

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

January 7, 2013

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 7, 2013, at 2:00 p.m. Commissioners Herb Welch, Wes Cormier and Frank Gordon were present. Donna McCallum, Clerk of the Board, was present to record the meeting. Deputy Prosecuting Attorney, James Baker, was also present.

CALL TO ORDER AND FLAG SALUTE

Oath of Office for Commissioners Cormier and Gordon: Superior Court Judge Edwards, accompanied by Superior Court Judges Godfrey and McCauley, presented the Oath of Office to Commissioner Wes Cormier and Commissioner Frank Gordon. He then presented each of them with a signed Certificate of Election.

BIDS:

None

HEARINGS:

1. **2013-2018 Six Year Transportation Improvement Program Amendment:** There was a public hearing on January 7, 2013 to consider a Resolution amending the 2013-2018 Six Year Transportation Improvement Program. Notice of this hearing was published in *The Montesano Vidette* December 20 and 27, 2012. Commissioner Welch called for a staff report. Russ Esses, County Engineer, reported the amendment was necessary in order to be prepared for a quick response in preparation for an opportunity to qualify for grant funding. The program anticipates guard rail installation at eight or nine locations, mainly along river banks. In order to be eligible for funding the project must be included in the Six Year Transportation Program.

Commissioner Welch asked if there was any public comment.

There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2013-001 amending the 2013-2018 Transportation Improvement Program for a 2013 County Road Guardrail Project.

PUBLIC COMMENT

Commissioner Welch called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Bill Simpson, Mayor of Aberdeen, congratulated new Commissioners and commented regarding communication.

Jim Taylor, Elma, provided notification of an event on July 5, 2013 and congratulated Commissioner Cormier.

Jamie Walsh, Aberdeen, provided congratulations to both new Commissioners and encouraged evening meetings. She as South Shore Mall Manager, she would like to be more involved in county business.

David Canady stated he would like to see evening meetings as well. Commissioner Welch stated there is ongoing discussion related to this topic.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

- December 31, 2012 Regular Meeting
- Special Meeting January 3, 2013

Auditor:

- Month End Audit Report, December 2012: Claims \$3,775,771.44 and Salaries \$2,362,237.86

Commissioners:

- Bonds for Commissioners Cormier and Gordon
- Appointments of Annie McCarthy as the Motocross Representative and Scott McFate as the Trails Representative for the ORV Park Advisory Committee – both terms end February 7, 2015
- Reappoint the following members to their current positions on the ORV Park Advisory Committee for terms ending February 7, 2015: Brooke Heikkila, Dan Marek, Bob Bellamy, Bob Lattimar, Leslie Ortquist, Alfie Bensinger and Mitchell Culbertson

Public Services:

- Resolution No. 2013-002 Acknowledging Vacation by Operation of Law – Plat of Eureka Addition to Elma, petitioner Warren Harris (all of Ash Street South of Block 12)**
- Advertisement for Engineering Consulting Services for Bridge Design on the Keal, Delezenne and Mattson Road Bridges
- Set Bid Date – February 11, 2013 – 2013 Emulsified Asphalt Contract

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS:

None

DEPARTMENTS

Management Services:

1. **Request Approval, Resolution – 2013 Salary Resolution:** This item was removed from the agenda and will be considered on January 14, 2013.
2. **Request Approval, Resolution – Budget Transfer, Special Projects:** A motion was made, seconded and passed to approve **Resolution No. 2013-003 transferring items in the Grays Harbor County Special Projects Fund in the amount of \$36,405.** This resolution will authorize payment of the balance of funding carried over from 2012 for the Firewise Communities Program.
3. **Request Approval, Resolution - Washington Counties Risk Pool Appointments and Designations for 2013:** A motion was made, seconded and passed to approve **Resolution No. 2013-004 appointing representatives for the Washington County Risk Pool.** The County is required to appoint a Director and at least one Alternate Director to the WCRP Board of Directors. The county is also required to appoint a Risk Manager, Claims Administrator, Safety Officer, Prosecuting Attorney and Civil Deputy Prosecuting Attorney.

Public Services:

1. **Request Approval, Accept Contract as Complete and release retainage for the 2012 Pavement Striping Contract to Stripe Rite Inc. in the amount of \$15,128.33:** A motion was made, seconded and passed to accept the contract as complete and release retainage for the 2012 Pavement Striping Contract to Stripe Rite Inc. in the amount of \$15,128.33. The total amount of the contract is \$302,566.66, 1.20% over the original bid of \$298,990.00.
2. **Request Approval, Project Prospectus and Local Agency Agreement requesting Federal Funds for the following Bridge Replacement Projects: Garrard Creek Bridge, Delezenne Creek No. 3 Bridge and Keal Road Bridge:** A motion was made, seconded and passed to authorize the Chairman to sign the Project Prospectus and Local Agency Agreement requesting Federal Funds for the following Bridge Replacement Projects: Garrard Creek Bridge, Delezenne Creek No. 3 Bridge and Keal Road Bridge.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, January 7, 2013, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Wes Cormier and Frank Gordon and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with the following Public Services individuals regarding agenda items and department updates: Environmental Health Director Jeff Nelson; County Engineer Russ Esses; County Surveyor Tom Gray; Utility and Development Director Kevin Varness.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

- | | |
|---------------------|---|
| No. 2013-001 | Amending the 2013-2018 Transportation Improvement Program for a 2013 County Road Guardrail Project |
| No. 2013-002 | Acknowledging Vacation by Operation of Law – Plat of Eureka Addition to Elma, petitioner Warren Harris (all of Ash Street South of Block 12) |
| No. 2013-003 | Transferring items in the Grays Harbor County Special Projects Fund in the amount of \$36,405 |
| No. 2013-004 | Appointing representatives for the Washington County Risk Pool |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:20 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2013

HERB WELCH, Chairman, District 3

WES CORMIER, Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Donna McCallum, Clerk of the Board