

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

September 24, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 24, 2012, at 2:00 p.m. Commissioners Terry Willis, Mike Wilson and Herb Welch. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

1. Six Year Transportation Improvement Program – Two Resolutions amending 2012-2017 program and 2013-2018 program: There was a public hearing on September 24, 2012 to consider two resolutions amending the 2012-2017 program and the 2013-2018 program. Notice of this hearing was published in *The Montesano Vidette* September 13 and 20, 2012.

Chairman Terry Willis asked for a staff report. Russ Esses, Road Engineer, explained the amendments will allow the county to receive newly released federal funds.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution 2012-089 amending the Six Year Transportation Improvement Plan for the period 2012-2017.

A motion was made, seconded and passed to approve Resolution No. 2012-90 amending the Six Year Transportation Improvement Plan for the period 2013-2018.

2. Emergency Budget Appropriation, Juvenile Court, \$225,000: There was a public hearing on September 24, 2012 to consider an emergency budget appropriation in the General Fund Juvenile Court in the amount of \$225,000. Notice of this hearing was published in *The Montesano Vidette* September 13, 2012. Chairman Terry Willis called for a staff report. Brenda Sherman, Budget Director, reported salaries and personnel benefits are being increased in various categories totaling \$225,000 in response to a letter requesting the funds.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-091 authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Juvenile Court in the amount of \$225,000.

PUBLIC COMMENT

Commissioner Terry Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There were no comments.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings –September 17, 2012

Commissioners:

Nominations to the Pacific Mountain Workforce, Tim Gibbs and Ed Brewster

Management Services:

Set Hearing Date – October 15, 2012 – Emergency Budget, Non-Departmental, \$75,000

Set Hearing Date – October 15, 2012 – Supplemental Budget, Fair Fund, \$14,500

Public Services:

Surplus two Ford Taurus and four Crown Victoria vehicles in the ER&R Dept.

Correspondence:

Road Use Request, Cranberry Festival on October 13, 2012 for Parade Route Closure:
Pacific Road and Cranberry Road

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

PROCLAMATION:

1. **Week of September 24-30, 2012 as Grays Harbor Harvest Celebration Week:** A motion was made, seconded and passed to proclaim September 24 through September 30 as Grays Harbor Harvest Celebration Week. Don Tapio, WSU/Grays Harbor County Extension Agent, stated there are 648 farms in Grays Harbor County equaling approximately 120,000 acres. He explained the types of food and livestock that are raised and farmed in the County. He explained there is good soil and water for farming. He invited the Commissioners to the annual Farm City Dinner, stating Grays Harbor County is the only County that has this event. This weekend is the 13th annual farm tour. He introduced the Chair of the Committee.

Michael Dickerson, Chair of the Farm Tour Committee, provided information on the tour of farms for this year's celebration. He stated the farm tour will go to three extraordinary farms in Grays Harbor County including the Poppy Patch Farm, Chapman's Pumpkin Farm and New Moon Alpacas, with an additional stop at the rural Satsop School House.

COMMISSIONERS:

1. Assumption of District Court Indigent Defense Contract from Pamela Hartman-Beyer to Megan Valentine: A motion was made, seconded and passed for Megan Valentine to assume the District Court Indigent Defense Contract from Pamela Hartman-Beyer. Megan Valentine will take over the contract starting October 1, 2012 through the end of the year. Stew Menefee, Prosecuting Attorney, stated Megan Valentine will send in a written assumption for the contract and Judge Copland has no objections to the change.

2. Certification of PHA Plan Consistency with the Consolidated Plan – Housing Authority: A motion was made, seconded and passed to approve certification of PHA Plan Consistency for the Housing Authority, certifying the Five Year and Annual PHA Plan of the Housing Authority of Grays Harbor County is consistent with the Consolidated Plan of the State of Washington.

DEPARTMENTS

Fair, Events and Tourism:

1. Request Approval, Spending and Contract authorization for Advertising and Media Buy Agreement with Hawgquest, \$3,000: A motion was made, seconded and passed to approve spending authorization and a contract for advertising and media buy with Hawgquest LLC in the amount of \$3,000.

Public Health and Social Services:

1. Request Approval, Amendment No. 1 to the Interlocal Agreement with Thurston County for the Community Transformation Grant, adding \$11,000 : A motion was made, seconded and passed to approve Amendment No. 1 to the Interlocal Agreement with Thurston County for the Community Transformation Grant. *This item voids the Mason County Amendment passed on September 17, 2012 which was an error.* It approves a portion of additional funding that has been provided by the Department of Health for this five-county project. This amendment adds \$11,000 to the agreement, which ends on September 30, 2012. It amends the statement of work to add a new activity requirement from the Department of Health.

2. Request Approval, Revised Amendment No. 3 for the Contract with DSHS/DBHR for the Federal Mental Health Block Grant – amendment covers the period of September 14, 2012 through September 30, 2012: A motion was made, seconded and passed to approve amendment 3 with DSHS/DBHR for Federal Mental Health Block Grant fund distribution. *This contract replaces an earlier Amendment 3 to this same contract.* The budget table from the existing contract has been changed to reflect how GHRSN will actually distribute the funds to subcontractors. The amendment covers the period from September 14, 2012 through September 30, 2012. No changes were made to the dollar amount of contract and there is no match required.

3. Request Approval, Amendment No. 4 for the Contract with DSHS/DBHR for the Federal Mental Health Block Grant – amendment covers the period of October 1, 2012 through September 30, 2013 and adds \$53,061: A motion was made, seconded and passed to approve Amendment No. 4 with DSHS/DBHR affecting Federal Mental Health Block Grant fund distribution. The amendment provides an additional \$53,061 and covers the period from October 1, 2012 through September 30, 2013. No match is required.

Public Services:

1. Request Approval, Accept contract as complete and release retainage in the amount of \$41,399.82 to Quigg Brothers, Inc. for the Wishkah Road Cedar Creek Bridge Replacement: A motion was made, seconded and passed to accept the contract as complete and release of retainage in the amount of \$41,399.82 as per Section 60.28, Revised Code of Washington to Quigg Brothers, Inc. for the Wishkah Road Cedar Creek Bridge replacement project. The total amount of the contract is \$827,996.38 which is 0.02% below the original bid.

2. Request Approval, Letter of Agreement for services – Chehalis Watershed Festival bus transportation, not to exceed \$350: A motion was made, seconded and passed to approve the letter of agreement for services with Chehalis Basin Education Consortium (CBEC) to transport the Rochester Middle School students who are assisting with the FIN visit the at the Chehalis Basin Watershed Festival. The reimbursement for this service will not exceed \$350. The reimbursement will come from the Chehalis Basin Watershed Festival Donation Account.

3. Request Approval, Letter of Agreement for printing services with Pam Sinclair-Nixon for a fish printing activity for the Chehalis Watershed Festival not to exceed \$400: A motion was made, seconded and passed to approve the letter of agreement with Pam Sinclair-Nixon to coordinate and conduct a fish printing activity at the Chehalis Basin Watershed Festival. The reimbursement for this service will not exceed \$400. The reimbursement will come from the Chehalis Basin Watershed Festival Donation Account.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, September 24, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Mike Wilson and Terry Willis and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with the following individuals regarding agenda items and department updates: Mike Bruner, Fair, Events and Tourism Manager; Joan Brewster, Public Health and Social Services; Public

Services individuals: Planning and Building Director Lee Napier; Environmental Health Director Jeff Nelson; County Engineer Russ Esses; Utility and Development Director Kevin Varness.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

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|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| No. 2012-089 | Amending the Six Year Transportation Improvement Plan for the period 2012-2017 |
| No. 2012-90 | Amending the Six Year Transportation Improvement Plan for the period 2013-2018 |
| No. 2012-091 | Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Juvenile Court in the amount of \$225,000 |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Amendment No. 1 to the Interlocal Agreement with Thurston County for the Community Transformation Grant

The meeting adjourned at 2:42 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2012

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board