

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

July 23, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 23, 2012, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Jenna Amsbury, Deputy Clerk of the Board, was also present.

#### **CALL TO ORDER AND FLAG SALUTE**

A motion was made, seconded and passed to remove items one and two under Commissioners from the agenda.

#### **BIDS:**

None

#### **HEARINGS:**

1. **Supplemental Budget Appropriation – Extension Agent, \$22,598:** There was a public hearing on July 23, 2012 to consider a Supplemental Budget appropriation in the Extension Agent Fund in the amount of \$22,598. Notice of this hearing was published in *The Montesano Vidette* July 12 and 19, 2012. Commissioner Willis asked for a staff report. Nancy Ness, Weed Coordinator, reported additional grant funding was received from the US Forest Service to be used for the control of noxious weeds.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2012-065 authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Extension Agent in the amount of \$22,598.

2. **Emergency Budget – Civil Service, \$805:** There was a public hearing on July 23, 2012 to consider an emergency budget in the General Fund Civil Service in the amount of \$805. Notice of this hearing was published in *The Montesano Vidette* July 12, 2012. Chairman Terry Willis stated the appropriation will cover training necessary for the new Civil Service Secretary/Chief Examiner.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2012-066 authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Civil Service in the amount of \$805.

## **PUBLIC COMMENT**

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There were no public comments.

**CONSENT AGENDA:** Approval was requested for the following items:

### **Minutes:**

Regular and Morning Meetings –July 16, 2012

### **Management Services:**

Set Hearing Date – *August 6, 2012* – Supplemental Budget, General Fund \$514,500

Set Hearing Date – *August 6, 2012* – Supplemental Budget, Facilities Capital \$84,000

Set Hearing Date – *August 6, 2012* – Supplemental Budget, Central Services \$148,441

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

## **COMMISSIONERS**

\*\* The following two items were removed from the agenda at the beginning of the meeting:

1. ***Employment Agreement with David Haller, Deputy Director of Security:***
2. ***Employment Agreements for Court Security Officers: Brian Flowers, Penny Castleberry-Taylor, Dwight Combs and Thomas Siress:***

## **DEPARTMENTS**

### **FORESTRY**

1. **Request Approval, Accept the contract as complete and release the retainage bond to Sierra Pacific Industries for Hatchery Creek No. 3:** A motion was made, seconded and passed to Accept the contract as complete and release the retainage bond to Sierra Pacific Industries for Hatchery Creek No. 3 timber sale.

## **PUBLIC HEALTH AND SOCIAL SERVICES**

1. **Request Approval, Interpretation Services Agreement with Optimal Phone Interpreters, Inc. :** A motion was made, seconded and passed to approve an Interpretation Services Agreement with Optimal Phone Interpreters, Inc. The purpose of the agreement is for the vendor to provide telephone interpretation so that employees of the Public Health Department can communicate with clients with limited English proficiency while delivering services. The

agreement begins when both parties have signed and dated it. The rate charged for this service is \$0.94 per minute, with a minimum monthly invoice of \$50.00.

## **PUBLIC SERVICES**

1. **Request Approval, 2012 Agreement with Grays Harbor Transit for the County ER&R Division to service the radio equipment:** A motion was made, seconded and passed to approve the 2012 agreement with Grays Harbor Transit for the County ER&R Division to service radio equipment. The contract is in the amount of \$500 per month.

## **ANNOUNCEMENTS**

None

## **CORRESPONDENCE**

None

## **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, July 23, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wilson, Welch and Willis and Deputy Clerk of the Board, Jenna Amsbury reviewed agendas, calendars and pending daily office issues. The Board met in the Large Commissioner's Meeting Room at 11:00 a.m. with City Mayors and the Sheriff to discuss the draft Jail Contract. Numerous police chiefs, city administrators, legal council and other guests were present for the meeting.

## **RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

### **RESOLUTIONS**

**No. 2012-065**

**Authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Extension Agent in the amount of \$22,598.**

**No. 2012-066**

**Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Civil Service in the amount of \$805.**

**ORDINANCES**

None

**INTERGOVERNMENTAL AGREEMENTS**

None

The meeting adjourned at 2:10 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2012

\_\_\_\_\_  
TERRY L. WILLIS, Chairman, District 1

\_\_\_\_\_  
MIKE WILSON, Commissioner, District 2

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HERB WELCH, Commissioner, District 3

ATTEST:

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Donna McCallum, Clerk of the Board