

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

April 30, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 30, 2012, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis announced the Sheriff's Department agenda item has been removed from the agenda.

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings –April 23, 2012

Special Meetings – November 7, 2011 and November 9, 2011

Commissioners:

Appoint Randy Scott to Solid Waste Advisory Committee

Management Services:

Set Hearing Date – *May 14, 2012* –Supplemental Budget, Assessor's Office

Set Hearing Date – *May 14, 2012* –Supplemental Budget Reduction, North Beach Water System

Set Hearing Date – *May 14, 2012* –Supplemental Budget Reduction, Law Library

Public Services:

Elma Gate Road Closure on May 5, 2012

Correspondence:

Use Request and Department assistance- Fire O're the Water Event July 4th in Ocean City

Use Request – Foot Race at Vance Creek Park and surrounding roads May 12th, Puget Sound Cruisers

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

None

DEPARTMENTS

FAIR, EVENTS AND TOURISM

1. **Request Approval, Authorize Fair, Events and Tourism Manager to sign a contract with Sound Engineering Audio for Sound and Lights for three stages during the 2012 Fair:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a contract with Sound Engineering Audio for sound and lights for three stages during the 2012 Fair in the amount of \$23,936.

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Request Approval, Contract with the Washington State Department of Social and Health Services – family assessments for the Work First Program:** A motion was made, seconded and passed to approve a contract with Washington State Department of Social and Health Services. The purpose of this contract is for a public health nurse to perform assessments on families of children with special needs to determine if the child's needs prevent the family from participating in the Work First Program. The contract is effective July 1, 2012 through June 30, 2013. The total amount shall not exceed \$3,250.00.

2. **Request Approval, Amendment 2 to the Consolidated Contract with the Washington State Department of Social and Health Services – increase in funding for programs:** A motion was made, seconded and passed to approve amendment #2 of the 2012-2014 Consolidated Contract with the Washington State Department of Health. This amendment adds funds for the Community Transformation Grant project, maternal-child health activities, the GRADS dropout prevention program for pregnant and parenting teens and emergency preparedness activities, and reduces funds for the Supplemental Nutrition Education project to correct an error in the contract. It adds or amends statements of work for all of these programs as well as those WIC, 5930 public health funding, and Children with Special Health Care Needs. It increases overall consideration of the Consolidated Contract by \$54,613.

PUBLIC SERVICES

1. **Request Approval, Contract with Northwest Rock Inc. for items 1, 2 and 4 of the Aggregate Stockpiling Contract:** A motion was made, seconded and passed to execute contract

documents for the 2012 Aggregate Stockpiling Contract for items 1, 2 and 4 awarded to Northwest Rock, Inc.

2. Request Approval, Authorization to solicit appraisal work for right-of-way acquisition for the Schmid Road Bridge: A motion was made, seconded and passed to authorize the Road Department to solicit proposals from qualified firms to do appraisals and appraisal reviews for the Schmid Road Bridge. The Schmid Road Bridge project involves State/Federal funding that requires the county to use qualified appraisers and to comply with federal rules in acquiring right of way.

3. Request Approval, Letter of Agreement with Creative Community Solutions for Professional Open House Design and Facilitation Services for the Washington Coast Sustainable Salmon Partnership (WCSSP): A motion was made, seconded and passed to approve the Letter of Agreement with Creative Community Solutions for professional open house design and facilitation services for public comment on the WCSSP's draft Washington Coast Sustainable Salmon Plan. The work will be billed at an hourly rate plus mileage and supplies, not to exceed \$14,000. The funds secured through a grant contract with the Recreation and Conservation Office will cover the expenses incurred.

SHERIFF

1. Request Approval, Request for Proposals for unarmed security guard service at the Montesano Courthouse, Juvenile Detention Center and District Court in Aberdeen: This item was removed from the agenda.

ANNOUNCEMENTS

Commissioner Willis referenced Consent Agenda item number 4, stating the road closure would be May 5, 2012 and there would be detours in place.

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, April 30, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wilson, Welch and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following Public Services individuals regarding agenda items and department updates: Planning and Building Director Lee Napier, Utility and Development Director Kevin Varness and Road Engineer Russ Esses.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS

None

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:10 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This _____ day of _____, 2012

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board