

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

February 25, 2013

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 25, 2013, at 2:00 p.m. Commissioners Herb Welch, Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

1. Emergency Budget, Emergency Budget – Parks and Vegetation Management, \$1,083: There was a public hearing on February 25, 2013 to consider an emergency budget appropriation in the Parks and Vegetation Management Fund in the amount of \$1,083. Notice of this hearing was published in *The Montesano Vidette* on February 14, 2013. Chairman Welch called for a staff report. Brenda Sherman, Budget Director, reported this resolution will cancel the contra adjustment for this department. Park & Vegetation Management is funded by transfers in from the Stadium Fund and therefore the contra entry will result in no savings to the General Fund.

Commissioner Welch asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-022 authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Parks and Vegetation Management in the amount of \$1,083.

PUBLIC COMMENT

Commissioner Welch called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

February 11, 2013 Regular and Morning Meetings
January 15, 2013 and February 13, 2013 Special Meetings

Assessor:

Copier Inventory: two trade-ins and one surplus/transfer to Coroner office

Commissioner:

Reappoint Darrel Haglund to the Planning Commission – term ending 12/31/16

Coroner:

Monthly Report for January 2013

Management Services:

Set Hearing Date – *March 11, 2013* – Emergency Budget, Sheriff, \$152,204
Set Hearing Date – *March 11, 2013* – Emergency Budget, General Fund, \$57,790
Set Hearing Date – *March 18, 2013* – Department of Commerce CDBG Grant

Public Services:

Set Bid Date – *March 25, 2013* – Track Mounted Excavator

Claims:

C-658-13 filed by Jack Hake

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS:

- 1. Revised Juvenile Guardian Ad Litem contract with Hilary Bearden to assume the entire contract:** A motion was made, seconded and passed to approve a revised Juvenile Guardian Ad Litem contract with Hilary Bearden to assume the entire contract for the remainder of the year. Previously she held half of the contract, which was shared with Attorney Megan Valentine. Due to Ms. Valentine's resignation, Ms. Bearden agreed to assume the entire contract.
- 2. Authorize a 30-day notice to cancel the contract with Bytes Advisor, and for the Chairman to sign a new annual revaluation programming service contract with the same under the terms of a Department of Revenue grant:** A motion was made, seconded and passed to authorize a 30-day notice to cancel the contract with Bytes Advisor, and for the Chairman to sign a new annual revaluation programming service contract with the same under the terms of a Department of Revenue grant pending approval from the Department of Revenue regarding use of grant funds.
- 3. Authorize Chairman to sign a contract with Josh Merker for annual revaluation programming services under the terms of a Department of Revenue grant:** A motion was made, seconded and passed to authorize the Chairman to sign a contract with Josh Merker for annual revaluation programming services under the terms of a Department of Revenue grant pending approval from the Department of Revenue regarding the use of grant funds.

CONVENE AS BOARD OF HEALTH:

Chairman Welch announced Commissioners would convene as Commissioners for Board of Health to consider the following:

1. **Resolution – calling on the Washington State Legislature to maintain current levels of funding for foundational Public Health Services:** A motion was made, seconded and passed to approve **Board of Health Resolution No. 2013-01 calling on the Washington State Legislature to maintain current levels of funding for foundational Public Health Services.**

Chairman Welch adjourned the meeting of Grays Harbor County Board of Health and reconvened the meeting of the Board of County Commissioners.

DEPARTMENTS

Fair, Events and Tourism:

1. **Request Approval, Authorization the Fair, Events and Tourism Manager to sign a contract with Horns and Hooks, LLC for television marketing in the amount of \$36,000:** A motion was made, seconded and passed to authorize the signing of a contract with Horns and Hooks, LLC for television marketing in the amount of \$36,000. Horns and Hooks is a locally based outdoor magazine that is published in Aberdeen. They are now branching out into the outdoor television market and are producing a television show that will air on Root Sports Northwest. Grays Harbor Tourism has had much success lately, marketing the fantastic outdoor opportunities within the County, such as fishing, hunting, camping, hiking, clam digging, etc. Grays Harbor Tourism has the distinct opportunity to act as the presenting sponsor of “Horns and Hooks Outdoor Television”. As detailed in the attached agreement, four shows dedicated to outdoor opportunities in Grays Harbor County will be produced and aired. The Fair and Tourism Department will also receive advertising during all shows that air during the season, as well as advertising in Horns and Hooks Outdoor Magazine.

2. **Request Approval, Authorization the Fair, Events and Tourism Manager to sign an entertainment contract with Clay Walker for the 2013 County Fair in the amount of \$40,000:** A motion was made, seconded and passed to authorize the Fair Events and Tourism manager to sign the 2013 Fair Entertainment contract with Romeo Entertainment Group in the amount of \$40,000 for Clay Walker to perform on Wednesday, August 7, 2013 at 8:00 p.m. on the Pepsi Stage.

Juvenile Court Services:

1. **Request Approval, Healthcare Services Agreement with Dr. Sean White:** A motion was made, seconded and passed to approve the Healthcare Services Agreement with Dr. Sean White. The term is one year at a rate of \$120 per hour plus \$300 monthly for telephone triage.

Management Services:

1. **Request Approval, Salary Resolution Amendment for the Auditor's Office:** A motion was made, seconded and passed to approve **Resolution No. 2013- 023 amending Resolution No. 2013-006 fixing compensation of employees from and after January 1, 2013.** This salary resolution moves the employees budgeted in the Auditor's M&O Fund to the Auditor's Fund. An emergency appropriation of \$119,793 was approved on February 11, 2013 to cover the additional funding in the General Fund.

2. **Request Approval, Interlocal Agreement with the Council of Governments for 2013 Services:** A motion was made, seconded and passed to approve an Interlocal Agreement between Grays Harbor County and the Grays Harbor Council of Governments. Grays Harbor County funded \$13,500 in the 2013 budget process for COG to provide the following services:

- Mapping and GIS analysis
- Data request production
- Transportation planning
- Comprehensive and regional planning services
- Community development assistance
- Intergovernmental coordination and policy development
- Grant and loan funding research and assistance

Public Health and Social Services:

1. **Request Approval, Agreement between the Regional Support Network (RSN) and Amerigroup of Washington for Healthy Options:** A motion was made, seconded and passed to approve an agreement between the Regional Support Network (RSN) and Amerigroup of Washington. Amerigroup of Washington is a health insurance plan that has an established "Healthy Options" agreement. The plan serves Medicaid clients for the Washington State Health Care Authority. The purpose of the agreement is to clarify the relationship between the health insurance plan and the RSN regarding the provision of mental health benefits. The language of the agreement is similar to the other Healthy Option agreements and has been developed by the RSNs, Washington State Division of Behavioral Health and Recovery, the Health Care Authority, and the insurance plan. This is a broad agreement and will be amended in a series of attachments to be written jointly in the months to come.

2. **Request Approval, Memorandum of Understanding between the Grays Harbor County RSN and King County RSN to increase access to Western State Hospital treatment beds for Grays Harbor residents with mental illness:** A motion was made, seconded and passed to approve a Memorandum of Understanding between Grays Harbor County Regional Support Network and King County Regional Support Network. The MOU is necessary in order to increase access to limited Western State Hospital (WSH) treatment beds for Grays Harbor residents with serious mental illness. The Division of Behavioral Health Resources allocates a specific number of Western State Hospital beds to each of the Regional Support Networks. King County is temporarily loaning Grays Harbor two beds originally allocated to them to assist the county with a higher than average utilization. The agreement extends through September 2013

with the provision that Grays Harbor agrees to provide payment to King County for charges incurred as a result of exceeding their patient days of care by two beds a day.

Public Services:

- 1. Request Approval, Authorization to negotiate contracts with Exeltech Consulting Inc. for Bridge Design Services and Sargent Engineers Inc. for various Bridge Inspections/Load Ratings:** A motion was made, seconded and passed to authorize the Engineering Department to negotiate contracts with Exeltech Consulting Inc. for Bridge Design Services and Sargent Engineers Inc. for various Bridge Inspections/Load Ratings. The bridges included in the services are Keal Road/Cedar Creek Bridge, Delezenne Creek Bridge #3 and Mattson Road/Garrard Creek Bridge.
- 2. Request Approval, Award Bid for the 2013 Emulsified Asphalt Contract to Paramount Petroleum Corporation - \$1,166,248.50:** A motion was made, seconded and passed to award the bid for the 2013 Emulsified Asphalt Contract to Paramount Petroleum Corporation in the amount of \$1,166,248.50. The total is 7% under the Engineers Estimate.
- 3. Request Approval, Review Appraisal, approve revised offer letter to acquire easements for the Wishkah Curve Realignment Project:** A motion was made, seconded and passed to approve a revised offer letter to acquire easements for the Wishkah Curve Realignment Project. A review appraisal was completed by the Granger Company and after a review of the project it was noted that the proposed acquisition of a 2.45 acre easement can be reduced to only 2.42 acres. The County's Right-of-Way Agent will proceed with sending this property owner a revised offer letter to acquire the necessary easements for the project.
- 4. Request Approval, Authorize the Chairman to sign the digital submittal certification for CRAB 2012 Reports:** A motion was made, seconded and passed to authorize the Chairman to sign the digital certification for CRAB 2012 reports. They also provided the following certifications and reports:
 1. Traffic Law Enforcement Certification
 2. Fish Passage Barrier Removal Certification
 3. Annual Certification
 4. Annual Construction Report
 5. County Arterial Preservation Report
 6. Annual Certification – Maintenance Management
- 5. Request Approval, Prospectus and Local Agency Agreement for the 2013 County Road Guardrail Project:** A motion was made, seconded and passed to approve the prospectus and Local Agency Agreement for the 2013 County Road Guardrail Project. With this approval the Department will be able to request federal funds for this safety project. This project installs guardrails at nine sites on the collector road system.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, February 25, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Dale Gowan, Central Services, regarding requests to hire; Greg Reynvaan, Juvenile Department, regarding agenda item and updates; Mike Bruner, Fair, Events and Tourism Manager, regarding agenda items; Joan Brewster, Public Health and Social Services Director, regarding agenda items; the following Public Services individuals regarding agenda items and department updates: Environmental Health Director Jeff Nelson, County Engineer Russ Esses, County Surveyor Tom Gray, and Utility and Development Director Kevin Varness.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

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| No. 2013-022 | Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Parks and Vegetation Management in the amount of \$1,083 |
| No. 2013-023 | Amending Resolution No. 2013-006 fixing compensation of employees from and after January 1, 2013 |

BOARD OF HEALTH RESOLUTION:

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| No. 2013-01 | Calling on the Washington State Legislature to maintain current levels of funding for foundational public health Services |
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ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:23 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2013

HERB WELCH, Chairman, District 3

WES CORMIER, Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Donna McCallum, Clerk of the Board