

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

October 22, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 22, 2012, at 2:00 p.m. Commissioners Mike Wilson, Terry Willis and Herb Welch. Jenna Amsbury, Deputy Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis announced there was an addition to the agenda under Commissioners. The item is a letter to Attorney General Rob McKenna.

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings – October 15, 2012
Special meeting – October 16, 2012

Commissioner:

Re-appointments to the Board of Equalization: Duane Carter, District 1, and Steve Steinman, District 2 - for three year terms expiring October 13, 2015
MRC Board Appointment for Recreation Position – Casey Dennehy
MRC Board Appointment for Commercial Fishing Position – Richard Carroll
Appointments to the Tourism Lodging Tax Advisory Committee – Tim Gibbs of GGH, Inc. to the User -County Wide Agency position and Jim Tysseling of the Guesthouse Inn and Suites in Elma to the Collector-East County Position
Set Hearing Date – *December 3, 2012* - Property Tax Levy

Set Hearing Date – *December 3, 2012* – 2013 Budget

Juvenile Court Services:

Yearly Report for 2011

Management Services:

Set Hearing Date – *November 5, 2012* – Supplemental Budget, General Fund Advanced Expenditure \$25,000

Set Hearing Date – *November 5, 2012* – Emergency Budget, Coroner \$9,700

Set Hearing Date – *November 5, 2012* – Emergency Budget, Auditor \$66,604

Public Services:

Set Hearing Date – *November 19, 2012* – vacation of right-of-way petition for Mathias Ave., Highland Park Addition, Pacific Beach, Stephen & Karin Phifer

Correspondence:

Use Request – Icon Motorsports for use of paved roads around Satsop Development Park on November 2-4, 2012

Projection of County Income Report from the Department of Natural Resources

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS:

1. Evergreen Forest County Group Memorandum of Agreement with Robert K.

Weidner for \$7,500 for 2013: A motion was made, seconded and passed to approve a Memorandum of Understanding with Robert K. Weidner for \$7,500 for 2013 lobbyist services. Commissioner Willis explained Mr. Weidner helps many local Counties continue to receive PILT and Secure Rural Schools (SRS) Funding.

2. Joint Funding Agreement for Water Resources Investigation (USGS Gage on the Humptulips River) in the amount of \$6,370 for the period of October 1, 2012 through September 30, 2013:

A motion was made, seconded and passed to approve the joint funding agreement with USGS for the Humptulips River Gage in the amount of \$6,370 for the period of October 1, 2012 through September 30, 2013.

3. Superior Court Indigent Defense Contract with Karrie Young: A motion was made, seconded and passed to approve the Superior Court Indigent Defense Contract with Karrie Young.

**The following item was added to the agenda:

4. Letter to Attorney General Rob McKenna: A motion was made, seconded and passed to approve a letter to Attorney General Rob McKenna regarding the Superior Court Lawsuit. Commissioner Welch stated he had concerns with the timing of the letter but stated his first concern is for the citizens of Grays Harbor. He said there needs to be a united front against the lawsuit and the money it is costing the county. Commissioner Willis stated the issue is bigger than just Grays Harbor County and wanted to make sure others are aware of the issues.

CONVENE AS DRAINAGE DISTRICT NO. 2

Chairman Willis announced Commissioners would convene as Commissioners for Drainage District No. 2 to consider the following:

1. **Set Hearing Date – 2013 Budget – December 3, 2012:** A motion was made, seconded and passed to set December 3, 2012 at 2:00 p.m. as the date and time for a hearing to consider the 2013 budget.
2. **Set Hearing Date – 2013 Assessment Roll – December 3, 2012:** A motion was made, seconded and passed to set December 3, 2012 at 2:00 p.m. as the date and time for a hearing to consider the 2013 Assessment Role.

Chairman Willis adjourned the meeting of Grays Harbor County Drainage District No. 2 and reconvened the meeting of the Board of County Commissioners.

DEPARTMENTS

Forestry:

1. **Request Approval, Authorization for the Treasurer to advertise and sell at public auction Hatchery Creek No. 3 Timber Sale on November 30, 2012:** A motion was made, seconded and passed to authorize the Treasurer to advertise and sell at public auction the Hatchery Creek No. 3 Timber Sale on November 30, 2012. This is a cedar sale estimated at 60 cords and an estimated value of \$20,000.

Management Services:

1. **Request Approval, Resolution – Salary Amendment, Environmental Health Department Director:** A motion was made, seconded and passed to approve **Resolution No. 2012-102 amending Resolution No. 2012-004 fixing compensation of employees from and after January 1, 2012.** This Resolution reflects a correction in the step plan for the Director of Environmental Health. Per his employment agreement he should have been at step 10 starting in February of this year.

Public Health and Social Services:

1. **Request Approval, Revised Joint Operating Agreement between Community Healthcare of Washington and Grays Harbor Regional Support Network:** A motion was made, seconded and passed to approve the Revised Joint Operating Agreement between Community Healthcare of Washington and Grays Harbor Regional Support Network. The purpose of these agreements is to clarify the relationship between the health insurance plan and the RSN regarding the provision of mental health benefits. The language of the agreement is similar the other Healthy Options agreements and has been developed by the RSNs, Washington State Division of Behavioral Health and Rehabilitation, the Health Care Authority, and the

insurance plan. This is a broad agreement and will be amended in a series of attachments to be written jointly by all parties during the months to come.

2. Request Approval, Contract with Grays Harbor College for childbirth education classes for the period of August 1, 2012 through July 31, 2013: A motion was made, seconded and passed to approve the contract with Grays Harbor College for childbirth classes for the period of August 1, 2012 through July 31, 2013. The purpose of the contract is for the college to provide childbirth education classes in partnership with the Public Health and Social Services Department. The college enrolls participants, and then provides the department with billing information so that they can get reimbursed from Medicaid for participants who are covered. Those who are not on Medicaid are charged according to a sliding fee scale based on their income and family size.

3. Request Approval, Contract Amendment with Rob Holt Consulting for liaison services to the County and Aberdeen jails- the contract period is July 1, 2012 through June 30, 2013 in the amount of \$49,371: A motion was made, seconded and passed to approve the Contract Amendment with Rob Holt Consulting for liaison services to the County and Aberdeen jails for the contract period of July 1, 2012 through June 30, 2013 in the amount of \$49,371. The contract is for liaison services to the Grays Harbor County and Aberdeen City jails to assist inmates with connections to social services following their release. It also assists persons with discharge from Western State Hospital to stable placement back in their community. The Amendment changes the Jail Service requirements to a screening and evaluation role and reduces compensation accordingly. The amended contract pays \$49,371.00 from the mental health programs State Fund grant. There is no County matching requirement.

Public Services:

1. Request Approval, Professional Services Contract with Joe Granger of the Granger Company to provide a Narrative Appraisal Review Report on one parcel of the Wishkah Road Realignment Project: A motion was made, seconded and passed to approve a Professional Services Contract with Joe Granger of the Granger Company to provide a Narrative Appraisal Review Report on one parcel of the Wishkah Road Realignment Project. The contract amount is not to exceed \$600.

2. Request Approval, Letter of Agreement with Coastal Community Action Program for \$8,000 for work associated with the 2013 Project Homeless Connect Program: A motion was made, seconded and passed to approve a Letter of Agreement with Coastal Community Action Program for \$8,000 for work associated with the 2013 Project Homeless Connect Program. The Project Homeless Connect reaches out to individuals who might need resources and referrals. This outreach effort will run concurrently with the annual Point in Time Count, an activity designed to measure the number of homeless individuals in Grays Harbor County and throughout Washington State. The \$8,000 will be matched by other revenue or donations generated by CCAP.

3. Request Approval, Authorization for the Engineering Department to proceed with a Notice for Consultation Services to provide preliminary engineering work on the Kersh-Wishkah Road Levee Flood Reduction Project: A motion was made, seconded and passed authorize the Engineering Department to proceed with a Notice for Consultation Services to provide preliminary engineering work on the Kersh-Wishkah Road Levee Flood Reduction Project. The consultant selection and hiring process is estimated to cost \$10,000. This will be paid for by the Special Projects 101 Fund. The State has \$125,000 in its budget for alternative analysis design and hydraulic modeling.

ANNOUNCEMENTS

Ron Strabbing, Treasurer, announced the loan to the General Fund from the Aberdeen Post-Closure Fund has been paid in full due to adequate available cash in the General Fund.

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, October 22, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Mike Wilson and Terry Willis and Deputy Clerk of the Board Jenna Amsbury reviewed agendas, calendars and pending daily office issues. The Board met in executive session at 9:15 a.m. with Attorney Tom Fitzpatrick by phone regarding the Superior Court Lawsuit. The Board met with Al Carter for a Resource Advisory Committee funding report; Rick Hole, Assessor, to discuss the request to hire a temporary employee; Don Smith, Forestry, regarding an agenda item and a request to hire and the following Public Services individuals regarding agenda items and department updates: Planning and Building Director Lee Napier; Environmental Health Director Jeff Nelson; County Engineer Russ Esses; County Surveyor Tom Gray; Utility and Development Director Kevin Varness.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

No. 2012-102

Amending Resolution No. 2012-004 fixing compensation of employees from and after January 1, 2012

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:22 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2012

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board