

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

May 21, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 21, 2012, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

The following Mayors made comments regarding changes to the jail contract and the desire to meet with Commissioners regarding the issue:

Vickie Raines, Cosmopolis Mayor

Bill Simpson, Aberdeen Mayor

Ken Estes, Montesano Mayor

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings –May 14, 2012

Special Meetings –November 29, 2012

Management Services:

Set Hearing date *June 4, 2012*, Emergency Budget, Coroner's Office, \$3,160

Correspondence:

DNR Funding Letter

Claim, C-640-12, Norm Vick

Claim, C-641-12, Steven Oliver

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

None

DEPARTMENTS

MANAGEMENT SERVICES

1. **Request Approval, Resolution – Budget Transfer, Distressed Area Capital Fund:** A motion was made, seconded and passed to approve **Resolution No. 2012-038 transferring items in the Grays Harbor County Distressed Area Capital Fund in the amount of \$12,500.** The transfer is to pay for a feasibility study and preliminary engineering analysis of a sanitary sewer line extension between the City of Elma and the Satsop Business Park. Funds are available from the ending cash balance to allow the transfer.

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Request Approval, Nurse Family Partnership Grant Application:** A motion was made, seconded and passed to authorize the Public Health and Social Services Department to apply for funding for a Nurse Family Partnership Grant. The program is considered one of the most effective ways to help high risk families improve health and social outcomes following a birth. It involves having a specially trained public health nurse work closely with a family, using tested tools and processes over time. Positive results have been documented to begin in infancy and extend into teenage years. Grays Harbor is eligible to be considered for an implementation grant of \$175,000. The County may also qualify for a planning grant, which will require a separate application and would be funded at a lower amount.

PUBLIC SERVICES

1. **Request Approval, 2012 Pavement Striping Contract:** A motion was made, seconded and passed to execute the contract with Stripe Rite of Sumner, WA for the 2012 pavement striping contract in the amount of \$298,990.00.

2. **Request Approval, 2012 Traffic Control Devices Supply Contract:** A motion was made, seconded and passed to execute a contract with Traffic Safety Supply, Inc. of Portland, Oregon for the 2012 Traffic Control Devices Supply Contract in the amount of \$48,356.28.

3. **Request Approval, Purchase two trucks from State Surplus for Utility Division:** A motion was made, seconded and passed to approve the purchase of two trucks for the Utility Division for a total of \$18,000.00 plus tax. The Utilities Division currently uses three older pickups. These are retired ER&R vehicles, all with over 150,000 miles and all about 16-17 years old. The Utility Department has found two small Ford pickups at State surplus, vintage 2006, with

approximately 35,000 miles that are available for surplus sale to public agencies. These vehicles would provide more reliability and economy and would be purchased out of Utilities funds. ER&R mechanics have inspected and found them to be in very good working order, with canopies and light bars.

ANNOUNCEMENTS

The Clerk of the Board announced the following items:

1. The Administration Building will be closed on Friday, May 25, 2012 as part of a monthly closure necessary to reduce expenditures in the General Fund.
2. The County will be closed on Memorial Day, May 28, 2012. The next regularly scheduled meeting of the Board of Commissioners will be on June 4, 2012.
3. Grays Harbor County Traffic Accident Report for 2011 has been completed and is available for review.

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, May 21, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wilson (arriving at 11:00 a.m.), Welch and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Sheriff Whelan regarding the draft jail contract and the following Public Services individuals regarding agenda items and department updates: Planning and Building Director Lee Napier; Utility and Development Director Kevin Varness; Environmental Health Director Jeff Nelson; Engineering Department Surveyor Tom Gray; Road Engineer Russ Esses.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS

No. 2012-038

Transferring items in the Grays Harbor County Distressed Area Capital Fund in the amount of \$12,500

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:27 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2012

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board