

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

August 13, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 13, 2012, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

AGENDA:

A motion was made, seconded and passed to approve additions to the agenda as follows:

1. Set hearing date of August 27, 2012 at 2:00 p.m. and 6:00 p.m. to receive public comments related to consideration of a Resolution declining tender of the PDA's assets and liabilities to the County and consenting to the PDA's tender of its assets and liabilities to the Port of Grays Harbor.
2. Accept modification of position title for one to three temporary employees in Superior Court and to classify as clerical.
3. Consider approval for out of class pay for Rita Zastrow, serving as interim Court Administrator, until the permanent position is filled.

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There were no public comments.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings –August 6, 2012

Coroner:

July 2012 Monthly Report

Management Services:

1. Set Hearing Date – August 27, 2012 – Supplemental Budget Special Projects, \$54,005
2. Set Hearing Date – August 27, 2012 – Emergency Budget, Non-Departmental, \$30,000
3. Set Hearing Date – August 27, 2012 – Supplemental Budget, Facilities Capital, \$30,000

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS:

1. **Set hearing date of August 27, 2012 at 2:00 p.m. and 6:00 p.m. to receive public comments related to consideration of a Resolution declining tender of the PDA's assets and liabilities to the County and consenting to the PDA's tender of its assets and liabilities to the Port of Grays Harbor.** A motion was made, seconded and passed to approve a hearing date of August 27, 2012 at 2:00 p.m. and 6:00 p.m. to receive public comments related to consideration of a Resolution declining tender of the PDA's assets and liabilities to the County and consenting to the PDA's tender of its assets and liabilities to the Port of Grays Harbor.
2. **Accept modification of title for one to three temporary employees in Superior Court and classify as clerical.** A motion was made, seconded and passed to accept modification of title for one to three temporary employees in Superior Court and to classify as clerical. This action removes the title of Court Administrator and classifies the positions as clerical.
3. **Consideration for out of class pay for Rita Zastrow, serving as interim Court Administrator until the permanent position is filled.** A motion was made, seconded and passed to approve out of class pay for Rita Zastrow, an increase of \$1,570 per month, while serving in the capacity of Court Administrator until the permanent position is filled.

DEPARTMENTS

Public Health and Social Services:

1. **Request Approval, Contract with Coastal Harvest for the priority health improvement initiatives Community Transformation Grant, July 1, 2012 through September 29, 2012.** A motion was made, seconded and passed to approve a contract with Coastal Harvest for the priority health improvement initiatives Community Transformation Grant for July 1, 2012 through September 29, 2012. The purpose of this contract is to carry out the priority health improvement initiatives for the Community Transformation Grant. The project begins July 1, 2012 and ends September 29, 2012. There is no match requirement.
2. **Request Approval, Amendment #1 to the Interlocal Agreement with Lewis County for the Community Transformation Grant.** A motion was made, seconded and passed to approve to sign Amendment #1 to the Interlocal Agreement with Lewis County for the

Community Transformation Grant. It passes a portion of additional funding that has been provided by the Department of Health for this five-county project. This amendment adds \$11,000 to the agreement, which ends on September 30, 2012. It amends the statement of work to add a new activity requirement from the Department of Health.

Public Services:

1. Request Approval, Appendix F –Lead Entity List Memorandum 2011 for submission to the Salmon Recovery Funding Board. A motion was made, seconded and passed to authorize Lee Napier to sign Appendix F –Lead Entity List Memorandum 2011 for submission to the Salmon Recovery Funding Board. Appendix F lists in rank order the projects recommended for funding by the local review team and the Chehalis Basin Partnership. Grays Harbor County as Lead entity for Salmon Recovery for the Chehalis Basin Watershed is responsible for submitting the list to the Salmon Recovery Funding Board. The action authorizes the Lead Entity Coordinator to sign and submit this ranked list.

2. Request Approval, Surface Transportation Program STP(R) Project Applications – \$750,000 for the Curve Safety Program and \$600,000 for the Wynoochee Road Realignment M.P. 13.4 – M.P. 13.7. A motion was made, seconded and passed to approve Surface Transportation Program STP(R) Project Applications for federal STP(R) funds for \$750,000 for the Curve Safety Program and \$600,000 for the Wynoochee Road Realignment M.P. 13.4 – M.P. 13.7.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, August 13, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wilson, Welch and Willis and Clerk of the Board, Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Brenda Sherman, Budget Director, for the monthly budget update and the following Public Services individuals regarding agenda items and department updates: Planning and Building Director Lee Napier; Road Engineer Russ Esses, Environmental Health Director Jeff Nelson; Utility and Development Director Kevin Varness.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

None

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- **Amendment #1 to the Interlocal Agreement with Lewis County for the Community Transformation Grant**

The meeting adjourned at 2:12 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This _____ day of _____, 2012

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board