

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

February 13, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 13, 2012, at 2:00 p.m. Commissioners Terry Willis, Mike Wilson and Herb Welch were present. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

Clerk of the Board, Donna McCallum, stated an item was added to the agenda at the Morning Meeting for the Health and Human Services Advisory Board to provide oversight of the funding and programs for the Grays Harbor Intervention, Treatment and Support program and to make recommendations for use of the funds. The item will be number three under Commissioners.

BIDS:

1. **2012 Emulsified Asphalt Supply Contract:** It was advertised January 19 and 26, 2012, in the *Montesano Vidette*, that bids would be accepted for the 2012 Emulsified Asphalt Supply Contract. The contemplated work to be performed under this contract consists of furnishing and hauling to various County locations approximately 1,525 Tons of CRS-2P Emulsified Asphalt. All materials furnished shall conform to current publications of the 2012 Standard Specifications for Road and Bridge Construction.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserves the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

| Company | Location | Bid Amounts |
|---------------------|---------------|----------------|
| Albina Asphalt | Vancouver, WA | \$1,073,417.45 |
| Paramount Petroleum | Portland, OR | \$1,024,651.00 |

The bids were referred to the Road Engineer for review and recommendation.

HEARINGS:

1. **Classification as Current Use Timber for 8.4 acres, located near the City of Hoquiam – Applicant Sherman Esses:** There was a public hearing on February 13, 2012 to consider a request for classification of 8.4 acres to current use timber by applicant Sherman Esses for parcel number 518103533002. The property is located near the City of Hoquiam. Notice of this hearing was published in *The Montesano Vidette* February 2, 2012. Chairman Willis asked for a staff report.

Bill Brown, Commercial/Industrial Appraiser, entered into the record the staff report. He noted a correction to the parcel number listed in the findings portion of the report. He stated information on the subject properties was gathered from GIS aerial photo. The application to classify as Current Use Timber Land and the Forest Management Plan were completed by the owner of the property. The Timberland Application, the Forest Management Plan, the aerial photos, and various maps of the site were included in the full report.

Mr. Brown reported the application is for 8.4 acres. There are no designated wetlands on the property and the property is predominately naturally regenerated forest populated by 35 year-old trees.

Mr. Brown stated he recommends conditional approval of the application.

Commissioner Willis called for public comment. There was no public comment and the hearing was closed. Commissioner Willis noted the applicant was not present.

ACTION: A motion was made, seconded and passed to approve the reclassification to Current Use Timber for parcel number 518103533002 as stated in the staff report under the following conditions:

- 1. The Forest Management Plan will be followed.**
- 2. Acreage approved for Current Use Timber will be managed as a commercial stand of timber.**

2. 2012 Grays Harbor County Straddleline ORV Park Plan: There was a public hearing on February 13, 2012 to consider adoption of the 2012 Grays Harbor County Straddleline ORV Park Plan. Notice of this hearing was published in *The Montesano Vidette* February 2 and 9, 2012. The draft document updates the previous plan adopted in 2006 and was made available upon request and published on the county's website. Interested individuals were invited to review the document and submit comments. Chairman Willis asked for a report.

Holly Wolfer, Promoto Promotions, stated the business plan was reviewed by the ORV Park Advisory Board and the Board recommends adoption of the plan. The Washington State Recreation and Conservation Office (RCO) provided feedback that was included in the final draft which included references to RCO, a statement regarding review by the Advisory Committee, and revised language related to the RCO involvement. Commissioners were provided the draft document for their review and consideration.

Commissioner Welch inquired about the figures provided in Appendix C for 2006-2010 attendance. Ms. Wolfer provided the figures received from Management Services that will be included in the final document. The figures are as follows: 2006 – 11,282; 2007 – 7,202; 2008 – 23,306; 2009 – 5,608; 2010 – 17,205;

Commissioner Willis called for public comment. There was no public comment. Chairman Willis agreed with an inquiry related to whether they were still in the hearing that it was closed.

ACTION: A motion was made, seconded and passed to approve the 2012 Straddleline ORV Park Plan with the corrections outlined as follows: Correction of minor typos and the following items will be added to the final document: add \$30,000 is *assumed* annual revenue from RCO; correct the date on the chart to 2012-2017; add an annual report shall be provided to Commissioners by April 1st; include attendance figure for 2011 of 18,766; add safety language to the goals to include organized practices with divided uses, flaggers, etc.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

The following individuals made comments in favor of approving the Resolution adding the Cities of Cosmopolis and Napavine to the Flood Authority.

Vicki Raines, Cosmopolis
Ken Estes, Montesano
Frank Chestnut, Cosmopolis
Kathi Hoder, Aberdeen

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

-Regular and Morning Meetings – February 6, 2012

Commissioners:

-Concurrence with Lewis County to Reappoint John Braun to the Timberland Regional Library Board with a term expiring December 31, 2018

Coroner:

-Month End Report for January 2012

Public Services:

-Set Hearing Dates for Classification as Current Use Open Space:
February 27, 2012, Applicant Little
March 5, 2012, Applicant Druzianich

Correspondence:

-DNR Forest Revenue Report and Income Projects

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

1. **Grant of Public Utility Easement for the Oakhurst property – Mark Reed Hospital:** A motion was made, seconded and passed to approve the grant of public utility easement for the Oakhurst property with Grays Harbor Public Utility District 1 for Mark Reed Hospital, Oakhurst property.

2. Resolution approving the addition of the cities of Cosmopolis and Napavine to the Flood Authority and authorizing the Chairman to sign the addendum to the ILA: A motion was made, seconded and passed to approve **Resolution No. 2012-011, adding the Cities of Cosmopolis and Napavine to the Flood Authority and authorizing the Chairman to sign the addendum to the Interlocal Agreement (ILA)** when available. Commissioner Willis discussed the process to add members to the Flood Authority. She stated the ILA is still being drafted to reflect the action taken.

** The following item was added to the agenda:

3. Health and Human Services Advisory Board Oversight of Grays Harbor Intervention, Treatment and Support program and funds, providing recommendations to the Board of Commissioners: A motion was made, seconded and passed to approve the Health and Human Services Advisory Board to be authorized to provide oversight of the funding and programs for the Grays Harbor Intervention, Treatment and Support program and to make recommendations for use of the funds.

DEPARTMENTS

FAIR, EVENTS AND TOURISM

1. Request Approval, 2012 Tourism Festival and Event Grant Service Contracts and allocation of funds: A motion was made, seconded and passed to approve the 2012 Tourism Festival and Events Grant Service Contracts and the allocation of funds as follows:

| Agency | Event | Amount |
|--|-----------------------------------|---------------|
| Westport/Grayland Chamber of Commerce | 2012 Cranberry Harvest Festival | \$3,000.00 |
| Grays Harbor Audubon Society | 2012 Shorebird Festival | \$2,000.00 |
| Lions Charitable Foundation | 2012 Toast the Harbor | \$3,000.00 |
| City of Aberdeen Parks Department | 2012 Splash Festival | \$1,000.00 |
| 7 th Street Theatre Association | 2012 Theatre Classics Advertising | \$1,500.00 |
| Montesano Festival of Lights Committee | 2012 Festival of Lights | \$4,800.00 |

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Contract with Providence St. Peter for Involuntary Commitment Services, Inpatient and Detoxification Services: A motion was made, seconded and passed to approve a contract with Providence St Peter for the purpose of providing Involuntary Commitment

Services, Inpatient and Detoxifications Services to the citizens of Grays Harbor County. The contract runs from October 1, 2011 through June 30, 2011. The contract utilizes fee-for services basis for a maximum of \$7,000.

ANNOUNCEMENTS

The Clerk of the Board announced the following items:

The County Administration Building will be closed on Friday, February 17, 2012.

All County Offices will be closed on Monday, February 20, 2012 for President's Day and there will be no Regular Commissioners Meeting.

Governor Chris Gregorian directed flags at all Washington State agency facilities be lowered to half-staff Wednesday, February 8, 2012, in memory of U. S. Marine Corps Sergeant William C. Stacey, 23, of Seattle, who died January 31, in Afghanistan of injuries sustained from an improvised explosive device.

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, February 13, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Welch, Wilson and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following persons: Joan Brewster, Public Health and Social Services, regarding agenda items and updates and the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Lee Napier, Planning Department; Jeff Nelson, Environmental Health Department.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS

No. 2012-011

**Adding the Cities of Cosmopolis and
Napavine to the Flood Authority and
authorizing the Chairman to sign the
addendum to the Interlocal Agreement**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

- Flood Authority Interlocal Agreement addendum adding cities of Cosmopolis and Napavine

The meeting adjourned at 2:45 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This _____ day of _____, 2012

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board