

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**September 10, 2012**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 10, 2012, at 2:00 p.m. Commissioners Terry Willis, Mike Wilson and Herb Welch. Donna McCallum, Clerk of the Board, was also present.

**CALL TO ORDER AND FLAG SALUTE**

**BIDS:**

None

**HEARINGS:**

**1. Emergency Budget Appropriation - Superior Court, \$100,000:** There was a public hearing on September 10, 2012 to consider an emergency budget appropriation in Superior Court in the amount of \$100,000. Notice of this hearing was published in *The Montesano Vidette* August 30, 2012. Chairman Terry Willis called for a staff report. Brenda Sherman, Budget Director, reported Superior Court requested additional funding to cover the retirement of the Court Administrator and to restore the budget in other various categories.

Commissioner Willis stated an additional request was received on August 31, 2012 from the Superior Court Judges requesting an additional \$48,020. This request will be considered Alternate "B". The Clerk of the Board read the Resolution for consideration of Alternative "B".

A motion was made, seconded and passed to approve Alternative "B" as read, Resolution No. 2012-082 authorizing an emergency appropriation in the budget of the General Fund Superior Court in the amount of \$148,020.

Commissioner Willis asked if there was any public comment.

Charles Reible, Aberdeen, commented on the Juvenile Facility budget and administration.

There was no further public comment and the hearing was closed.

**ACTION:** Was taken during the hearing.

**2. Supplemental Budget Appropriation – District Court, \$9,000:** There was a public hearing on September 10, 2012 to consider a Supplemental Budget appropriation in the General Fund District Court in the amount of \$9,000. Notice of this hearing was published in *The Montesano Vidette* August 30 and September 6, 2012. Commissioner Willis asked for a staff

report. Brenda Sherman, Budget Director, reported this amendment will increase interest revenue and jury fees as requested by the Court.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-083 authorizing a supplemental appropriation in the budget of the Grays Harbor County General Fund District Court in the amount of \$9,000.**

**3. Supplemental Budget Appropriation – Aberdeen Landfill Post-Closure Fund, \$93,605:** There was a public hearing on September 10, 2012 to consider a Supplemental Budget appropriation in the Aberdeen Landfill Post-Closure Fund in the amount of \$93,605. Notice of this hearing was published in *The Montesano Vidette* August 30 and September 6, 2012. Commissioner Willis asked for a staff report. Brenda Sherman, Budget Director, reported this amendment increases the beginning cash balance to the actual amount as of January 1<sup>st</sup> and increases ending cash by the same amount.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-084 authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund Aberdeen Landfill Post-Closure Fund in the amount of \$93,605.**

**4. Supplemental Budget Reduction – ORV Park, \$3,147:** There was a public hearing on September 10, 2012 to consider a Supplemental Budget reduction in the ORV Park Fund in the amount of \$3,147. Notice of this hearing was published in *The Montesano Vidette* August 30 and September 6, 2012. Commissioner Willis asked for a staff report. Brenda Sherman, Budget Director, reported this amendment decreases beginning cash to the actual amount as of January 1 and decreases ending cash by the same amount.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-085 authorizing a supplemental reduction in the budget of the Grays Harbor County Miscellaneous Fund ORV Park Fund in the amount of \$3,147.**

**5. Supplemental Budget Reduction – Election Reserve Fund, \$10,022:** There was a public hearing on September 10, 2012 to consider a Supplemental Budget reduction in the Election Reserve Fund in the amount of \$10,022. Notice of this hearing was published in *The Montesano Vidette* August 30 and September 6, 2012. Commissioner Willis asked for a staff report. Brenda Sherman, Budget Director, reported this amendment decreases beginning cash to the actual amount as of January 1 and increases grant funding and voter registration fees. Ending cash is being decreased by the difference of \$10,022.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-086 authorizing a supplemental reduction in the budget of the Grays Harbor County Miscellaneous Fund Election Reserve Fund in the amount of \$10,022.**

**6. Supplemental Budget Reduction – Special Projects, \$99,915:** There was a public hearing on September 10, 2012 to consider a Supplemental Budget reduction in the Special Projects Fund in the amount of \$99,915. Notice of this hearing was published in *The Montesano Vidette* August 30 and September 6, 2012. Commissioner Willis asked for a staff report. Brenda Sherman, Budget Director, reported this amendment decreases beginning cash to the actual amount as of January 1 and decreases ending cash by the same amount.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-087 authorizing a supplemental reduction in the budget of the Grays Harbor County Miscellaneous Fund Special Projects Fund in the amount of \$99,915.**

**7. Supplemental Budget Reduction – Tourism, \$63,793:** There was a public hearing on September 10, 2012 to consider a Supplemental Budget reduction in the Tourism Fund in the amount of \$63,793. Notice of this hearing was published in *The Montesano Vidette* August 30 and September 6, 2012. Commissioner Willis asked for a staff report. Brenda Sherman, Budget Director, reported this amendment decreases beginning cash to the actual amount as of January 1 and decreases ending cash by the same amount.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-088 authorizing a supplemental reduction in the budget of the Grays Harbor County Miscellaneous Fund Tourism Fund in the amount of \$63,793.**

### **PUBLIC COMMENT**

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There were no comments.

**CONSENT AGENDA:** Approval was requested for the following items:

**Minutes:**

Regular and Morning Meetings –August 27, 2012  
Special Meeting – September 4, 2012

**Auditor:**

Month End Expenditures Audit Report, August 2012 – Claims: \$3,999,353.28 and  
Salary: \$2,379,577.09

**Public Services:**

Set Hearing Date – September 24, 2012 –Resolution Amending the 2012-2017 TIP and a  
Resolution Amending the 2013-2018 TIP

**Correspondence:**

Lawsuit, L-638-12, Thomas Fite  
Claim, C-647-12, Leslie Walker

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

**PROCLAMATION:**

1. **Chehalis Watershed Appreciation Day – September 15, 2012:** A motion was made, seconded and passed to proclaim September 15<sup>th</sup> as Chehalis Watershed Appreciation Day. The Clerk of the Board read the proclamation aloud. Janel Spalding, Watershed Coordinator, stated this proclamation is for awareness and appreciation of our local watershed. On September 15, 2012 the annual Chehalis River Watershed Festival will be held at Morrison Riverfront Park and the Rotary Log Pavilion. She discussed the activities and education that will be provided.

**COMMISSIONERS:**

1. **Letter re: Juvenile Emergency Budget Request in the amount of \$225,000 – Set Hearing Date for September 24, 2012:** A motion was made, seconded and passed to set September 24, 2012 at 2:00 p.m. as the date and time for a public hearing for an emergency budget request for Juvenile Court in the amount of \$225,000. The Superior Court Judges sent a letter stating \$225,000 was needed in order to keep the Juvenile Facility open for the remainder of the year.

**DEPARTMENTS**

**Fair, Events and Tourism:**

1. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign contracts (as listed on the request) for fairground use for September through December, 2012:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a contracts with the following groups for Fairground use in September through December 2012:

Miguel Enriquez Wedding Reception Sept. 1  
Elma HS FFA Sept. 21  
Sara Scherible Wedding Reception Sept. 22

Mexican Rodeo Sept. 23  
Amber Dryden Wedding Reception Sept. 28  
GH Vet. Sept. 6, 13, 20, 27  
Mexican Rodeo Oct. 28  
Schafer Meadows Fiber fest Oct. 11,12,13,14  
Alpaca Ranchers of the Northwest Oct. 13<sup>th</sup>  
GH Vet Oct. 4,11,18,25  
Top Dog Agility Oct. 20 &21  
GH Posse Oct. 13 & 14  
Hope from Horses Oct. 8 & 22  
Pacific Rim Arabian Horse Association Oct. 6 & 7  
GH Vet. Nov. 1, 8, 29  
GH Posse Posse Gaming Nov. 3 & 4  
Hope from Horses Nov. 12 & 26  
Rainier Agility Nov. 10 & 11  
Country Christmas Bazaar Nov. 17 & 18  
Elma HS FFA Logging Rodeo Dec. 1  
Boston Terrier Dog Show Dec. 28, 29, 30  
Hope from Horses Dec. 10  
GH Vet. Dec. 6, 13, 20

#### **Juvenile Court:**

- 1. Request Approval, CASA Interagency Agreement with the Administrative Office of the Courts July 1, 2012 - June 30, 2012; \$92,274:** A motion was made, seconded and passed to approve the CASA Interagency Agreement with the Administrative Office of the Courts. The contract is in the amount of \$92,274. The contract period is July 1, 2012 through June 30, 2013.
- 2. Request Approval, Contract Amendment with Wash Dept. of Social and Health Services to increase the rate of pay for detention services to \$125 per day:** A motion was made, seconded and passed to approve the contract amendment with the Washington State Department of Social and Health Services, increasing the rate of pay for detention services to \$125 a day.
- 3. Request Approval, BECCA Contract with the Administrative Office of the Courts for a maximum funding level of \$270,469:** A motion was made, seconded and passed to approve the BECCA Contract with the Administrative Office of the Courts which provides funds for ARY, truancy and CHINS. The contract amount is \$270,469.
- 4. Request Approval, JABG Contract with the Wash. Dept. of Social and Health Services for Functional Family Therapy, October 2012 through September 2013, for an increase of \$9,000 to a new maximum contract amount of \$70,027:** A motion was made, seconded and passed to approve the JABG Contract with the Washington State Department of Social and Health Services for Functional Family Therapy. The contract is for an additional \$9,000 for a new maximum contract amount of \$70,027. The contract period is October 2012 through September 2013.

**Public Health and Social Services:**

- 1. Request Approval, Intergovernmental Contract with Pacific County, Healthy Community HUB priority health initiative activities, July 2012 through June 2013 for \$16,194.50:** A motion was made, seconded and passed to approve a contract with Pacific County. The purpose of this contract is to carry out, as a Healthy Communities HUB the priority health improvement initiatives in the contract. The contract runs from July 1, 2012 through June 30, 2013. The contract amount is \$16,194.50.
- 2. Request Approval, Contract Amendment with the Dept. of Social and Health Services (DSHS) – 2011-2012 Mental Health Block Grant, extending the contract for October 2012 through June 2013 and adding \$53,061 for a new maximum contract amount of \$123,809:** A motion was made, seconded and passed to approve a contract amendment with State of Washington Department of Social and Health Services (DSHS) Division of Behavioral Health and Recovery to the 2011-2012 Mental Health Federal Block Grant. The purpose of the amendment is to extend the contract period through June 2013. This provides mental health recovery support services to individuals in the Grays Harbor community, such as education programs, support groups, information and referral, and additional treatment for children. This amendment adds \$53,061. This amendment begins October 1, 2012 and is valid through June 30, 2013.
- 3. Request Approval, Contract with Theresa Mahar of Special T Consulting – Mental Health Ombuds Services and Quality Review Team facilitation, October 2012 through September 2013 for \$49,920:** A motion was made, seconded and passed to approve a contract with Theresa Mahar of Special T Consulting. The contract provides Ombuds services to assist persons navigating the mental health system and Quality Review Team facilitation, which provides the mental health system with quality and customer service feedback. The contract is in effect between October 1, 2012 and September 30, 2013. The Social Services Department has budgeted \$49,920.00 for these services. The Ombuds service is available to all persons in Grays Harbor County. There is no matching requirement for the County for this contract.
- 4. Request Approval, Amendment #1 to the Intergovernmental Contract with Mason County for Community Transformation Grant, extending the terms through June 2013 and adding \$16,194.50 for a total consideration of \$21,194.50:** A motion was made, seconded and passed to approve amendment #1 to the Interlocal Agreement with Mason County for the Community Transformation Grant. This amendment provides funding that was specifically allocated for the two counties in our HUB region who were not currently receiving CTG funding. This amendment adds \$16,194.50 to the agreement, and extends the term of the agreement to June 30, 2013. It amends the statement of work to add new activities.
- 5. Request Approval, Amendment #3 to the contract with DSHS for the DSHS/DBHR PHIP Contract for Medicaid Fund Mental Health treatment programs, October 2012 through September 2013:** A motion was made, seconded and passed to approve contract amendment 3 with DSHS/DBHR for Medicaid fund mental health treatment programs. This Amendment replaces the previous contract in its entirety. The purpose of the amendment is to

re-order the sections, add new requirements, and clean up inaccuracies. All Exhibits remain the same except for new attached Exhibit D and Exhibit E, Program Integrity. The effective date of the amendment is October 1, 2012. The amendment covers the period October, 2012 through September 30, 2013. No changes were made to the dollar amount of contract. No match is required.

**6. Request Approval, Regional Services Network Operating Agreements for Healthy Options with Washington State Health Care Authority; Cenpatico Behavioral Health LLC, United Healthcare Community Plan, Molina Healthcare of Washington and Community Health Plan of Washington:** A motion was made, seconded and passed to approve separate agreements between the RSN (Regional Services Network) and Cenpatico Behavioral Health LLC, United Healthcare Community Plan, Molina Healthcare of Washington and Community Health Plan of Washington which have established “Healthy Options” agreements. The plans serve Medicaid clients for the Washington State Health Care Authority. The purpose of these agreements is to clarify the relationship between the health insurance plans and the RSN regarding the provision of mental health benefits. The language of the agreements is the same in each case and has been developed by the RSNs, Washington State Division of Behavioral Health and Rehabilitation, the Health Care Authority, and the insurance plans. These are broad agreements and will be amended in a series of attachments to be written jointly by all parties during the months to come.

**7. Request Approval, Intergovernmental Contract with the City of Hoquiam – Community Transformation Mini Grant to carry out the priority health improvement initiatives, July 2012 through September 2012, for \$5,000:** A motion was made, seconded and passed to approve a contract with the City of Hoquiam to carry out the priority health improvement initiatives for the Community Transformation Grant. The project begins July 1, 2012 and ends September 29, 2012. The funds are from the Community Transformation Grant and there is no match requirement. The total consideration for this contract is \$5,000.

**8. Request Approval, Contract with Catholic Community Services – Wraparound Program, July 2012 through June 2013 for \$165,060:** A motion was made, seconded and passed to approve a contract with Catholic Community Services of Western Washington. This contract funds the Wraparound program serving 12 families each month. Wraparound is a care coordination service for families with children served by multiple agencies. It ensures the child’s care is well organized and addresses the family’s needs. The contract covers the period July 1, 2012 through June 30, 2013. The total contract amount is \$165,060. \$138,060 comes from the State’s Children’s Mental Health Wraparound Pilot fund and \$27,000 comes from the Mental Health Block Grant (MHBG). There are no County funds or matching obligations with this amendment.

**Public Services:**

**1. Request Approval, Porter Creek West Road Closure on Tuesday, September 11, 2012 for rail repairs:** A motion was made, seconded and passed to approve the Road closure for Porter Creek West Road on Tuesday September 11, 2012 for the railroad to fix broken rail and install new crossing planks.

**Sheriff:**

**1. Request Approval, Authorization to Request Proposals for security screening equipment for the Montesano Courthouse:** A motion was made, seconded and passed to authorize the Sheriff's Department to publicize a Request for Proposal for security screening equipment for the Montesano Courthouse. The current agreement to use the existing equipment for free expires mid-October 2012.

**ANNOUNCEMENTS**

None

**CORRESPONDENCE**

None

**STAFF MEETINGS**

The Board held a regular morning meeting on Monday, September 10, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Herb Welch, Mike Wilson and Terry Willis and Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Joan Brewster, Public Health and Social Services Director, regarding agenda items; Rick Scott, Sheriff's Department, regarding an agenda item; the following Public Services individuals regarding agenda items and department updates: Planning and Building Director Lee Napier; Environmental Health Director Jeff Nelson; Utility and Development Director Kevin Varness.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND  
INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

- |                     |   |
|---------------------|---|
| <b>No. 2012-082</b> | <b>Authorizing an emergency appropriation in the budget of the General Fund Superior Court in the amount of \$148,020</b>   |
| <b>No. 2012-083</b> | <b>Authorizing a supplemental appropriation in the budget of the Grays Harbor County General Fund District Court in the amount of \$9,000</b>                             |
| <b>No. 2012-084</b> | <b>Authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund Aberdeen Landfill Post-Closure Fund in the amount of \$93,605</b> |



The meeting adjourned at 2:57 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2012

\_\_\_\_\_  
TERRY L. WILLIS, Chairman, District 1

\_\_\_\_\_  
MIKE WILSON, Commissioner, District 2

\_\_\_\_\_  
HERB WELCH, Commissioner, District 3

ATTEST:

\_\_\_\_\_  
Donna McCallum, Clerk of the Board