

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

April 16, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 16, 2012, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

1. **2012 Traffic Control Devices Stockpiling Contract:** It was advertised March 15 and 22, 2012, in the *Montesano Vidette*, that bids would be accepted for the 2012 Traffic Control Devices Stockpiling contract. The contemplated work to be performed under this contract consists of the fabrication and delivery of approximately 660 Traffic Signs and other traffic related items. All materials furnished shall conform to current publications of the 2012 Standard Specifications for Road, Bridge and Municipal Construction, WSDOT; the Sign Fabrication Manual, WSDOT; the Manual on Uniform Traffic Control Devices for Streets and Highways, 2009 Edition, FHWA, USDOT; and the Standard Highways Signs, FHWA, USDOT.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserve the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

Company	Location	Bid Amount
Zumar Industries Inc.	Tacoma, WA	\$51,175.68
Traffic Safety Supply Co.	Portland, OR	\$48,356.28

The bids were referred to the Engineering/Road Department for review and recommendation.

2. **Ocean Beach Road No. 94230 Tulips Curve Realignment Project:** It was advertised March 22 and 29, 2012, in the *Montesano Vidette*, that bids would be accepted for the Ocean Beach Road No. 94230 Tulips Curve Realignment Project. The work to be performed under this contract consists of realigning the curved portion of Ocean Beach Road between mile markers 7.0 and 7.2. Bid items include: TR.2 St. Culv. Pipe Arch 0.109 In. Th. 64 In. Span, 180 L.F.; Wire Fence Type 2, 1,427 L.F.; Roadway Excavation Incl Haul, 2,750 CY; Select Borrow, 4,400 Ton; Embankment Compaction, 2,100 CY; Gravel Base, 8,675 Ton; CSTC, 1,025 Ton; HMA, 1,430 Ton; Beam Guardrail Type 31, 206.25 LF; Traffic Control, Lump Sum and other related work.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserve the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

Company	Location	Bid Amount
Justice Trucking and Backhoe Service	Glenoma, WA	\$744,695.60
Primo Construction Inc.	Sequim, WA	\$600,621.30
Trimaxx Construction Inc.	Sedro Woolley, WA	\$676,756.50
Quigg Bros. Inc.	Aberdeen, WA	\$640,092.75
Rognlin's Inc.	Aberdeen, WA	\$654,439.05

The bids were referred to the Engineering/Road Department for review and recommendation.

HEARINGS:

1. Draft Comprehensive Solid Waste Management Plan Update: There was a public hearing on April 16, 2012 to review the Draft Comprehensive Solid Waste Management Plan. Notice of this hearing was published in *The Montesano Vidette* April 5, 2012. Chairman Terry Willis asked for a staff report.

Kevin Varness, Utilities and Development Director, stated the plan update involved working with citizens and officials of the county and cities. It is then brought forward to the Commissioners and the Department of Ecology for final approval. Mr. Varness introduced John Kleim from Creative Community Solutions who worked on the plan along with the Solid Waste Advisory Committee (SWAC).

Mr. Kleim explained R.C.W. 70.95 requires the county to prepare a Solid Waste Management Plan. Last adopted in 2001, the plan needed to be updated to account for various changes in practice. He worked with the SWAC, county, cities and citizens over the last few years to prepare the update.

Mr. Kleim stated the plan follows state law:

- Establishes 12 goals with a broad statement of intent
- States plan objectives and recommendations, with four main objectives that includes waste reduction
- Enforcement

He stated the plan covers how the county handles solid waste such as bio-solids, land clearing, debris, tires, medical waste, etc. and sets milestones for each. It incorporates recycling programs and plans for disposal of mild risk waste. The plan also forecasts quantity and response to changes. The updates to the plan were not significant, but the document is smaller and more readable. He stated the cornerstone of the plan is a contract with Lemay Enterprises, a 20 year contract to export solid waste to Klickitat County and education.

He explained comments are still being collected and the Department of Ecology will be giving their recommendations as well. The final plan will be brought back to the Commissioners for adoption.

Responding to an inquiry by Commissioner Willis, Mr. Kleim stated the cities signed off on the draft plan.

Commissioner Willis asked if there was any public comment. There was no public comment and the hearing was closed.

ACTION: No action was necessary; the plan will be brought back to the Commissioners for final approval at a later date. It was noted that the plan could be read on the County website under the Solid Waste Department.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings –April 9, 2012
Special Meetings – April 6, 2012

Commissioners:

Appointment to Grays Harbor Marine Resources Committee – Alan D. Rammer
Appointment to Building Code Advisory – David Spencer

Correspondence:

Claim #C-637-12, Annalyn D. Barnet
Claim #C-638-12, Tom Fite
Coroner – Monthly report for March 2012
Chehalis River Basin Land Trust – letter of notification to acquire real property

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

None

DEPARTMENTS

FAIR, EVENTS AND TOURISM

1. **Request Approval, Authorize Fair, Events and Tourism Manager to sign agreement with Jodesha Broadcasting for the Outdoor Adventure and Travel Expo:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign an agreement with Jodesha Broadcasting in the amount of \$748.80 for the Outdoor Adventure and Travel Expo.

PUBLIC SERVICES

1. **Request Approval, Award bid for 2012 Pavement Striping to Stripe Rite, Inc. :** A motion was made, seconded and passed to award the bid for the 2012 Pavement Striping Contract to Stripe Rite, Inc. of Sumner, WA for the low bid of \$298,990.00. This bid is 13 % below the Engineer's Estimate.
2. **Request Approval, 2012 Aggregate Stockpiling Contract, item 3, awarded to Quigg Brothers, Inc.:** A motion was made, seconded and passed to approve a contract with Quigg Brothers, Inc. of Aberdeen, for item 3 of the 2012 aggregate stockpiling contract in the amount of \$32,000.
3. **Request Approval, Accept as complete, 2011 Pavement Striping Contract with Apply-A-Line:** A motion was made, seconded and passed to accept the contract as complete and release the retainage in the amount of \$13,816.89 as per Section 60.28, Revised Code of Washington for the 2011 Pavement Striping Contract with Apply-A-Line. The total amount of the contract is \$276,337.75, which is 3.5% below the original bid.
4. **Request Approval, Local Agency Agreement Supplement #1 – 2010 County Road Safety Program:** A motion was made, seconded and passed to authorize the Chairman to sign the Local Agency Agreement Supplement No. 1 for the following safety project: 2010 County Road Safety Program. This agreement requests federal funds for the construction phase.
5. **Request Approval, Plat of Garden Hill one-year preliminary plat extension:** A motion was made, seconded and passed to approve the request for a one-year extension of the preliminary Plat of Garden Hill to June 27, 2013. Chris Aldrich of Hatton Godat Pantier, representing the current land/project owner Sandy Family Five LLS., requested a one-year extension to the original preliminary plat approval for the Plat of Garden Hill, Case 2005-0452. The initial preliminary approval, pursuant to RCW 58.17.140, expires on June 27, 2012. To this date, the applicant has attempted in good faith to proceed to final plat given the severe down-turn in the real estate market and overall depressed economic vitality.

SHERIFF

1. **Request Approval, Contract Amendment –Inmate Medical Services, Dr. Shin:** A motion was made, seconded and passed to approve a \$500 dollar a month increase to Dr. Shin's contract for inmate medical services through the Sheriff's Department. The contract states that due to increases in the amount and nature of professional services provided under the basic contract, payments for services provided by the Medical Provider shall be increased to a sum of \$5,500.00 per month effective July 1, 2012, and continue in that amount for the balance of the basic contract term. Dr. Shin requested an increase due to the actual amount of time spent caring for inmates. Although he is contracted to provide services three days a week, there have been many times he has been at the jail every day of the week to check on the progress of specific inmates or to provide care for inmate wounds and chronic conditions. By performing medical care at the jail, it avoids the expense of ambulance transports to the hospital emergency room, saving thousands of dollars.

ANNOUNCEMENTS

The Clerk of the Board announced the Administration Building will be closed on Friday, April 20, 2012 as part of a monthly closure necessary to reduce expenditures in the General Fund.

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, April 16, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Wilson, Welch and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Nancy Ness and the Weed Board, regarding staffing time and grant funding; Brenda Sherman, Budget Director, regarding a budget update, and the following Public Services individuals regarding agenda items and department updates: Environmental Health Director Jeff Nelson, Planning and Building Director Lee Napier, Road Engineer Russ Esses and Utilities and Development Director Kevin Varness. Dale Gowan, Central Services Director, and Sheriff Whelan were present for portions of the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS

None

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:34 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This _____ day of _____, 2012

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board