

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**January 14, 2013**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 14, 2013, at 2:00 p.m. Commissioners Herb Welch, Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting.

**CALL TO ORDER AND FLAG SALUTE**

**BIDS:**

None

**HEARINGS:**

None

**PUBLIC COMMENT**

Commissioner Welch called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

**CONSENT AGENDA:** Approval was requested for the following items:

**Minutes:**

January 7, 2013 Regular and Morning Meetings  
Special Meeting January 8, 2013

**Auditor:**

Set hearing for Jan. 28, 2013, Revise precinct designation

**Forestry:**

Surplus Sharp AR-5132 Digital Copier

**Management Services:**

Set Hearing Date – Jan. 28, 2013 – Suppl. Budget, Central Services, \$110,000  
Set Hearing Date – January 14, 2013 – Suppl. Budget, Spec. Projects, \$75,000

**Public Health:**

Meeting Room Use Agreement – Grays Harbor PUD for Feb. 6<sup>th</sup> and 7<sup>th</sup>

**Correspondence:**

Claim, C-655-13, Robert Parnell  
Claim, C-656-13, Rian Keith

Use Request – Electric Radio Controlled Event, Vance Creek Park, May 4, 2013

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

**COMMISSIONERS:**

None

**DEPARTMENTS**

**Fair, Events and Tourism:**

**1. Request Approval, Authorization for spending and contract execution for 2013 Tourism Festival and Event Service Contract with FOLS/WSPF for the 2013 Discover Lake Sylvia Fall Festival - \$2,500:** A motion was made seconded and passed to authorize spending and contract execution for 2013 Tourism Festival and Event Service Contract with FOLS/WSPF for the 2013 Discover Lake Sylvia Fall Festival in the amount of \$2,500. This contract was approved by the Lodging Tax Advisory Committee.

**Management Services:**

**1. Request Approval, Resolution – Budget Transfer, Aberdeen Landfill Post-Closure Fund:** A motion was made, seconded and passed to approve **Resolution No. 2013-005 transferring items in the Grays Harbor County Miscellaneous Fund Aberdeen Landfill Post-Closure Fund in the amount of \$100,000.** This resolution will amend the budget to include the disbursement of an inter-fund loan authorized on Resolution 2012-148.

**2. Request Approval, Resolution – Set 2013 Salaries:** A motion was made, seconded and passed by Commissioners Gordon and Welch, with Commissioner Cormier dissenting, to approve **Resolution No. 2013-006 fixing compensation of employees for and after January 1, 2013.** Commissioner Cormier stated he could not favor raises for employees while asking for departments to make budget cuts. The salary schedule reflect step increases and a two percent (2%) cost of living increase for Courthouse AFSCME contract employees, Public Works AFSCME contract employees, Teamsters Support personnel, Teamsters Corrections personnel, Teamsters Criminal Division, exempt employees and elected official positions of the Assessor, Auditor, Clerk, Coroner, Sheriff and Treasurer.

**3. Request Approval, Resolution – Adopting the 2013 BARS Chart of Accounts:** A motion was made, seconded and passed to approve **Resolution No. 2013-007 implementing 2013 budgeting, accounting and reporting (BARS) coding changes by the State Auditor.** The resolution will adopt the use of these new account numbers for all County funds and departments. Financial staff members will continue to convert the 2013 budget reports to the new accounts.

**4. Request Approval, Title VI Non-Discrimination Agreement with the Washington State Department of Transportation:** A motion was made, seconded and passed to authorize the Chairman to sign the Title VI Non-Discrimination Agreement with the Washington State Department of Transportation. The agreement is necessary to receive federal funding through the Washington State Department of Transportation. This Agreement assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

**Public Health and Social Services:**

**1. Request Approval, Contract with DSHS/DBHR – three (3) year pass through grant for ESD 113/ True North – November 1, 2012 through September 30, 2013 in the amount of \$251,000:** A motion was made, seconded and passed to approve a contract with DSHS/DBHR that is a pass three (3) year pass through grant for ESD 113/True North for the purpose of developing youth evidence based practice model and recovery support services. The contract provides funding effective November 1, 2012 through Sept 30, 2013 in the amount of \$251,000 payable to True North to implement the first year deliverables. The contract provides for training, supervision and ongoing monitoring of outcomes of treatment services using the A-CRA model (Adolescent Community Reinforcement Approach). This contract also requires True North to develop a recovery oriented system of care as well as support to navigate the system with a dedicated Care Coordinator. This contract does not support the funding of direct treatment services.

**2. Request Approval, Amendment #6 to the 2012-2014 Consolidated Contract with the Washington State Department of Health - increasing the contract by \$336,258 and amending various statements of work:** A motion was made, seconded and passed to approve amendment #6 of the 2012-2014 Consolidated Contract with the Washington State Department of Health. This amendment adds funds and amends the statements of work for the BEACH program, the Family Planning Program, the Maternal and Child Health Program, the Immunization Program, the Public Health Reimbursement Project, the Community Transformation Grant, the Drinking Water Program, the Oral Health Program, Public Health Emergency Preparedness and Response, and the WIC Program. It increases overall consideration of the Consolidated Contract by \$336,258.

**3. Request Approval, Contract with Behavioral Healthcare Options for utilization management Services for the mental health program – Contract period of January 1, 2013 through December 31, 2013 budgeted in the amount of \$93,463:** A motion was made, seconded and passed to approve a contract with Behavioral Healthcare Options. This contract provides utilization management services for the publicly funded mental health program. Services include outpatient authorization, inpatient authorization, access reporting and psychiatric medical director services. The contract will be in effect from January 1, 2013 through December 31, 2013. BHO is paid \$.39 per Medicaid enrollee in Grays Harbor County per month. The number of enrollees varies from month to month. The Public Health Department has budgeted \$93,463.00 for the contract period. There is no matching requirement.

**4. Request Approval, Amendment #2 for the 2012-2013 Chemical Dependency Contract with Sea Mar Behavioral Health to allow independent billing during the contract period of July 1, 2012 through June 30, 2013, amount unchanged:** A motion was made, seconded and passed to approve the 2012-13 chemical dependency contract amendment #2 with Sea Mar Behavioral Health. The purpose of this contract amendment is to allow Sea Mar Behavioral Health to bill for outreach services as part of the unbundled ADATSA assessment and referral services previously billed as an inclusive service. At the request of DBHR, these services will be independently billed as Assessment paid at \$115 and Outreach paid at \$40.48 per hour. This contract will support provision of these services from July 1, 2012 to June 30, 2013. All other aspects of the contract remain unchanged at \$188,886.

**Public Services:**

**1. Request Approval, Professional Services Contract with Stickland, Heischman and Hoss Inc. for administrative offer summary reports and project funding estimate on three parcels on Schmid Road Bridge Project – maximum of \$4,250:** A motion was made, seconded and passed to approve the Professional Services Contract with Stickland, Heischman and Hoss Inc. for administrative offer summary reports and project funding estimate on three parcels on Schmid Road Bridge Project for a maximum of \$4,250.

**2. Request Approval, Administrative Offer Summary in the amount of \$7,750 for the purchase of 3.1 acres and a project fund estimate for Wynoochee Road Curve Realignment, prepared by Appraisal Services Northwest:** A motion was made, seconded and passed to approve an Administrative Offer Summary in the amount of \$7,750 for the purchase of 3.1 acres and a project fund estimate for Wynoochee Road Curve Realignment as prepared by Appraisal Services Northwest.

**Sheriff:**

**1. Request Approval, Jail Services Contract with the City of McCleary:** A motion was made, seconded and passed to approve the Jail Services Contract with the City of McCleary. The contract includes an increase to the daily housing rate from \$65 to \$70, with built in annual adjustments.

**ANNOUNCEMENTS**

The County offices will be closed on Monday, January 21, 2013 for the Martin Luther King Holiday. The next scheduled regular meeting of the Commissioners will be on January 28, 2013.

**CORRESPONDENCE**

None

## **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, January 14, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Brenda Sherman, Budget Director, for a budget update, Rick Scott, Sheriff, regarding an agenda item and the following Public Services individuals regarding agenda items and department updates: Environmental Health Director Jeff Nelson; County Engineer Russ Esses; County Surveyor Tom Gray; Utility and Development Director Kevin Varness.

## **RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

### **RESOLUTIONS:**

<b>No. 2013-005</b>	<b>Transferring items in the Grays Harbor County Miscellaneous Fund Aberdeen Landfill Post-Closure Fund in the amount of \$100,000</b>
<b>No. 2013-006</b>	<b>Fixing compensation of employees for and after January 1, 2013</b>
<b>No. 2013-007</b>	<b>Implementing 2013 budgeting, accounting and reporting (BARS) coding changes by the State Auditor</b>

### **ORDINANCES:**

None

### **INTERGOVERNMENTAL AGREEMENTS:**

- Jail Services Contract with the City of McCleary

The meeting adjourned at 2:20 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
HERB WELCH, Chairman, District 3

\_\_\_\_\_  
WES CORMIER, Commissioner, District 1

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

ATTEST:

\_\_\_\_\_  
Donna McCallum, Clerk of the Board