

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

February 6, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 6, 2012, at 2:00 p.m. Commissioners Terry Willis, Mike Wilson and Herb Welch were present. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

#### **CALL TO ORDER AND FLAG SALUTE**

Commissioner Willis called the meeting to order with the pledge of allegiance.

#### **BIDS:**

None

#### **HEARINGS:**

None

#### **PUBLIC COMMENT**

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Kathi Hoder, Aberdeen, thanked the Board for the letter opposing Wild Olympics.

Craig Heiller, Pacific Beach, made comments regarding the Sheriff's Department and Prosecutor's Office.

**CONSENT AGENDA:** Approval was requested for the following items:

#### **Minutes:**

-Regular and Morning Meetings – January 30, 2012

#### **Auditor:**

-Month-End Expenditures Audit Report: Claims \$3,341,706.61 Salary \$2,327,885.66

#### **Commissioner's:**

-Reappoint Open Space Advisory Committee: Al Zepp, Jane Zepp, Kurt Lubbe, Gary Waltenburg and Ed Hedlund for terms ending November 15, 2012

-Reappointment of Marsha Whitaker to the Fair Board pos. 8, & appointments of Ken Waber to pos. 9 and Mandi Biggs to pos. 7 all terms ending December 31, 2014

-Reappoint Troy Adams to the Board of Adjustment, a term ending September 30, 2017

-Reappoint Alan Gozart to the Planning Commission, a term ending December 31, 2015

#### **Correspondence:**

-Claim, C-635-12, Alejandro Jiminez-Valencia

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

**COMMISSIONERS**

None

**DEPARTMENTS**

**AUDITOR**

1. **Request Approval, Resolution Cancelling Warrants not presented within one year of issue:** A motion was made, seconded and passed to approve **Resolution No. 2012-009** cancelling warrants not presented within one year of issue in the amount of \$6,573.91.

**MANAGEMENT SERVICES**

1. **Request Approval, Resolution – Budget Transfer of \$2,470 in the Chemical Dependency/Mental Health/Therapeutic Court Fund:** A motion was made, seconded and passed to approve **Resolution No. 2012-010** transferring items in the Grays Harbor County Miscellaneous Fund Chemical Dependency/Mental Health/ Therapeutic Court Fund in the amount of \$2,470. The transfer is being made from ending cash to miscellaneous in the Chemical Dependency/Therapeutic Court Fund. The funds will be used for suicide prevention.

**PUBLIC HEALTH AND SOCIAL SERVICES**

1. **Request Approval, Contract for Regional Support Networks Qualified Service Organization/Business Associate Agreement:** A motion was made, seconded and passed to approve a contract for Regional Support Networks Qualified Service Organization/Business Associate Agreement. The contract includes the Business Associate Agreement for the county's long-standing Regional Support Network (RSN) Consortium. This organization purchases and maintains the data system required to collect and report information to DSHS, per the conditions of the RSN contract. Under this agreement, Public Health and Social Services works with RSNs in Clark, Chelan-Douglas, Southwest (Cowlitz), and Timberlands (Lewis, Pacific and Wahkiakum) counties. The Agreement sets for the basic operating terms including indemnification language.

2. **Request Approval, Contract Amendment to Behavioral Health Resources – expansion of Co-occurring disorder services and outpatient services for Prosecutor's Diversion Program:** A motion was made, seconded and passed to approve the amendment to the contract with Behavioral Health Resources. This amendment will allow for an expansion of Co-occurring disorders services and provides for the delivery of outpatient services for the Grays Harbor County Prosecutor's Diversion Program. This amendment will serve to extend/add resources through June 30, 2012. The amendment is in the amount of \$57,950 for a total of \$106,950 for a period beginning July 1, 2011- June 30, 2012.

## **PUBLIC SERVICES**

**1. Request Approval, Purchase of Robotic Survey Instrument from the State Contract, \$24,470:** A motion was made, seconded and passed to approve the purchase of a robotic survey instrument from the state contract at an estimated cost of \$24,470.

**2. Request Approval, Memorandum of Agreement with the Confederated Tribes of the Chehalis for maintenance on Davis Creek Culvert:** A motion was made, seconded and passed to approve the Memorandum of Agreement with the Confederated Tribes of the Chehalis for the Davis Creek culvert that was installed last year on South Bank Road at milepost 2.25. The county will have the ability to perform maintenance on the portion of the structure that is outside of the existing right of way.

**3. Request Approval, 2012 Radio Maintenance Agreement with E-911:** A motion was made, seconded and passed to approve the 2012 Road Levy Certification to the County Road Administration Board for estimated Road Fund revenue.

## **ANNOUNCEMENTS**

None

## **CORRESPONDENCE**

None

## **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, February 6, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Welch, Wilson and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following persons: Larry Smith and Don Smith, Forestry, regarding Tax Title Property; Mike Bruner, Fair, Events and Tourism, regarding agenda items and a request to hire; Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Lee Napier, Planning Department; Jeff Nelson, Environmental Health; Russ Esses, Road Department; Tom Gray, Road Department.

## **RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

### **RESOLUTIONS**

**No. 2012-009**

**Cancelling warrants not presented within one year of issue in the amount of \$6,573.91**

**No. 2012-010**

**Transferring items in the Grays Harbor  
County Miscellaneous Fund Chemical  
Dependency/Mental Health/ Therapeutic  
Court Fund in the amount of \$2,470**

**ORDINANCES**

None

**INTERGOVERNMENTAL AGREEMENTS**

- RSN Contract with Clark, Chelan-Douglas, Cowlitz, Lewis, Pacific and Wahkiakum Counties

The meeting adjourned at 2:21 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2012

\_\_\_\_\_  
TERRY L. WILLIS, Chairman, District 1

\_\_\_\_\_  
MIKE WILSON, Commissioner, District 2

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HERB WELCH, Commissioner, District 3

ATTEST:

\_\_\_\_\_  
Donna McCallum, Clerk of the Board