

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

February 4, 2013

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 4, 2013, at 2:00 p.m. Commissioners Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

A motion was made, seconded and passed to excuse Commissioner Welch from the morning meetings.

BIDS:

None

HEARINGS:

1. Continued from January 28, 2013 - Supplemental Budget Appropriation – Central Services, \$110,000: There was a public hearing held on January 28, 2013 and continued to February 4, 2013 to consider a Supplemental Budget appropriation in the Central Services fund in the amount of \$110,000. Notice of this hearing was published in *The Montesano Vidette* January 17 and 24, 2013. Commissioner Gordon asked for a staff report. Brenda Sherman, Budget Director, reported this supplemental resolution is for an inter-fund loan for the purchase of a new phone system.

Commissioner Gordon asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-017 authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund Central Services in the amount of \$110,000.

PUBLIC COMMENT

Commissioner Gordon called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

January 28, 2013 Regular and Morning Meetings

Commissioners:

Reappoint Betty Wolf to the Olympic Area Agency on Aging Advisory Council with a term expiring January 31, 2016

Management Services:

Set Hearing Date – *February 25, 2013* –Emergency Budget, Park and Vegetation Management, \$1,083

Public Services:

Set Bid Date and approve purchases - *February 25, 2013* – 2013 ER&R Vehicle Purchases

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS:

None

DEPARTMENTS

Fair, Events and Tourism

1. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a contract with Morris Media for television marketing for 2013 in the amount of \$180,000:

A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a contract with Morris Media for television marketing for 2013 in the amount of \$180,000. Morris Media has acted as the television media purchasing agent for Grays Harbor County Tourism for the past several years. As a bulk media agency, they have been able to use their buying power to help Grays Harbor Tourism leverage the funds in our marketing budget, while also securing many thousands of dollars of free “bonus marketing”. Morris Media’s long standing relationships with top television networks and buying power also allows Grays Harbor Tourism to purchase advertising on major networks with high viewership and ratings. Morris Media’s expertise in this field has been an instrumental piece of the success Grays Harbor Tourism’s marketing campaign has had over the past three years, in increasing tourism in our County. The increased tourism has resulted in an average increase of over \$25,000 per year in 3% Hotel/Motel Tax revenue. That \$25,000 represents an additional \$850,000 in lodging stays within the County, on a yearly basis.

2. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign agreements for use of the Fairgrounds for events - January through April 2013:

A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign agreements for use of the Fairgrounds for events for January through April 2013.

Events are as follows:

I-5 Quarter Midget Club	January 19 & 20
GH Mounted Posse	January 12
GH Mounted Posse Rides	January 2, 9, 16, 23, 30
Monte HS Equestrian	January 7, 21
Elma High School Equestrian	January 8, 10, 15, 17, 22, 24, 29, 31
Hope from Horses	January 14 & 28
4-H Horse Council	February 2
GH Mounted Posse Rides	February 6,13,20,27
Monte HS Equestrian	February 4, 18, 28
WA. HS Equestrian District 3	February 15, 16, 17
Hope from Horses	February 11 & 25
Rainier Agility Team	February 9 & 10
Elma High School Equestrian	February 5, 7, 12, 19
Woodbrook Pony Club	February 23
GH Mounted Posse	February 24
GH Mounted Posse Rides	March 6,13,20,27
WA. HS Equestrian District 2	March 15, 16, 17
Hope from Horses	March 11 & 25
Top Dog Agility	March 2, 3
Elma High School Equestrian	March 5, 7, 12, 26
GH Mounted Posse Rodeo	March 22, 23, 24
Hope from Horses	April 8 & 22
Tractor Swap Meet	April 6, 7
Rainier Agility Team	April 13 & 14
GH Geology & Gem Society	April 27, 28
Elma High School Equestrian	April 2, 9, 23, 30
WA HS Equestrian District 4	April 4, 5, 6, 7
WA HS Equestrian District 6	April 25,26,27,28
VanZandt Wedding	April 13
GH Mounted Posse Rides	April 3, 10

3. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a contract with LaBrue Communications for 2013 Tourism Public Relations and Creative Services in the amount of \$35,910: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a contract with LaBrue Communications for 2013 Tourism Public Relations and Creative Services in the amount of \$35,910. LeBrue Communications has performed such services for Grays Harbor Tourism to the Fair's satisfaction for several years.

Management Services:

1. Request Approval, Change of phone service line at the Juvenile Department from a T1 Line to ISDN-PRI Services: A motion was made, seconded and passed to change the incoming phone line at the Juvenile Facility from a T1 Line to an ISDN-PRI Services. The cost

for the ISDN-PRI Services is \$375 per month and includes 2,500 long distance minutes. By switching to the ISDN-PRI services it will give the Juvenile facility increased phone service functionality. They are currently paying \$260 for the TI Line and approximately \$128 per month for long distance services for a total charge of \$ 388 per month. Making this change will not increase the Juvenile facilities current monthly line and long distance phone charges and should result in a small savings.

Public Services:

1. Request Approval, Accept Contract as Complete and release the contract Bond to Frank Gurney, Inc. for the 2010 County Road Safety Program – total contract amount was \$912,288.44: A motion was made, seconded and passed to accept the contract as complete and release the contract bond to Frank Gurney, Inc. for the 2010 County Road Safety Program. The total contract amount was \$912,288.44.

2. Request Approval, Review Appraisal by Granger Company for the Wishkah Road Curve Realignment Project: A motion was made, seconded and passed to approve the review Appraisal by Granger Company for the Wishkah Road Curve Realignment Project. The right-of-way agent will proceed with sending this property owner an offer letter to acquire the necessary easements for the project.

3. Request Approval, Fund Transfer Agreement - Wynoochee Road Realignment Project M.P. 13.4 to 13.7 - \$210,000 cash payment and \$20,000 right-of-way acquisition costs: A motion was made, seconded and passed to approve the Fund Transfer Agreement for the Wynoochee Road Realignment Project M.P. 13.4 to 13.7. The County's cost share is \$210,000 cash payment and approximately \$20,000 of right-of-way acquisition costs for this \$2.2 million project.

Sheriff:

1. Request Approval, Jail Services Contract with the City of Elma: A motion was made, seconded and passed to approve the Jail Services Contract with the City of Elma. The contract includes an increase to the daily housing rate from \$65 to \$70, with built in annual adjustments.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, February 4, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Dale Gowan, Central Services, regarding an agenda item, Mike Bruner, Fair, Events and Tourism, regarding agenda items and the following Public Services individuals regarding agenda items and department updates: Environmental Health Director Jeff Nelson; County Engineer Russ Esses; County Surveyor Tom Gray; Utility and Development Director Kevin Varness.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

No. 2013-017

Authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund Central Services in the amount of \$110,000

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Jail Services Contract with the City of Elma

The meeting adjourned at 2:12 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2013

HERB WELCH, Chairman, District 3

WES CORMIER, Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Donna McCallum, Clerk of the Board