

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 5, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 5, 2012, at 2:00 p.m. Commissioners Terry Willis, Mike Wilson and Herb Welch were present. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

PRESENTATION

Commissioner Willis announced Lakeside Industries and Grays Harbor County received an award for 2011 Quality in Construction for quality in asphalt paving for work on the 13 Corners Project. The award was based on statistical analysis. The project maintains the trees and natural environment along the road and is a smooth and attractive asphalt pavement. Russ Esses, County Engineer, presented a plaque to employee Rob Wilson who designed the project and to Fred Becker, County Engineering Department who supervised the project. Also present was Larry Quinn from Lakeside Industries who also supervised the project.

BIDS:

None

HEARINGS:

1. Classification as Current Use Open Space of 47.22 acres of Parcel Numbers 170603240020, 170603130000 and 170603210010 located South of the City of Elma on Wenzel Slough Road – Applicant Darryl and Carol Druzianich: There was a public hearing on March 5, 2012 to consider a request for Classification as Current Use Open Space for real property tax purposes 47.22 acres of Parcel Numbers 170603240020, 170603130000 and 170603210010 located South of the City of Elma on Wenzel Slough Road for Applicants Darryl and Carol Druzianich. Notice of this hearing was published in *The Montesano Vidette* February 23, 2012. Chairman Terry Willis stated there is further research needed for this application and staff requested a continuance to April 2, 2012. Clerk of the Board Donna McCallum stated the applicant has been notified.

Commissioner Willis asked if there was any public comment. There was no public comment.

ACTION: Hearing no objection from Commissioners, Chair Terry Willis announced, as requested, the hearing is continued to April 2, 2012.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

-Regular and Morning Meetings – February 27, 2012

Assessor:

-Surplus equipment – Digital Camera, Asset No. 0134

Auditor:

- Month End Expenditures Audit Report, February – Claims: \$3,331,298.89 Salary: \$2,284,645.96

Commissioners:

-Appointment to the Public Facilities District – Don Kajans, Position 5 for unexpired term ending July 2012

Correspondence:

-Grays Harbor Public Development Authority 2010-2011 Financial Statements

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

None

DEPARTMENTS

FORESTRY

1. Request Approval, Authorize the Treasurer to sell at public auction on April 13, 2012 at 10:00 a.m. the following timber sales: West Fork Wishkah No. 5, Hatchery Creek No. 3, Donkey Creek No. 2, Langley Hill No. 3 and Seastrand Cedar Salvage: A motion was made, seconded and passed to authorize the Treasurer to sell at public auction on April 13, 2012 at 10:00 a.m. the following timber sales: West Fork Wishkah No. 5, Hatchery Creek No. 3, Donkey Creek No. 2, Langley Hill No. 3 and Seastrand Cedar Salvage.

MANAGEMENT SERVICES

1. Request Approval, Resolution to establish a Petty Cash Fund for Tax Title Management in order to purchase DNR burn permits: A motion was made, seconded and passed to approve **Resolution No.2012-014 establishing a petty cash fund in the Tax Title Management Fund.** The Resolution establishes the fund in the amount of \$2,500. The Forestry

Department requested creation of this account in order to purchase burn permits from the Washington State Department of Natural Resources.

PUBLIC SERVICES

- 1. Request Approval, Supplement Agreement #12 with Sargent Engineers, Inc. for additional services for the Satsop Bridge Preventative Maintenance Project:** A motion was made, seconded and passed to approve Supplemental Agreements #12 with Sargent Engineers, Inc. that provides for additional environmental and hydraulic engineering services for the Satsop River Bridge Preventative Maintenance Project on Monte Elma Road. The Preventative Maintenance Project includes cleaning & painting, seismic retrofit, expansion joint modifications, epoxy crack sealing, concrete repairs and riprap scour protection. Supplemental Agreement #12 increases the current contract amount by \$32,296 to a new maximum payable amount of \$666,187. Chair Terry Willis noted this project was first scheduled for the summer of 2012, but is delayed to 2013 in order to meet federal requirements.
- 2. Request Approval, Resolution Road Name Change – Wakefield Road to South Bank Road:** A motion was made, seconded and passed to approve **Resolution No. 2012-015 changing the name of Wakefield Road to South Bank Road.** Wakefield Road is a continuation of South Bank Road in Elma. There are no homes addressed on this stretch of road. The change will simplify the Road Departments mapping and information systems by only having one name for this route. Chair Terry Willis noted 15 landowners adjacent to Wakefield Road have been notified of the name change and invited to comment. No comments were received.
- 3. Request Approval, Purchase of Two (2) Police Pursuit Utility Vehicles From State Contract:** A motion was made, seconded and passed to purchase two police pursuit utility vehicles from the state contract for the price of \$29,681.42 per vehicle. There were no bids received on February 27, 2012 for this vehicle purchase.
- 4. Request Approval, Award of Bid - Pacific Beach Wastewater Plant Expansion to Rognlin's Inc. of Aberdeen:** A motion was made, seconded and passed to award the bid for the Pacific Beach Wastewater Plant Expansion to Rognlin's Inc. of Aberdeen as the responsive low bidder with a bid of \$2,536,000 plus sales tax for a total of \$2,753,360.
- 5. Request Approval, Award of Bid – One (1) 1 Ton Cab & Chassis, 2012 Model Year to purchase from Whitney's Chevrolet:** A motion was made, seconded and passed to award the bid to purchase one (1) 2012 Chevrolet 1 ton, cab and chassis from Whitney's Chevrolet in the amount of \$24,429.24.
- 6. Request Approval, Award of Bid – Four (4) Full-size, 4-Door, Rear Wheel Drive, Police Pursuit Vehicles, 2012 Model Year from Five Star Ford and Dodge:** A motion was made, seconded and passed to award the bid to purchase from Five Star Ford and Dodge four (4) full size, four door, rear wheel drive police pursuit 2012 Dodge Charger vehicles in the amount of \$26,065.06 per vehicle.

7. Request Approval, Award of Bid – One (1) ¾ Ton 4X4 Extended Cab Pickup, 2012 Model Year from Five Star Ford: A motion was made, seconded and passed to award the bid to Five Star Ford to purchase one (1) 2012 HD FORD ¾ ton 4X4 extended cab pickup in the amount of \$26,801.39.

ANNOUNCEMENTS

The Clerk of the Board announced and read a news release for upcoming Shellfish Protection District Meetings on March 15, 2012 in Ocean Shores and Pacific Beach. Grays Harbor County has been mandated to create a Shellfish Protection District (SPD) due to water quality concerns in the North Beach area. State law requires counties to address water quality issues in shellfish harvesting areas by forming these special districts.

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, March 5, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Welch, Wilson and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following persons: Larry Smith and Don Smith, Forestry, regarding an agenda item and the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Lee Napier, Planning Department; Russ Esses, Engineering; Rob Wilson, Engineering; Fred Becker, Engineering; Jeff Nelson, Environmental Health Department.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS

No.2012-014

Establishing a petty cash fund in the Tax Title Management Fund

No. 2012-015

Changing the name of Wakefield Road to South Bank Road

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:20 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2012

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board