

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

June 4, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 4, 2012, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

1. **Emergency Budget – Extension Agent, \$3,000:** There was a public hearing on June 4, 2012 to consider an emergency budget in the General Fund Extension Agent in the amount of \$3,000. Notice of this hearing was published in *The Montesano Vidette* May 24, 2012. Chairman Terry Willis asked for a staff report. Brenda Sherman, Budget Director, reported the Extension Office received funding from the Quinault Indian Nation on September 29, 2011 for use on the Neilton Project. Expenditures for the project were not included in the 2012 budget because the funds were received after the budget was prepared. This resolution will make the funds available for use on the Neilton Project.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-039 authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Extension Agent in the amount of \$3,000.

2. **Emergency Budget – Coroner, \$3,160:** There was a public hearing on June 4, 2012 to consider an emergency budget in the General Fund Coroner's Office in the amount of \$3,160. Notice of this hearing was published in *The Montesano Vidette* May 24, 2012. Chairman Terry Willis asked for a staff report. Brenda Sherman, Budget Director, reported \$3,160 is necessary to cover salary and benefits to train a new deputy coroner.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-040 authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Coroner in the amount of \$3,160.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

None

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings –May 21, 2012
Special Meetings –November 30, 2011 (budget); November 30, 2011 (Jr. Taxing Districts Resolution); December 8, 2011; December 20, 2011; May 24, 2012

Commissioners:

Appoint Dr. Ken Hunt to the Health and Human Services Advisory Board

Management Services:

Set Hearing date *June 18, 2012*, Supplemental Budget, Insurance Fund, \$61,317
Set Hearing date *June 18, 2012*, Supplemental Budget, Extension Agent, \$10,502
Set Hearing date *June 18, 2012*, Supplemental Budget Federal Equitable Sharing Fund, \$105,262

Correspondence:

Use Request for Courthouse and Parking Lot, Montesano Car Show July 21, 2012
Pomona Grange Resolution - opposition to noxious weed tax/fee

The Clerk of the Board read correspondence item two aloud. Commissioner Terry Willis stated no action will be taken on the Noxious Weed Board's request to raise property taxes by \$.25 to pay for the Noxious Weed Coordinator. She stated the idea was proposed but Commissioners have no intention of acting on the proposal.

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

1. **Indigent Defense Contract with Andrew Monson:** A motion was made, seconded and passed to approve the Superior Court Indigent Defense Contract with Andrew Monson.

DEPARTMENTS

MANAGEMENT SERVICES

1. **Request Approval, Renewal of Accident Medical Insurance Policy:** A motion was made, seconded and passed to renew the Accident Medical Insurance Policy for the Sheriff's Department.

This is an insurance policy that covers jail trustees and inmates that are allowed to work in the jail kitchen and around the county campus. The cost for the renewal is \$500.

PUBLIC HEALTH AND SOCIAL SERVICES

- 1. Request Approval, Contract Amendment 2 with Behavioral Health Resources to reduce the allocation for co-occurring disorder services and outpatient services for the Prosecutor's Diversion Program:** A motion was made, seconded and passed to approve amendment 2 to the contract with Behavioral Health Resources. This amendment will allow for a reduction to the allocation for low-income individuals receiving Co-occurring Disorders services and provides for the continued delivery of outpatient services for the Grays Harbor County Prosecutor's Diversion program. This amendment will reduce this allocation while still allowing for delivery of services at current projected capacity through June 30, 2012. The amendment is in the amount of \$9,783 for a total of \$97,167 for a period beginning July 1, 2011 and ending June 30, 2012.
- 2. Request Approval, Contract Amendment 1 with Evergreen Treatment Services reduces Medicaid match:** A motion was made, seconded and passed to approve amendment 1 to the contract with Evergreen Treatment Services. The amendment reduces the Medicaid Match allocation by \$12,038 based on projected utilization through the end of the contract period June 30, 2012 and current services capacity. The amount of the contract is \$93,000.
- 3. Request Approval, Contract with Mason County – Health Communities Hub health improvement initiative:** A motion was made, seconded and passed to approve a contract with Mason County. The purpose of this contract is to carry out, as a Healthy Communities Hub, the priority health improvement initiatives in the contract. The contract runs from October 1, 2011 through September 30, 2012. The contract amount with Mason County is \$5,000.
- 4. Request Approval, Contract with Thurston County – Health Communities Hub health improvement initiative:** A motion was made, seconded and passed to approve a contract with Thurston County. The purpose of this contract is to carry out, as a Healthy Communities Hub, the priority health improvement initiatives in the contract. The contract runs from October 1, 2011 through September 30, 2012. The contract amount with Thurston County is \$80,172.
- 5. Request Approval, Contract with Grays Harbor Community Hospital – Medicaid Administrative Match Program:** A motion was made, seconded and passed to approve a contract with Grays Harbor Community Hospital for the Medicaid Administrative Match program. The purpose of this contract is to provide the non-federal support for all activities and staff which provides assistance to sign up and linkages to Medicaid services to the residents of Grays Harbor County. The contract is for January 1, 2012 through December 31, 2012. There is no cost to the county for these services.
- 6. Request Approval, Contract with CHOICE Regional Health Network – Medicaid Administrative Match Program:** A motion was made, seconded and passed to approve a contract with CHOICE Regional Health Network for the Medicaid Administrative Match program. The

purpose of this contract is to provide assistance to sign up and linkages to Medicaid services to the residents of Grays Harbor County. The contract is for January 1, 2012 through December 31, 2012. There is no cost to the county for these services.

**The following item was added to the agenda:

7. Request Approval, Facility Use Agreement – Aberdeen School District: A motion was made, seconded and passed to approve a facility use agreement with the Aberdeen School District for the use of the Community Room on June 11, 2012. The meeting will be for GRADS Communities Collaborative Stakeholder's as part of the contracted activities in the Pregnant and Parenting Teens and Women state funded grant.

PUBLIC SERVICES

1. Request Approval, Professional Services Contract with Appraisal Services Northwest for the Wishkah Road Realignment Project: A motion was made, seconded and passed to approve the professional services contract with Appraisal Services Northwest for the Wishkah Road Realignment Project. The County right-of-way agent will issue a notice to proceed for work on the project.

2. Request Approval, 2012 Traffic Control Devices Supply Contract Letter of Agreement with Creative Community Solutions for Marine Resource Committee Workshop: A motion was made, seconded and passed to authorize the Chairman to sign the Letter of Agreement with Creative Community Solutions for work with the Marine Resource Committee (MRC). This agreement addresses a proposed one-day workshop for the MRC that will be created and facilitated by Creative Community Solutions. This workshop will be paid for by funding provided to the MRC by Washington Department of Fish and Wildlife.

ANNOUNCEMENTS

The Clerk of the Board announced a position on the Boundary Review Board has been vacated. Ms. McCallum provided a link to the Governor's website to apply for the position.

CORRESPONDENCE

1. Russ Esses, County Engineer, provided the Board with the 2012 Bridge Report.
2. Pacific Beach Wastewater Treatment Plant Award. The award letter was read aloud by the Clerk of the Board.

STAFF MEETINGS

The Board held a regular morning meeting on Monday, June 4, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wilson, Welch and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Joan Brewster, Public Health and

Social Services, regarding agenda items, Joy Carossino, Risk Management, regarding an agenda item and the following Public Services individuals regarding agenda items and department updates: Planning and Building Director Lee Napier; Utility and Development Director Kevin Varness; Environmental Health Director Jeff Nelson; Road Engineer Russ Esses.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS

No. 2012-039

Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Extension Agent in the amount of \$3,000

No. 2012-040

Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Coroner in the amount of \$3,160

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

- Contract with Mason County – Health Communities Hub health improvement initiative
- Contract with Thurston County – Health Communities Hub health improvement initiative

The meeting adjourned at 2:27 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2012

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board