and February 27, 2013 Special Meetings

Commissioners:

Reappoint Open Space Advisory Committee members, all terms end November 15, 2013:
Al Zepp, Jane Zepp, Kurt Lubbe, Gary Waltenburg and Ed Hedlund

Public Health:

PUD Meeting Room Use: March 15, April 12, May 17 & June 14 for staff training

Public Services:

Final Plat Approval of Harmony Home Plat Case #2008-1521

Set Bid Date –*April 8, 2013*- 2013 Traffic Control Devices Stockpiling Contract
Set Hearing Date – *March 18, 2013* – Variance request for applicant Mitchell Kellogg,
Private Roadway Section B

Correspondence:

Use Request – Vance Creek Park for *Bark for Life* event on June 29, 2013

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

PRESENTATION:

1. Public Development Authority Update – Steve Polar, Jack Thompson and Art Blauvelt: Mr. Blauvelt provided an update on the status of the Public Development Authority (PDA). He stated the PDA continues to exist even though all assets and liabilities were transferred to the Port. He outlined the three options before the Commissioners: dissolve the corporation, re-purpose it or let it lie dormant for a period of time. He explained the Charter would need to be amended if the Commissioners decided to repurpose the PDA. If the PDA is not dissolved, the Board of Directors may need to continue to function. Mr. Blauvelt expressed his pleasure on serving as attorney for the PDA Board.

Tami Garrow, former CEO of the PDA, stated the Board of Directors is made up of seven members, but has unfulfilled positions from the county Commission and from the PUD Commission. She expressed that it was a privilege and honor to be a part of the PDA since July 1999 and as CEO since May, 2001. She noted they achieved converting a nuclear site to a developed asset.

Steve Polar, Board Member, stated he is on his last term of the Board of Directors, expressed his pleasure in serving and offered to be of assistance.

COMMISSIONERS:

None

DEPARTMENTS

Public Health and Social Services:

1. Request Approval, Contract Amendment with the Wash. State Dept. of Social Health Services Division of Behavioral Health and Recovery for the 2012-2013 Mental Health Federal Block Grant, Feb 15, 2013-June 30, 2013 – funds unchanged: A motion was made, seconded and passed to approve a contract amendment with State of Washington Department of Social and Health Services (DSHS) Division of Behavioral Health and Recovery. This is an amendment to the 2012-2013 Mental Health Federal Block Grant. The purpose of the amendment is to adjust the budget table to match the planned use of the funds. This provides mental health recovery support services to individuals in the Grays Harbor community. Services include: education programs, support groups, information and referral, and additional treatment

for children. The funds in the contract are unchanged. This amendment begins February 15, 2013 and is valid through June 30, 2013.

Public Services:

1. **Request Approval, Right-of-Way deeds for four properties for the Wishkah Road Curve Realignment Project:** A motion was made, seconded and passed to approve four right of way deeds for the Wishkah Road Curve Realignment Project. The County right-of-way agent will proceed with recording the documents and initiating warrants to be provided to the property owners for the four right of way acquisitions.
2. **Request Approval, Engineering Services Agreement with Sargent Engineers, Inc. for various bridge inspections/load ratings - estimated \$50,000 over five year period:** A motion was made, seconded and passed to authorize the chairman to sign an Engineering Services Agreement with Sargent Engineers, Inc. of Olympia, Washington for performing various bridge inspections and load ratings on an as-needed basis. The cost of the work included in this agreement is estimated at \$50,000.00 over a five year period.
3. **Request Approval, Authorization for the County Right-of-Way Agent to send three administrative offer summaries to property owners for acquisition of properties for the Schmid Road Bridge Project:** A motion was made, seconded and passed to approve three administrative offer summaries for the Schmid Road Bridge project. The County's right-of-way agent will provide the property owners an offer to acquire the necessary property for the project.
4. **Request Approval, Personal Services Contract with Ecolution to complete the environmental permitting requirements for the 2012 Curve Safety Project:** A motion was made, seconded and passed to approve a personal services contract with Ecolution to complete the environmental permitting requirements for the 2012 Curve Safety Program. Ecolution was selected after reviewing proposals received from them and Herrera Environmental Consultants. The selection was made based on their expertise in performing the work and their cost estimate. The scope of work to be performed under this contract includes completing an Environmental Classification Summary and fulfilling the requirements of Section 106 of the National Historic Preservation Act. The estimated cost for this work is \$22,264, which is 100% federally funded through STP program. This contract assumes that an archaeological survey will not be required for this project. If at a later date it is determined that a survey needs to be performed this contract will be amended.
5. **Request Approval, Change Order #2 for the Pacific Beach Sewer Treatment Plant Expansion – \$68,950.62 not including tax and to extend the contract to May 31, 2013:** A motion was made, seconded and passed to approve Change Order #2 for the Pacific Beach Sewer Plant Expansion. The Change Order has been prepared to reflect additional work requested by the County during the project. The cost of the Change Order is \$68,950.62, not including sales tax. The items range from changing valve types, additional coatings in the new headworks channel, addressing computer compatibility issues, additional weather protection for electrical boxes at the UV system, additional conduit in the central room, new motors and bearings for the existing oxidation ditch, rehabbing of the grit classifier at the headworks, and paving the access

area near the new oxidation ditch. The Change Order also revised the contract end date to May 31, 2013 to allow for delivery lead time for this additional work.

6. Request Approval, To continue as Lead Entity for Regional Salmon Recovery and as Fiscal Agent for the Chehalis Basin Partnership: A motion was made, seconded and passed for the County to continue to serve as Lead Entity for Regional Salmon Recovery and as Fiscal Agent for the Chehalis Basin Partnership. Grays Harbor County has, for several years, served as the Fiscal Agent for the Chehalis Basin Partnership and as Lead Entity for Regional Salmon Recovery. The Public Services Department has reviewed county resources and believes that the county can continue in that role. Recognizing that there will be changes in the coordinator's position and staffing, the department feels it would be best for the County to provide continuity in its role for the time being.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, March 4, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Joan Brewster, Public Health and Social Services Director, regarding agenda items; the following Public Services individuals regarding agenda items and department updates: Environmental Health Director Jeff Nelson, County Engineer Russ Esses, County Surveyor Tom Gray, and Public Services Director Kevin Varness. Janel Bistrika, Chehalis Watershed Coordinator, was also present.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

None

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:37 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2013

HERB WELCH, Chairman, District 3

WES CORMIER, Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Donna McCallum, Clerk of the Board