

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

June 18, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 18, 2012, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

#### CALL TO ORDER AND FLAG SALUTE

#### BIDS:

None

#### HEARINGS:

**1. Supplemental Budget Appropriation – Insurance Fund, \$61,317:** There was a public hearing on June 18, 2012 to consider a supplemental budget appropriation in the Insurance Fund in the amount of \$61,317. Notice of this hearing was published in *The Montesano Vidette* June 7 and 14, 2012. Chairman Terry Willis asked for a staff report. Brenda Sherman, Budget Director, reported beginning cash is being increased to reflect the actual balance at January 1, 2012. Attorney fees, L & I third party administration and judgments and settlements are being increased due to larger than anticipated expenses occurring this year. The ending cash balance will be reduced by the difference.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-042 authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Fund Insurance Fund in the amount of \$61,317.**

**2. Supplemental Budget Appropriation – Extension Agent, \$10,502:** There was a public hearing on June 18, 2012 to consider a supplemental budget appropriation in the Extension Agent Fund in the amount of \$10,502. Notice of this hearing was published in *The Montesano Vidette* June 7 and 14, 2012. Chairman Terry Willis asked for a staff report. Brenda Sherman, Budget Director, reported the Extension Agent has received grant funding from the US Forest Service to be used for the control of noxious weeds in the amount of \$10,502.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-043 authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Extension Agent in the amount of \$10,502.**

**3. Supplemental Budget Appropriation – Federal Equitable Sharing Fund, \$105,262:**

There was a public hearing on June 18, 2012 to consider a supplemental budget appropriation in the Federal Equitable Sharing Fund in the amount of \$105,262. Notice of this hearing was published in *The Montesano Vidette* June 7 and 14, 2012. Chairman Terry Willis asked for a staff report. Brenda Sherman, Budget Director, reported beginning cash is being increased to the actual balance at January 1, 2012. Federal equitable sharing revenue is being increased to reflect year to date receipts. The Cities of Aberdeen and Hoquiam have each requested \$31,519 of their funds be disbursed to them. Operating supplies are being adjusted to the most recent cost estimates. The ending cash balance will be increased by the difference.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-044 authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Federal Equitable Sharing Fund in the amount of \$105,262.**

**PUBLIC COMMENT**

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

**CONSENT AGENDA:** Approval was requested for the following items:

**Minutes:**

Regular and Morning Meetings – June 11, 2012

Special Meeting – November 15, 2011

**Management Services:**

Set Hearing Date – *July 2, 2012*– Supplemental Budget, Assessor, \$46,000

**Public Services:**

Set Hearing Date – *July 16, 2012* – Dwight Garrison vacation of right-of-way request for first addition to Maris' Plat of Satsop

**ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.**

**PRESENTATION**

**1. Timberland Regional Library Update – Gwen Culp, Acting Director:** Ms. Culp introduced Corby Varness, Timberland Library Board Member, and local librarians that were in the audience. She provided statistics on library functions and current activities taking place. She discussed volunteer hours, programs and services provided at the libraries. WIFI service is

available at all 27 library locations from 9:00 a.m. to 9:00 p.m. daily. She explained 87 percent of the libraries budget comes from property taxes. She stated the door count of patrons has increased 25 percent in the last year.

## **COMMISSIONERS**

- 1. Coastal Community Action Program - Emergency Solutions Grant Application to the Department of Commerce:** A motion was made, seconded and passed to approve the grant application for an emergency solutions grant through the Department of Commerce for the Coastal Community Action Program.
- 2. Resolution – Designating the County Auditor to serve as the Grays Harbor County Veteran’s Relief Fund Custodian:** A motion was made, seconded and passed to approve **Resolution No. 2012-045 Designating the County Auditor to serve as the Grays Harbor County Veteran’s Relief Fund Custodian.**

\*\* The following item was added to the agenda:

- 3. Revised bid date of July 9, 2012 for the 2010 County Road Safety Program:** A motion was made, seconded and passed to approve the revised bid date of July 9, 2012 for the 2010 County Road Safety Program.

## **DEPARTMENTS**

### **PUBLIC HEALTH AND SOCIAL SERVICES**

- 1. Request Approval, Contract with Capital Medical Center – Medicaid Administrative Match Program:** A motion was made, seconded and passed to approve a contract with Capital Medical Center for the Medicaid Administrative Match program. The purpose of this contract is to provide the non-federal support for all activities and staff which provide assistance to sign up and linkages to Medicaid services to the residents of Grays Harbor County. The contract is for January 1, 2012 through December 31, 2012. There is no cost to the county for these services.
- 2. Request Approval, Contract with Laboratory Corporation of America for free laboratory services for six indigent clients:** A motion was made, seconded and passed to approve a contract with Laboratory Corporation of America to provide up to six indigent clients per month with free laboratory services from the Health Department.
- 3. Request Approval, DSHS/ Department of Behavioral Health Resources Chemical Dependency Contract Amendment 2 for February 2012 through June 2013:** A motion was made, seconded and passed to approve contract amendment 2 with DSHS/ Department of Behavioral Health Resources. The amendment provides additional funding for fiscal year 2013 in the amount of \$90,215. It also includes new language that limits the number of client assessments

to two per year and adds new guidelines for delivering youth treatment services. The amendment covers the time period of February 2012 through June 2013.

**4. Request Approval, Behavioral Health Resources Amendment 3 for publicly funded outpatient mental health treatment services for October 2011 through September 2012:** A motion was made, seconded and passed to approve a contract amendment with Behavioral Health Resources. This contract provides publicly funded outpatient mental health treatment services including counseling, psychiatry and residential supports. The contract is fee for service with a maximum of \$3,131,968. The contract period is October 1, 2011 through September 30, 2012.

**5. Request Approval Sea Mar Chemical Dependency Contract Amendment 3 for July 2011 through June 2012:** A motion was made, seconded and passed to approve contract amendment 3 to the Sea Mar Behavioral Health chemical dependency contract. This amendment will allow for the continuation of services currently provided by Sea Mar in the Aberdeen office. This contract will serve to extend resources through June 2012. The amendment is in the amount of \$41,938 for a new contract total of \$204,013.

**6. Request Approval, DSHS/ Department of Behavioral Health Resources - Mental Health Block Grant Amendment 2 for June 2012 through September 2013:** A motion was made, seconded and passed to approve a contract amendment 2 with DSHS/DBHR affecting Federal Mental Health Block Grant fund distribution. The budget table from the existing contract has been changed to reflect how GHRSN will actually distribute the funds to subcontractors. The amendment covers the period from June 8, 2012 through September 30, 2013. No changes were made to the dollar amount of contract. No match is required.

**7. Request Approval ESD 113/True North Chemical Dependency Contract Amendment 1 for July 2011 through June 2012:** A motion was made, seconded and passed to approve a contract with Educational Service District 113/True North. The contract provides chemical dependency treatment services to youth in Grays Harbor. The amount of the contract is \$200,568. An amendment in the amount of \$10,000 allows for categorical funding to be shifted within the current contract amount from Medicaid match to State Grant and Aid low income funding. This amendment is in effort to maximize provider utilization.

**8. Request Approval, Evergreen Treatment Services Chemical Dependency Contract for July 2012 through June 2013:** A motion was made, seconded and passed to approve a contract with Evergreen Treatment Services. It is the purpose of this agreement is to provide for the delivery of chemical dependency treatment and support services to eligible persons as part of the County's continuum of care as defined in RCW 70.96A and WAC 88-805 or its successor and in furtherance of the state legislative policy. This agreement is effective from July 1, 2012 to June 30, 2013.

## **PUBLIC SERVICES**

**1. Request Approval, Interlocal Agreement with the Office of the Superintendent of Public Instruction for reimbursement of activities related to the USDA Summer Food Service Program:** A motion was made, seconded and passed to approve the contract with the Office of

Superintendent of Public Instruction (OSPI). This contract provides reimbursement for health and sanitation evaluations of food service management for food preparation facilities and feeding sites operating under the U.S. Department of Agriculture (USDA) Summer Food Service Program during the summer of 2012. The total dollar amount of this contract is \$2,430.00.

### **ANNOUNCEMENTS**

None

### **CORRESPONDENCE**

None

### **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, June 18, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wilson, Welch and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Joan Brewster, Public Health and Social Services (by phone), regarding agenda items, Brenda Sherman, Budget Director, regarding a budget update and the following Public Services individuals regarding agenda items and department updates: Planning and Building Director Lee Napier; Utility and Development Director Kevin Varness; Environmental Health Director Jeff Nelson; Road Engineer Russ Esses. Gary Mawhorter was present for a portion of the 11:00 a.m. meeting.

### **RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

#### **RESOLUTIONS**

- |                     |   |
|---------------------|---|
| <b>No. 2012-042</b> | <b>Authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Fund Insurance Fund in the amount of \$61,317</b>            |
| <b>No. 2012-043</b> | <b>Authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Extension Agent in the amount of \$10,502</b>                 |
| <b>No. 2012-044</b> | <b>Authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Federal Equitable Sharing Fund in the amount of \$105,262</b> |

**No. 2012-045**

**Designating the County Auditor to serve as  
the Grays Harbor County Veteran's Relief  
Fund Custodian**

**ORDINANCES**

None

**INTERGOVERNMENTAL AGREEMENTS**

- Contract with Educational Service District 113/True North for chemical dependency treatment services to youth

The meeting adjourned at 2:35 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2012

\_\_\_\_\_  
TERRY L. WILLIS, Chairman, District 1

\_\_\_\_\_  
MIKE WILSON, Commissioner, District 2

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HERB WELCH, Commissioner, District 3

ATTEST:

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Donna McCallum, Clerk of the Board