

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

June 25, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 25, 2012, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

#### CALL TO ORDER AND FLAG SALUTE

#### BIDS:

None

#### HEARINGS:

1. **Six Year Transportation Improvement Program 2013-2018:** There was a public hearing on June 25, 2012 to consider adoption of the Six Year Transportation Improvement Program for the period of 2013-2018. Notice of this hearing was published in *The Montesano Vidette* June 14 and 21, 2012.

Chairman Terry Willis asked for a staff report. Russ Esses, Road Engineer, explained there are 35 projects of which there are eight bridges, four rail crossings, three pedestrian sidewalks, sixteen road re-alignments, one culvert and three chip seal/BST projects.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution 2012-046 adopting the Six Year Transportation Improvement Plan for the period 2013-2018.

2. **Supplemental Budget - Sheriff, \$172,156:** There was a public hearing on June 25, 2012 to consider a supplemental budget appropriation in the Sheriff's Department in the amount of \$172,156. Notice of this hearing was published in *The Montesano Vidette* June 14 and 21, 2012.

Chairman Terry Willis asked for a staff report. Brenda Sherman, Budget Director, reported the Sheriff requested \$172,156 supplemental budget for additional expenses as a result of increased courthouse security and a negotiated salary increase in the corrections division. These increases are being funded by additional revenue received from County Private Harvest Taxes.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2012-047 authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Sheriff's Department in the amount of \$172,156.

## **PUBLIC COMMENT**

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Pastor Bill Shole, Oakville, presented the Oakville Timberland Library project, a 30-year endeavor to procure a new library. An opportunity was discovered to use a portion of the school and funds are being secured for a multi-purpose facility with a library, three meeting rooms, a commercial kitchen, and a potential disaster shelter. They are looking for a lead agency and a fund-raising manager.

**CONSENT AGENDA:** Approval was requested for the following items:

### **Minutes:**

Regular and Morning Meetings –June 18, 2012

### **Management Services:**

Set Hearing Date – *July 16, 2012*– Supplemental Budget, Chemical Dependency  
Therapeutic Court Fund, \$917,218

Set Hearing Date – *July 16, 2012*– Supplemental Budget, Public Health and Social Services,  
\$362,850

Set Hearing Date – *July 16, 2012*– Supplemental Budget, Mental Health Fund, \$694,917

Set Hearing Date – *July 16, 2012*– Supplemental Budget, Mental Health RSN Reserve Fund,  
\$10,232

Set Hearing Date – *July 16, 2012*– Supplemental Budget, Mental Health Operating Reserve  
Fund, \$3,645,615

Set Hearing Date – *July 16, 2012*– Supplemental Budget Reduction, Mental Health Inpatient  
Fund, \$173,440

Set Hearing Date – *July 9, 2012* – 2011 Department of Commerce CDBG Public Services  
Grant Closeout

### **Correspondence:**

Claim, C-642-12, Robert Owen Bray

Letter from Steve Harbell, Extension Office Director, announcing retirement August 3, 2012  
Olympic Region Clean Air Agency Assessment Report

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

## **COMMISSIONERS**

1. **2012 Department of Commerce CDBG Public Services Grant Contract:** A motion was made, seconded and passed to approve the 2012 CDBG Public Services Grant for \$108,885. Grays Harbor County contracts with Coastal Community Action Program to provide core administrative support for necessary community projects benefiting low and moderate income persons and households.

\*\* The following item was added to the agenda:

**2. Set hearing date for July 9, 2012 for grant applications submitted for Straddleline ORV Park to Washington State Recreational and Conservation Office (RCO).** A motion was made, seconded and passed to approve a hearing date of July 9, 2012 for grant applications to Washington State Recreational and Conservation Office (RCO) on behalf of the Straddleline ORV Park.

## **DEPARTMENTS**

### **JUVENILE COURT**

**1. Request Approval, Personal Services Contract with Cheryl Stiles for polygraph services:** A motion was made, seconded and passed to approve a contract with Cheryl Stiles to provide polygraph services.

### **PUBLIC HEALTH AND SOCIAL SERVICES**

**1. Request Approval, Contract with Behavioral Health Resources for outpatient services for Chemically Dependent/Mentally Ill clients and outpatient services for the Prosecutor's Diversion Program July 2012- June 2013:** A motion was made, seconded and passed to approve a contract with Behavioral Health Resources for outpatient services for Chemically Dependent/Mentally Ill clients and outpatient services for the Prosecutor's Diversion Program July 2012- June 2013 in the amount of \$178,900. This contract will allow for provision of co-occurring disorder services and outpatient chemical dependency services for the Grays Harbor County Prosecutor's Diversion program.

**2. Request Approval, Contract with Morningside to support Employment/Day Program Services for individuals with developmental disabilities; July 2012- June 2013:** A motion was made, seconded and passed to approve a contract with Morningside to support Employment/Day Program Services for individuals with developmental disabilities for the period July 2012- June 2013. This is a fee for service program.

**3. Request Approval, Contract with CCAP to provide supportive Employment and Day Program Services for individuals with developmental disabilities; July 2012- June 2013:** A motion was made, seconded and passed to approve a contract with CCAP to provide supportive Employment and Day Program Services for individuals with developmental disabilities for the period July 2012- June 2013. This is a fee for service program.

**4. Request Approval, Contract with ARC of Grays Harbor to provide information, education and referral services related to Developmental Disabilities; July 2012- June 2013:** A motion was made, seconded and passed to approve a contract with ARC of Grays Harbor to provide information, education and referral services related to Developmental Disabilities for the period July 2012- June 2013 for a maximum amount of \$75,000.

**5. Request Approval, Contract Amendment 2 with DSHS/DBHR for Medicaid fund Mental Health treatment programs, July 2012 – Sept. 2013:** A motion was made, seconded and passed to approve a contract Amendment 2 with DSHS/DBHR for Medicaid fund mental health treatment programs. Revisions include changes to incident reporting requirements, coordination of care for persons being served by Home and Community services, coordination of care with the Children's long term Inpatient Program and various language clarifications and adjustments. The amendment covers the period July, 2012 through September 30, 2013 for a contract increase of \$7,260.

**6. Request Approval, Contract Amendment 2 with DSHS/DBHR for Medicaid fund Mental Health treatment programs, July 2012 – Sept. 2013.** A motion was made, seconded and passed to approve contract amendment 2 with DSHS/DBHR for Medicaid fund Mental Health treatment programs for the period July, 2012 through September 30, 2013. The amendment includes changes such as additions to incident reporting requirements, clarifications on performance measurement, added specificity around requirements to coordinate with Home and community Services and various language clarifications and updates. There were no changes to the dollar amount of the contract and no match is required.

**7. Request Approval, Contract Amendment 1 with Department of Social and Health Services Working Advance Program:** A motion was made, seconded and passed to approve contract amendment 1 with Department of Social and Health Services for Working Advance Program. It provides Working Advance Program procedure for assessment and possible adjustments to long-term payable.

**8. Request Approval, 2012-2014 Consolidated Contract Amendment 3 with the Washington State Department of Health:** A motion was made, seconded and passed to approve the 2012-2014 Consolidated Contract Amendment 3 with the Washington State Department of Health in the amount of \$104,953. This amendment adds funds for the Community Transformation Grant project, the GRADS dropout prevention program for pregnant and parenting teens, the WIC program, youth tobacco prevention, and Blue Ribbon Public Health Funds. It amends statements of work for all of these programs as well as the BEACH program, Children with Special Health Care Needs, and Public Health Emergency Preparedness. It increases overall consideration of the Consolidated Contract by \$104,953.

**9. Request Approval, Contract with Rob Holt Consulting for Mental Health liaison services to assist inmates; July 2012-June 2013:** A motion was made, seconded and passed to approve a contract with Rob Holt Consulting for Mental Health liaison services to assist inmates during the period July 2012 through June 30, 2013 in the amount of \$57,200. The contract is for liaison services to the Grays Harbor County and Aberdeen City jails to assist inmates with connections to social services following their release. It also allows assistance to persons with discharge from Western State hospital to stable placement back in to their community. The contract is paid from the mental health programs state grant with no County matching requirement.

## **PUBLIC SERVICES**

1. **Request Approval, Resolution – Changing the Speed Limit on Ocean Beach Road from milepost 6.9 to 7.3 during the Tulips Curve Construction Project:** A motion was made, seconded and passed to approve **Resolution 2012-048 lowering the speed limit to 25 mph during construction on the Ocean Beach Road Tulips Curve Project.** The roadway surface will be gravel during the majority of the construction period.

## **SHERIFF**

1. **Request Approval, Contract with Pierce County Security Inc. for screening services at the Courthouse:** *This item was removed from the agenda.*

## **WEED BOARD**

1. **Modification No. 3 for the US Forest Service Grant to provide an additional \$27,264 in funding:** A motion was made, seconded and passed to approve Modification No. 3 for the US Forest Service Grant agreement with the Grays Harbor County Noxious Weed Board to provide an additional \$27,264 in funding. The additional funding is available for the control of noxious weed in Grays Harbor County, including the Pacific and Hood Canal Ranger Districts.

## **ANNOUNCEMENTS**

None

## **CORRESPONDENCE**

None

## **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, June 25, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wilson, Welch and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Sheriff Whelan, regarding agenda items, Elaine Derrick and Holly Wolfer from the Straddleline ORV Park, Joan Brewster, Public Health and Social Services (by phone), regarding agenda items and the following Public Services individuals regarding agenda items and department updates: Planning and Building Director Lee Napier; Utility and Development Director Kevin Varness; Environmental Health Director Jeff Nelson; Road Engineer Russ Esses.

## **RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

