

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

May 14, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 14, 2012, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

1. **Supplemental Budget Appropriation – Assessor's Office, \$6,459:** There was a public hearing on May 14, 2012 to consider a supplemental budget appropriation in the Assessor's Office in the amount of \$6,459. Notice of this hearing was published in *The Montesano Vidette* May 3, 2012 and May 10, 2012. Chairman Terry Willis asked for a staff report. Brenda Sherman, Budget Director, reported the Assessor's Office has received grant funding from the Washington State Department of Revenue to assist with the conversion to an annual revaluation system for property tax valuation.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-034 authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Assessor's Office in the amount of \$6,459.

2. **Supplemental Budget Reduction – North Beach Water System, \$40,000:** There was a public hearing on May 14, 2012 to consider a supplemental budget reduction in the North Beach Water System Fund in the amount of \$40,000. Notice of this hearing was published in *The Montesano Vidette* May 3, 2012 and May 10, 2012. Chairman Terry Willis asked for a staff report. Brenda Sherman, Budget Director, reported this adjustment is necessary due to the actual beginning cash balance for 2012 being less than the budgeted beginning cash.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-035 authorizing a supplemental reduction in the budget of the Grays Harbor County Miscellaneous Fund North Beach Water System Fund in the amount of \$40,000.

3. Supplemental Budget Reduction – Law Library, \$1,572: There was a public hearing on May 14, 2012 to consider a supplemental budget reduction in the Law Library Fund in the amount of \$1,572. Notice of this hearing was published in *The Montesano Vidette* May 3, 2012 and May 10, 2012. Chairman Terry Willis asked for a staff report. Brenda Sherman, Budget Director, reported this adjustment is necessary due to the actual beginning cash balance for 2012 being less than the budgeted beginning cash.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-036 authorizing a supplemental reduction in the budget of the Grays Harbor County Miscellaneous Fund Law Library Fund in the amount of \$1,572.

PRESENTATION

1. Certificate of Good Practice – Grays Harbor County 2011, Presented to County Engineer Russ Esses: Commissioner Willis presented the County Engineering Department and County Engineer Russ Esses with a Certificate of Good Practice from the County Road Administration Board. This action will assure the continued distribution of monthly state gas tax allotment from the Office of the State Treasurer.

PROCLAMATION

1. Master Gardener Week – May 14-20, 2012: A motion was made, seconded and passed to approve the proclamation naming the week of May 14-20, 2012 Master Gardener Week. Donna McCallum read the proclamation. Don Tapio, WSU Extension, explained the volunteer hours and the variety of programs the Master Gardeners are involved with. He stated there is training every other Saturday from February through June for the Master Gardeners. He provided a copy of the 2012 Farm Fresh Guide and stated 30 farms are involved in cooperation with the Grays Harbor Tourism and Greater Grays Harbor Inc. Commissioner Willis thanked Mr. Tapio for his expertise and asked him to thank all the volunteers.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings – May 7, 2012

Special Meetings – October 12, 13 &14, 2012, November 28, 2012 (Budget) and November 28, 2012 (Union)

Commissioners:

Set Hearing Date – *July 2, 2012* – Title III project proposal by ColPac

Coroner:

Monthly Report for April 2012

Management Services:

Set Hearing Date – *June 4, 2012* – Emergency Budget, Extension Office

Prosecutor:

Surplus Equipment – Sharp Copier ID #1204

Public Health:

Room Rental Agreement –PUD No. 1 for a class being held May 18, 2012

Public Services:

Approve spending/agreement to use Log Pavilion for WCSSP on June 10, 2012

Set Hearing Date – *June 11, 2012* – Ordinance for text amendments to Titles 17&18

Set Hearing Date – *June 25, 2012* – 2013-2018 Six Year Transportation Program

Treasurer:

Resolution No. 2012-037 Setting the 2012 Tax Foreclosure Sale for December 14, 2012

Correspondence:

Claim, C-639-12 Tammy Melton

Road Use Request – Quinault Cancer Bike Ride around Lake Quinault June 23, 2012

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

1. **Amendment to the Agreement with the Office of Public Defense:** A motion was made, seconded and passed to approve an amendment to the agreement with the Office of Public Defense for the second installment of funding for 2012 in the amount of \$72,616.
2. **Agreement with Attorney for Indigent Defense Services – Orlando Tadique:** A motion was made, seconded and passed to approve the Superior Court Indigent Defense Services Contract with Orlando Tadique.

DEPARTMENTS

PUBLIC SERVICES

1. **Request Approval, Contract with Primo Construction, Inc. for Ocean Beach Road Tulips Curve Realignment MP 7.00 to MP 7.20:** A motion was made, seconded and passed to approve the contract with Primo Construction, Inc. for Ocean Beach Road Tulips Curve Realignment from milepost 7.00 to 7.20 in the amount of \$600,621.30.

2. Request Approval, Amendment to the Interlocal Agreement with Clallam County to distribute funds from a grant: A motion was made, seconded and passed to approve an amendment to an interlocal agreement with Clallam County. The purpose of the interlocal agreement is to distribute the designated funds to the North Pacific Coast Lead Entity from a grant awarded to Grays Harbor County as fiscal agent for the Washington Coast Sustainable Salmon Partnership. The amendment relates specifically to GIS technical support and increases the budget to cover this additional work.

3. Request Approval, Amendment to contract with Wash. State Dept. of Fish & Wildlife for Grays Harbor Marine Resource projects: A motion was made, seconded and passed to authorize the Chairman to sign the amendment for Contract #11-1588 with the Washington State Department of Fish and Wildlife regarding the Grays Harbor County Marine Resource Committee. This contract has an effective period of July 1, 2011 through June 30, 2013. The initial contract provided \$20,000 for coordination and \$3,300 for projects. This amendment addresses an additional \$11,225 for projects through June 2012 (an estimated \$20,000 for coordination FY2013, and an estimated \$18,000 for projects FY2013 will be addressed in future amendments). Guidance for funding use and scope of work is found in the Contract/Project Summary.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, May 14, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wilson, Welch and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Brenda Sherman, Budget Director, for a budget update, Tami Garrow, PDA, regarding updates and the following Public Services individuals regarding agenda items and department updates: Planning and Building Director Lee Napier, Utility and Development Director Kevin Varness, Environmental Health Director Jeff Nelson and Road Engineer Russ Esses.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS

No. 2012-034

Authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Assessor's Office in the amount of \$6,459

