

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**October 15, 2012**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 15, 2012, at 2:00 p.m. Commissioners Mike Wilson and Herb Welch. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

**CALL TO ORDER AND FLAG SALUTE**

A motion was made, seconded and passed to excuse Commissioner Terry Willis from the meeting. Commissioner Mike Wilson will chair the meeting.

**BIDS:**

None

**HEARINGS:**

**1. Supplemental Budget Appropriation – Law Library, \$12,500:** There was a public hearing on October 15, 2012 to consider a Supplemental Budget appropriation in the Law Library in the amount of \$12,500. Notice of this hearing was published in *The Montesano Vidette* October 4 and 11, 2012. Commissioner Wilson asked for a staff report. Stew Menefee, Prosecutor, reported the transfer is needed to cover expenses associated with the County's Law Library.

Commissioner Wilson asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2012-094 authorizing a supplemental appropriation in the budget of the Grays Harbor County General Fund Law Library in the amount of \$12,500.

\*\*Chair Pro-Tem Mike Wilson announced a change in the order of the agenda, moving all the Commissioner's agenda items to be heard at this point in the meeting:

**COMMISSIONERS:**

**1. Appoint Sheriff from Democratic Party nomination list:** A motion was made, seconded and passed to appoint Rick Scott as the new County Sheriff for the unexpired term ending December 31, 2014. The Democratic Party nominated three candidates for the vacant position of Sheriff. Their nominations, in rank order were Rick Scott, Katie Shoboda and Don

Norkoski. The party asked that their ranking be respected and for the Commissioners to appoint Rick Scott.

**2. Resolution – Adopting an employee medical care contribution and coverage opt-out option for 2013:** A motion was made, seconded and passed to approve **Resolution No. 2012-098 adopting an employee medical care contribution and coverage opt-out option for 2013.** Under this Resolution employees under the PEBB medical program are able to waive medical coverage, if they have coverage elsewhere, and receive an incentive payment of \$275 for the employee or \$475 for an employee and dependent(s). This Resolution is effective January 1, 2013 through December 31, 2013.

**3. Superior Court Indigent Defense Contract with Ted Debray:** A motion was made, seconded and passed to approve the Superior Court Indigent Defense Contract with Ted Debray.

**4. Jail Contract with Cities:** A motion was made, seconded and passed to approve an extension of the jail contract, which was scheduled to terminate on October 25, 2012 for an additional 90 days to January 15, 2013 or when replaced by a new contract. Sheriff Scott stated he would like time to sit down with each entity and discuss the matter.

**Hearings (Continued from above):**

**2. Supplemental Budget Appropriation – Fair Fund, \$14,500:** There was a public hearing on October 15, 2012 to consider a Supplemental Budget appropriation in the Fair Fund in the amount of \$14,500. Notice of this hearing was published in *The Montesano Vidette* October 4 and 11, 2012. Commissioner Wilson asked for a staff report. Brenda Sherman, Budget Director, reported this amendment increases ticket sales revenue and entertainment expenses by \$14,500, reflecting actual activity for this years' County Fair.

Commissioner Wilson asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve **Resolution No. 2012-095 authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Funds Fair Fund in the amount of \$14,500.**

**3. Emergency Budget Appropriation, General Fund Non-Departmental, and \$12,500:** There was a public hearing on October 15, 2012 to consider an emergency budget appropriation in the General Fund Non-Departmental in the amount of \$12,500. Notice of this hearing was published in *The Montesano Vidette* October 4, 2012. Chairman Pro-tem Wilson called for a staff report. Brenda Sherman, Budget Director, reported this resolution will authorize the transfer of \$12,500 to the Law Library Fund to cover its budget shortfall. The revenue received in this fund is not sufficient to cover the expenses associated with running the County's Law Library.

Commissioner Wilson asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-096 authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Non-Departmental in the amount of \$12,500.**

**4. Emergency Budget Appropriation, General Fund Non-Departmental, and \$75,000:**  
There was a public hearing on October 15, 2012 to consider an emergency budget appropriation in the General Fund Non-Departmental in the amount of \$75,000. Notice of this hearing was published in *The Montesano Vidette* October 4, 2012. Chairman Pro-tem Wilson called for a staff report. Brenda Sherman, Budget Director, reported this appropriation is necessary to cover the payment of additional attorney fees for the Superior Court lawsuit.

Commissioner Wilson asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-097 authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Non-Departmental in the amount of \$75,000.**

#### **PUBLIC COMMENT**

Commissioner Pro-tem Mike Wilson called for public comment on county-related items. He announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Bill Simpson, Mayor of Aberdeen, made comments regarding the jail contract. Ken Estes, Mayor of Montesano, made comments regarding the jail contract. Commissioner Wilson stated it makes sense for the professionals to work out the details and endorsed the process.

**CONSENT AGENDA:** Approval was requested for the following items:

#### **Minutes:**

Regular and Morning Meetings – October 1, 2012

Special Meetings – September 26, 2012, October 3, 2012 and October 9, 2012

#### **Auditor:**

Expenditure Report for Sept.: Claims: \$5,194,051.30 Salaries: \$2,349,160.83

#### **Commissioner:**

Appointment to the Solid Waste Advisory Committee (SWAC) – Paul Dionne  
Move appointment of Delroy Cox on SWAC to citizen position, District 2

#### **Coroner:**

Monthly Report for September, 2012

#### **Correspondence:**

Claim, C-649-12, Fred and Ardith Comer

Lawsuit, L-650-12, Hoquiam PC Inc.

Claim, C-651-12, Terri Hall

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

\*\*Commissioner's agenda items were heard earlier in the meeting.

## **DEPARTMENTS**

### **Forestry:**

**1. Request Approval, Accept Contract as Complete/Release Performance bond to Sierra Pacific for Donkey Creek No. 4 Timber Sale:** A motion was made, seconded and passed to accept the contract as complete and release the performance bond to Sierra Pacific for Donkey Creek No. 4 Timber Sale. Sierra Pacific Industries, Inc. satisfactorily completed all terms and conditions for the sale.

### **Juvenile Court Services:**

**1. Request Approval, Revised CASA Contract #IAA13033 with the Administrative Office of the Courts for the period of July 1, 2012 through June 30, 2013 not to exceed \$92,274:** A motion was made, seconded and passed to approve the revised CASA Contract #IAA13033 with the Administrative Office of the Courts for the period of July 1, 2012 through June 30, 2013 with the amount not to exceed \$92,274. Language has been changed regarding direct and indirect costs.

### **Management Services:**

**1. Request Approval, Resolution – Budget Transfer, ORV Park for payment of property taxes:** A motion was made, seconded and passed to approve **Resolution No. 2012-099** transferring items in the Grays Harbor County Miscellaneous Fund ORV Park in the amount of \$350. This transfer is necessary to pay property tax assessments for the park.

**2. Request Approval, Sub-recipient Agreement for CDBG Public Services Grant – Coastal Communities Action Program:** A motion was made, seconded and passed to approve the Sub-recipient Agreement for the CDBG Public Services Grant with the Coastal Communities Action Program. The CDBG Public Services Grant provides core administrative support for necessary community projects benefiting low and moderate-income persons and households.

### **Public Health and Social Services:**

**1. Request Approval, Health Care Integration Grant:** A motion was made, seconded and passed to approve the application for funding to support a joint effort of Behavioral Health Resources, Mark Reed Community Hospital and Grays Harbor Public Health & Social Services. The grant will demonstrate effective methods to integrate primary care and behavioral health care through cooperative agreements of the two provider entities. Grays Harbor Public Health is an eligible applicant and is well positioned to act as fiscal agent and contribute evaluation

services. Integration of care is a top priority in federal and state health care contracts, as well as for the Regional Support Network.

**Public Services:**

- 1. Request Approval, 2013 Central Transfer station tipping fee, set at \$93.25/ton, effective January 1, 2013:** A motion was made, seconded and passed to approve **Resolution No. 2012-100 imposing rates and charges for certain water, sewer and solid waste services in Grays Harbor County, amending Resolutions No. 02-113, No. 2003-129, No. 2004-42, No. 2005-18, No. 2005-126, No. 2006-10, No. 2008-152, No. 2009-20, No. 2012-133 and No. 2011-088, Section 7 imposing the rate schedule for disposing of solid waste at the Central Transfer Station from and after January 1, 2013 to a tipping fee of \$93.25 per ton.**
- 2. Request Approval, CRP Resolution – Pine Street; M.P. 0.59 to M.P. 0.65:** A motion was made, seconded and passed to approve a CRP Resolution to improve a section of Pine Street northeast of Elma from M.P. 0.59 to M.P. 0.65. This work will improve the alignment by removing a substandard horizontal curve. Developers have dedicated additional right-of-way and will be paying \$130,000 toward this work.
- 3. Request Approval, Satsop River Floodplain Restoration Project, notice for preliminary engineering consultant services:** A motion was made, seconded and passed to approve publication of a Notice for Consultant Services to provide preliminary engineering work for the Satsop River Floodplain Restoration Project. The consultant selection and hiring process is estimated to cost \$10,000. This will be paid for by the Special Projects 101 Fund. The State has \$500,000 in its budget for engineering and construction.
- 4. Request Approval, Speed limit on Wynoochee valley Road between LaVerne Road and Donkey Creek Road:** A motion was made, seconded and passed to approve **Resolution No. 2012-101 establishing a 45 mph speed limit for the Wynoochee Valley Road between La Verne Road (M.P. 16.300) and Donkey Creek Road (M.P. 33.270).** The old speed limit was 40 mph and is being changed due to the road being reconstructed.
- 5. Request Approval, daytime road closure on Blue Slough Road on selected days during the next two months, estimated at 10 days:** A motion was made, seconded and passed to approve the daytime road closure on the Blue Slough Road for ditching and vegetation removal activities. The road closures will occur between 8:00 a.m. and 3:15 p.m. on selected days during the next two months. This work is estimated to take 10 days. There are no residents on the Blue Slough Road that will be affected. SR 107 and US 101 provide a detour route that takes three minutes longer to travel.

\*\* The following item was removed from the agenda:

~~**6. Request Approval, Demolition of old office building at east end of the Elma Shop Maintenance Yard, estimated cost \$1,200:**~~

**Sheriff:**

**1. Request Approval, Contract for 60 month lease of the x-ray imaging equipment from Pacific Microrem for \$425 per month:** A motion was made, seconded and passed to approve a contract for a 60 month lease of x-ray imaging equipment from Pacific Microrem for \$425 per month. When compared to an outright purchase, the 60 month lease agreement equates to approximate \$1,300 in savings over the purchase. The equipment is available to purchase for \$18,000; however, after one year we would be required to enter into a maintenance agreement at a cost of \$2,200 per year totaling \$26,800 over the 60 month period versus a total of \$25,500 over 60 months during the lease period with maintenance included.

### **ANNOUNCEMENTS**

None

### **CORRESPONDENCE**

None

### **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, October 15, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Mike Wilson and Terry Willis and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Rick Scott, Interim Sheriff, and Dave Pimentel regarding a request to hire; Brenda Sherman, Budget Director, regarding a budget update and the following Public Services individuals regarding agenda items and department updates: Planning and Building Director Lee Napier; Environmental Health Director Jeff Nelson; County Engineer Russ Esses; Utility and Development Director Kevin Varness.

### **RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

#### **RESOLUTIONS:**

- |                     |  |
|---------------------|--|
| <b>No. 2012-094</b> | <b>Authorizing a supplemental appropriation in the budget of the Grays Harbor County General Fund Law Library in the amount of \$12,500</b>      |
| <b>No. 2012-095</b> | <b>Authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Funds Fair Fund in the amount of \$14,500</b> |

- No. 2012-096** Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Non-Departmental in the amount of \$12,500
- No. 2012-097** Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Non-Departmental in the amount of \$75,000
- No. 2012-098** Adopting an employee medical care contribution and coverage opt-out option for 2013
- No. 2012-099** Transferring items in the Grays Harbor County Miscellaneous Fund ORV Park in the amount of \$350
- No. 2012-100** Imposing rates and charges for certain water, sewer and solid waste services in Grays Harbor County, amending Resolutions No. 02-113, No. 2003-129, No. 2004-42, No. 2005-18, No. 2005-126, No. 2006-10, No. 2008-152, No. 2009-20, No. 2012-133 and No. 2011-088 Section 7 imposing the rate schedule for solid waste disposal at the Central Transfer Station from and after January 1, 2013 to a tipping fee of \$93.25 per ton
- No. 2012-101** Establishing a 45 mph speed limit for the Wynoochee Valley Road between La Verne Road (M.P. 16.300) and Donkey Creek Road (M.P. 33.270)

**ORDINANCES:**

None

**INTERGOVERNMENTAL AGREEMENTS:**

None

The meeting adjourned at 2:36 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2012

\_\_\_\_\_  
TERRY L. WILLIS, Chairman, District 1

\_\_\_\_\_  
MIKE WILSON, Commissioner, District 2

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HERB WELCH, Commissioner, District 3

ATTEST:

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Donna McCallum, Clerk of the Board