

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

May 7, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, May 7, 2012, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, was also present.

#### **CALL TO ORDER AND FLAG SALUTE**

#### **BIDS:**

None

#### **HEARINGS:**

1. **Supplemental Budget Appropriation – Trial Court Improvement Fund, \$32,995:** There was a public hearing on May 7, 2012 to consider a supplemental budget appropriation in the Trial Court Improvement Fund in the amount of \$32,995. Notice of this hearing was published in *The Montesano Vidette* April 26, 2012 and May 3, 2012. Chairman Terry Willis asked for a staff report. Brenda Sherman, Budget Director, reported \$32,995 is being adjusted in this request within the Trial Court Improvement Fund. The categories affected are beginning cash, repairs and maintenance and ending cash. Beginning cash is being increased to reflect the actual balance at January 1. Repairs and maintenance is being increased for a payment made in January for expenses incurred in the prior year.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2012-031 authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Trial Court Improvement Fund in the amount of \$32,995.

2. **Emergency Budget – Non Departmental, \$60,000:** There was a public hearing on May 7, 2012 to consider an emergency budget in the General Fund Non-Departmental in the amount of \$60,000. Notice of this hearing was published in *The Montesano Vidette* April 26, 2012. Chairman Terry Willis asked for a staff report. Brenda Sherman, Budget Director, reported \$60,000 is necessary to cover the payment of additional attorney fees for the Superior Court Lawsuit.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2012-032 authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Non-Departmental in the amount of \$60,000.

## **PUBLIC COMMENT**

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

**CONSENT AGENDA:** Approval was requested for the following items:

### **Minutes:**

Regular and Morning Meetings – April 30, 2012  
Special Meetings – October 19 & 21, 2011, November 9&10, 2011 and November 23, 2011

### **Auditor:**

Month End Audit Report April 2012: Claims: \$3,338,255.51 Salary: \$2,296,833.84

### **Correspondence:**

DNR first quarter statement

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

## **COMMISSIONERS**

None

## **DEPARTMENTS**

### **FAIR, EVENTS AND TOURISM**

1. **Request Approval, Authorize Fair, Events and Tourism Manager to sign agreements for events being held May through September 2012 at the Fairgrounds:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign the following agreements for events being held May through September 2012 at the Fairgrounds:

Taco Del Rey Promotions May 27  
Olympia Dog Fanciers May 5 & 6  
Grays Harbor Vet. Clinic May 3, 10, 17, 24, 31  
Olympia Master Builders May 19<sup>th</sup> & 20<sup>th</sup>  
Elma High School Graduation June 9<sup>th</sup>  
Gallopig High Riders June 2 & 3  
Marcella Rattie June 3  
Taco Del Rey Promotions June 17<sup>th</sup>  
Grays Harbor 4-H Horse Council June 23 & 24  
American Cancer Society June 1 & 2  
Grays Harbor Vet. Clinic July 5, 12, 19, 26

Boley Wedding Reception July 1  
Antique Farm & Tractor Show July 7 & 8  
Grays Harbor Vet. Clinic August 23, 30  
Custom Northwest Car Show August 31, Sept. 1 & 2

## **PUBLIC SERVICES**

- 1. Request Approval, Reimbursable Agreement with the Seattle Department of Transportation for Rental of a Piece of Bridge Inspection Equipment:** A motion was made, seconded and passed to approve the Interagency Agreement and Letter of Understanding with Seattle Department of Transportation for rental of a piece of bridge inspection equipment.
- 2. Request Approval, Reimbursable Agreement with the City of Renton to Allow Purchase Off Grays Harbor County's Equipment Bids:** A motion was made, seconded and passed to approve an Interlocal Cooperative Purchasing Agreement with the City of Renton to allow purchase off of the County's Equipment Bids.
- 3. Request Approval, Oppelt Road Powers Creek Bridge Closure:** A motion was made, seconded and passed to approve **Resolution No. 2012-033 authorizing the County Road Engineer to close Powers Creek Bridge to public travel until June 1, 2013.** The most recent bridge rating summary for the Powers Creek Bridge states that the bridge should be closed if additional movement of the caps is detected. Rob Wilson inspected the bridge on April 23<sup>rd</sup> and determined that there has been additional shifting and rotation of the cap on pier 2 and has recommended that the bridge be closed. The county road ends just past the bridge and the road is gated by Port Blakely at the end of the county right of way. Port Blakely is not using this road to access their property at this time.

## **SHERIFF**

- 1. Request Approval, Request for Proposals for unarmed security guard service at the Montesano Courthouse, Juvenile Detention Center and District Court in Aberdeen:** A motion was made, seconded and passed to authorize the Sheriff's Department to request proposals for unarmed security guard service at the Montesano Courthouse, Juvenile Detention Center and District Court in Aberdeen.

## **ANNOUNCEMENTS**

None

## **CORRESPONDENCE**

None

## **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, May 7, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wilson (arriving at 9:38 a.m.), Welch and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Alisa Shaffner-Bishop, ESD 113, regarding a support letter and the following Public Services individuals regarding agenda items and department updates: Planning and Building Director Lee Napier, Utility and Development Director Kevin Varness, Environmental Health Director Jeff Nelson and Road Engineer Russ Esses.

## **RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

### **RESOLUTIONS**

- |                     |  |
|---------------------|--|
| <b>No. 2012-031</b> | <b>Authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Trial Court Improvement Fund in the amount of \$32,995</b> |
| <b>No. 2012-032</b> | <b>Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Non-Departmental in the amount of \$60,000</b>           |
| <b>No. 2012-033</b> | <b>Authorizing the County Road Engineer to close Powers Creek Bridge to public travel until June 1, 2013</b>   |

### **ORDINANCES**

None

### **INTERGOVERNMENTAL AGREEMENTS**

- Reimbursable Agreement with the Seattle Department of Transportation for Rental of a Piece of Bridge Inspection Equipment
- Reimbursable Agreement with the City of Renton to Allow Purchase Off Grays Harbor County's Equipment Bids

The meeting adjourned at 2:14 p.m.

**BOARD OF COMMISSIONERS**

For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2012

---

TERRY L. WILLIS, Chairman, District 1

---

MIKE WILSON, Commissioner, District 2

---

HERB WELCH, Commissioner, District 3

ATTEST:

---

Donna McCallum, Clerk of the Board