

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

April 23, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 23, 2012, at 2:00 p.m. Commissioners Terry Willis and Mike Wilson were present. Donna McCallum, Clerk of the Board, and Stew Menefee, Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

A motion was made, seconded and passed to excuse Commissioner Herb Welch from the meeting.

PRESENTATION:

Kevin Varness, Utility and Development Director, announced Dennis Selberg, Facility Services Director, will be retiring at the end of the month after over 23 years of service to the County. He stated Mr. Selberg was here during the earthquake and repairs of the Courthouse. Mr. Varness explained Randy Sheppard will be promoted after the retirement. He hoped Mr. Selberg would continue to assist with courthouse tours as a volunteer since he is so knowledgeable about the history.

Commissioner Willis presented Mr. Selberg with a certificate and thanked him for his years of service to the County.

BIDS:

None

HEARINGS:

1. **Classification as Current Use Timber for Parcel No. 180711120080 – Howard Wilson and Sheena Barfield:** There was a public hearing on April 23, 2012 to consider a request for Classification as Current Use Timber for 14 acres of Parcel Number 180711120080 for applicants Howard Wilson and Sheena Barfield. The property is located at 71 N. Schafer Meadows Lane in Montesano. Notice of this hearing was published in *The Montesano Vidette* April 12, 2012.

Commissioner Willis asked if there was any public comment.

Howard Wilson, applicant, described the process the land has been through since 1977. He stated they purchased the property in 2010. There was discussion on the Forest Management Plan and that he has worked with the Conservation District.

Commissioner Willis inquired if there was a creek. Mr. Wilson stated there was a ravine with a creek. There was further discussion on the use of herbicides and coordination with the weed board.

Commissioner Willis stated the Schafer Meadows Management Committee submitted a letter in

support of the request.

There was no further public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve the *findings* as submitted in the staff report for the application by Howard Wilson and Sheena Barfield for Classification as Current Use Timber for Parcel Number 180711120080.

ACTION: A motion was made, seconded and passed to *approve the request to classify* as Current Use Timber for 14 acres of Parcel Number 180711120080 for Applicants Howard Wilson and Sheena Barfield with the following *Conditions*:

- The Forest Management Plan will be followed and the acreage approved for Current Use Timber will be managed as a commercial stand of timber.

2. Resolutions Amending the Six-Year Transportation Improvement Program for the period of 2012-2017: There was a public hearing on April 23, 2012 to consider two Resolutions amending the Six-Year Transportation Improvement Program for the period of 2012-2017. Notice of this hearing was published in *The Montesano Vidette* April 12, 2012. Chairman Terry Willis asked for a staff report.

Russ Esses, Engineer, stated the Resolutions are necessary in order to apply for state and federal funds. He stated the first Resolution is for Oakville and the Chehalis Tribe to apply for \$585,000 of state funds for sidewalks for a safe school route. He stated the second is to apply for funding for the Blue Slough Road reconstruction project in the amount of \$900,000.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2012-029 amending the Transportation Improvement Program 2012-2017 for the Oakville - Chehalis Tribe Safe Routes Program and Resolution No. 2012-030 amending the Transportation Improvement Program 2012-2017 for the Blue Slough Road Reconstruction Project.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings –April 16, 2012

Commissioners:

Correction on clerical addition error on Open Space Timber Hearing for Carol Saul –
Approved acreage is 17.84 rather than 17.34

Management Services:

Set Hearing Date – *May 7, 2012* –Supplemental Budget, Trial Court Improvement Fund
Set Hearing Date – *May 7, 2012* –Emergency Budget, Non-Departmental, \$60,000

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

None

DEPARTMENTS

FAIR, EVENTS AND TOURISM

1. Request Approval, Authorize Fair, Events and Tourism Manager to sign agreement with Grays Harbor Radio (KDUX and KXXX) for the Outdoor Adventure and Travel Expo:

A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign an agreement with Grays Harbor Radio in the amount of \$700.10 for the 2012 Outdoor Adventure and Travel Expo.

2. Request Approval, Authorize the Fair, Events and Tourism Manager to sign a one-time only funding allocation for a Tourism Service Contract with the South Beach Visitor Information Center in the amount of \$10,000:

A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a one-time only funding allocation for a Tourism Service Contract with the South Beach Visitor Information Center in the amount of \$10,000.

3. Request Approval, Authorize Fair, Events and Tourism Manager to sign Commercial Exhibitor Contracts for the Outdoor Adventure and Travel Expo:

A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign the 2012 Grays Harbor Fairgrounds Outdoor Adventure and Travel Expo Commercial Exhibitor Contracts with the following groups:

Alpha Steel Bldg. Inc.
Alpine Heights
Angler Innovations, LLC
Armageddon Pest Control
Cael's Feed 'Em Right
CCA Pacific Northwest
Cookie Lee Jewelry
Dave Bartholet LLC

Deep Sea Charters
Elma Game Club And Olympia Chapter Treat
Unlimited
Farm Bureau/Wild Olympics
Frozenscritters
Getm Dry Guide
Grays Harbor Republicans
Greater Grays Harbor, Inc.
Herbert's Marketing

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| Hospitality Associates Of Ocean Shores | Premier Designs Jewelry |
| House Brother Contractors | R & D Models |
| How Charming/Miche Bags | Rocky Mtn. Elk Foundation Twin Harbors |
| Ila's Foods | RR Calls |
| James Russell Co. | Schwan's Home Service |
| Joel Cole Construction, LLC | Tastefully Simple |
| Kone Zone DBA IRM Inc | Terry Wagner - Worldwide Hunting |
| Leelock Anchor Systems | The Pampered Chef |
| Limbsaver | Us Marine Sales |
| Livin The Dream Guide Service | Washington ATV Assn. |
| Loop Rope, LLC | Washington Department Of Fish And Wildlife |
| Mason County Sportsmans Assc. | Washington For Wildlife |
| Mule Deer Foundation | Washington Predator Hunting Assc. |
| North Country Lures | Washington Tractor |
| Northwest Hydroprint | Waterfront At Potlatch |
| NRA | Weyerhaeuser Real Estate |
| Ocean City State Park | Whitney's Chevrolet |
| Paintball Tickets.Com | |
| Pony Espresso | |

4. Request Approval, Authorize Fair, Events and Tourism Manager to sign an Entertainment Contract with Pop Idols in Concert for the 2012 Fair: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign an Entertainment Contract with Pop Idols in Concert for a Tribute Show featuring Katy Perry, Lady Gaga Beyoncé and Rhianna in the amount of \$6500.00 for entertainment at the 2012 Fair.

FORESTRY

1. Request Approval, Timber Sale contracts for the auction held on April 13, 2012 for Donkey Creek No. 2, West Fork Wishkah No. 5, Langley Hill No. 3, Hatchery Creek No. 3 and Seastrand Cedar Salvage: A motion was made, seconded and passed to accept the high bid and approve the timber sale contracts as follows, which are results of the Grays Harbor County Timber Sale Auction held April 13, 2012:

<u>Sale Name</u>	<u>Purchaser</u>	<u>Estimated Value</u>
Donkey Creek No. 2	Sierra Pacific Industries	\$ 1,237,174
West Fork Wishkah No. 5	Sierra Pacific Industries	\$ 1,252,251
Langley Hill No. 3	Sierra Pacific Industries	\$ 2,578,383
Hatchery Creek No. 3	Sierra Pacific Industries	\$ 308,682
Seastrand Cedar Salvage	JJAV Cedar	\$ <u>241,820</u>
	Total	\$ 5,618,310

** The following item was added to the agenda:

PROSECUTOR

1. **Request Approval, Authorization for the Prosecutor to sign a contract with Amanda Kleespie for \$200 a month to advise clients of the Diversion Program:** A motion was made, seconded and passed to authorize the Prosecutor to sign a contract with Amanda Kleespie for \$200 a month to advise clients of the Diversion Program. Mr. Menefee stated this service is budgeted in the 1/10th of one percent sales tax fund. He stated between seven and nine people are enrolled in the program and a couple have asked or this service.

PUBLIC SERVICES

1. **Request Approval, Award bid for 2012 Traffic Control Devices Supply Contract to Traffic Safety Supply Co.:** A motion was made, seconded and passed to award the bid for the 2012 traffic control devices supply contract to Traffic Safety Supply Co. in the amount of \$48,356.28. The total bid is 1% over the Engineers Estimate.

2. **Request Approval, Award bid for the Ocean Beach Road Tulips Curve Realignment Project to Primo Construction, Inc.:** A motion was made, seconded and passed to award the bid for the Ocean Beach Road Tulips Curve Realignment Project to Primo Construction, Inc. of Sequim, WA, who submitted the low bid of \$600,621.30. This bid is 16% below the Engineer's Estimate.

3. **Request Approval, Accept project as complete and release retainage to Northwest Rock for the Wenzel Slough Washout Repairs:** A motion was made, seconded and passed to accept the project as complete and release the retainage of \$2,594.35 as per Section 60.28 Revised Code of Washington to Northwest Rock, Inc. for the Wenzel Slough Washout Repairs.

SHERIFF

1. **Request Approval, Loan Agreement with Pacific MicroRem for x-ray imaging machine:** A motion was made, seconded and passed to approve an equipment loan agreement with Pacific MicroRem Inc. Pacific MicroRem will voluntarily loan to Grays Harbor County a brand new X-ray imaging machine. For the first six months there will be no cost to Grays Harbor County for use of the machine. The County is under no obligation to lease or purchase the X-ray device.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, April 23, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wilson and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Larry Smith and Don Smith, Forestry, regarding an agenda item; Stew Menefee, Prosecutor, regarding two requests and the following Public Services individuals regarding agenda items and department updates: Environmental Health Director Jeff Nelson, Planning and Building Director Lee Napier and Road Engineer Russ Esses.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS

- | | |
|---------------------|--|
| No. 2012-029 | Amending the Transportation Improvement Program 2012-2017 for the Oakville - Chehalis Tribe Safe Routes Program |
| No. 2012-030 | Amending the Transportation Improvement Program 2012-2017 for the Blue Slough Road Reconstruction Project. |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:32 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2012

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board