

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

October 1, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 1, 2012, at 2:00 p.m. Commissioners Terry Willis, Mike Wilson and Herb Welch. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

1. Emergency Budget Appropriation, Park and Vegetation Management, \$12,375:

There was a public hearing on October 1, 2012 to consider an emergency budget appropriation in the General Fund Park and Vegetation Management in the amount of \$12,375. Notice of this hearing was published in *The Montesano Vidette* September 20, 2012. Chairman Terry Willis called for a staff report. Brenda Sherman, Budget Director, reported this appropriation will cover unexpected costs associated with repairs to leaking pipes at Vance Creek Park.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-092 authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Parks and Vegetation Management in the amount of \$12,375.

PUBLIC COMMENT

Commissioner Terry Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There were no comments.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings – September 24, 2012

Management Services:

Set Hearing – Oct.15, 2012 – Emergency Budget, Non-Departmental, \$12,500

Set Hearing – Oct.15, 2012 – Supplemental Budget, Law Library, \$12,500

Correspondence:

Lawsuit, L-644-12, Kary Caldwell

City of Cosmopolis Resolution No. 2012-05

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS:

None

DEPARTMENTS

Fair, Events and Tourism:

1. **Request Approval, Fairgrounds Equipment Loan Agreement with Montesano School District for use of 20 sets of bleachers:** A motion was made, seconded and passed to approve the 2012 Fairgrounds Equipment Loan Agreement with the Montesano School District. The Montesano School District is requesting the use of 20 of the Grays Harbor County Fairgrounds' wood and metal constructed bleachers. The Montesano School District lost all stadium seating as a result of a recent fire, and will utilize the bleachers from the fairgrounds during the rebuilding of the stadium seating.

2. **Request Approval, Authorization for spending and for the Fair, Events and Tourism Manager to sign a travel/trade show application and contract for the 2013 Washington Sportsman Show/ O'Laughlin Trade Show, in the amount of \$1,100:** A motion was made, seconded and passed to authorize for spending and for the Fair, Events and Tourism Manager to sign a travel/trade show application and contract for the 2013 Washington Sportsman Show/ O'Laughlin Trade Show in the amount of \$1,100.

Juvenile Court Services:

1. **Request Approval, BECCA Contract - Administrative Office of the Courts, July 1, 2012 - June 30, 2013 for a maximum \$270,469:** A motion was made, seconded and passed to approve the revised BECCA Contract with the Administrative Office of the Courts for the period of July 1, 2012 through June 30, 2013 for a maximum of \$270,469.

Management Services:

1. **Request Approval, Resolution Adjusting budgeted beginning cash balances for miscellaneous funds as of January 1, 2012:** A motion was made, seconded and passed to approve **Resolution No. 2012-093 adjusted budgeted beginning cash balances for miscellaneous funds as of January 1, 2012.** This resolution adjusts budgeted beginning cash

balances to actual as of January 1, 2012 in various miscellaneous funds. Each entry has a corresponding adjustment to ending cash for the same amount.

Public Health and Social Services:

- 1. Request Approval, Application for a Capacity Building Award to support Medical Reserve Corp. – funding through National Association of County and City Health Officials, \$5,000 for years 2012-2013:** A motion was made, seconded and passed to approve the application for the non-competitive Capacity Building Award to support our Medical Reserve Corps. The funding is from NACCHO, National Association of County and City Health Officials, which provides funding for Medical Reserve Corps recruitment, organization, and training. The grant amount requested is \$5,000 for fiscal year 2012 through 2013. The grant will be administered by Grays Harbor County Public Health and Social Services. There are no costs to the County.
- 2. Request Approval, Application for a Capacity Building Award to support Medical Reserve Corp. – funding through National Association of County and City Health Officials, \$10,000 for years 2012-2013:** A motion was made, seconded and passed to approve the application for the competitive Capacity Building Award to support our Medical Reserve Corps. The funding is from NACCHO, National Association of County and City Health Officials, which provides funding for Medical Reserve Corps recruitment, organization, and training. The grant amount requested is \$10,000 for FY2012-2013. The application will be submitted September 27, 2012. The grant will be administered by Grays Harbor County Public Health and Social Services. There are no costs to the County.
- 3. Request Approval, Contract with Department of Commerce for Community Mobilization Interagency Agreement Amendment adding funding for a second year covering the period of July 1, 2012 through June 30, 2013, adding \$10,466 for a new contract total of \$22,959:** A motion was made, seconded and passed to approve a contract with the Department of Commerce. This is a Community Mobilization Interagency Agreement Amendment, No. S12-34002-114A, adding funding for the second year of the agreement and covering the amendment period from July 1, 2012 through June 30, 2013. The amendment purpose is to increase the funds provided to the Contractor by providing \$10,466 for reimbursement of program costs in the second year of the Contract, raising the Contract amount to \$22,959. A 25 percent match is required.
- 4. Request Approval, Contract with Elma Home Care for enhanced support with persons of serious mental illness – October 1, 2012 through September 30, 2013 for a budgeted amount of \$70,748:** A motion was made, seconded and passed to approve the contract with Elma Home Care. The contract provides for enhanced support for persons with serious mental illness residing in a boarding home and assists those persons with remaining stable in our community. The contract is in effect between October 1, 2012 and September 30, 2013. The Social Services Department has budgeted \$70,748 for these services. The contract serves up to 24 people at a time. There is no matching requirement for the County.

Public Services:

1. Request Approval, Wynooche Road Realignment Project Federal Aid Prospectus obligating the project, estimated to cost \$940,000: A motion was made, seconded and passed to approve the Wynoochee Road Realignment Project Federal Aid Prospectus obligating the project at an estimated cost of \$940,000. This project will reconstruct 0.3 mile of the Wynoochee Road and eliminate two substandard horizontal curves.

2. Request Approval, 2012 Grays Harbor County Curve Safety Project Federal Aid Prospectus and Lead Agency Agreement: A motion was made, seconded and passed to approve the 2012 Grays Harbor County Curve Safety Project Federal Aid Prospectus and Lead Agency Agreement. This project will reconstruct four substandard curves on our collector road system.

Sheriff:

1. Request Approval, Award Bid for screening equipment to Pacific Microrem and authorize the Sheriff to negotiate a contract: A motion was made, seconded and passed to award the bid for screening equipment to Pacific Microrem. Their bid was the most cost effective for the County.

ANNOUNCEMENTS

The Administration Building will be closed on Monday, October 8, 2012 as part of a monthly closure necessary to reduce expenditures in the General Fund. The next meeting will be October 15, 2012.

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, October 1, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Mike Wilson and Terry Willis and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with and appointed Rick Scott as Interim Sheriff and discussed an agenda item; Joan Brewster, Public Health and Social Services, regarding agenda items and the following Public Services individuals regarding agenda items and department updates: Planning and Building Director Lee Napier; Environmental Health Director Jeff Nelson; County Engineer Russ Esses; Utility and Development Director Kevin Varness.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2012-092

**Authorizing an emergency appropriation
in the budget of the Grays Harbor
County General Fund Parks and
Vegetation Management in the amount of
\$12,375**

No. 2012-093

**Adjusted budgeted beginning cash
balances for miscellaneous funds as of
January 1, 2012**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Fairgrounds Equipment Loan Agreement with Montesano School District for use of 20 sets of bleachers

The meeting adjourned at 2:17 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This _____ day of _____, 2012

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board