

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

January 30, 2012

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 30, 2012, at 2:00 p.m. Commissioners Terry Willis, Mike Wilson and Herb Welch were present. Donna McCallum, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Steven Friedrich commented on the Executive Session in the morning meeting.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings – January 23, 2012

Appointments:

Grace Stiller to Noxious Weed Control Board, Weed District 4

Hearings:

Current Use applications for Timber classification:

Sherman Esses – February 13, 2012

Weyerhaeuser Real Estate Dev. Co. – March 12, 2012

Mark & Jennifer Ferry – March 26, 2012

Carol Saul – April 9, 2012

Howard Wilson – April 23, 2012

ORV Park Plan – February 13, 2012

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

1. **Employment Agreement with Brenda Sherman – Budget Director:** A motion was made, seconded and passed to ratify and approve an employment agreement with Brenda Sherman for the full-time position of Budget Director in Management Services. This is a management position with a salary beginning in 2012 at \$6,012 monthly (Step 6).

DEPARTMENTS

JUVENILE COURT

1. **Request Approval, CASA Professional Services Contract for Court Appointed Special Advocates Program:** A motion was made, seconded and passed to approve the CASA professional services contract for the court appointed advocates program. Funding for this program comes from the Administrative Office of the Court and is for the period of January 12, 2012 through June 30, 2012 with a maximum payable of \$46,137.

MANAGEMENT SERVICES

1. **Request Approval, Resolution – Amendment of Salary Resolution for Sheriff's Corrections Division and Public Works Road Fund:** A motion was made, seconded and passed to approve **Resolution No. 2012-007 amending Resolution No. 2012-001 fixing compensation of employees for and after January 1, 2012.** The two amendments are to the 2012 salary resolution for the Sheriff's Department Corrections Division and Public Works Road Fund. The Corrections Division Memorandum of Understanding states that salaries for the Corrections Division shall be adjusted by a COLA based upon 100% of the CPI-U All-Cities Index which results in a 3.4% increase. Also, some reorganization in the Road Fund was not sent to the Budget Office in time for the adoption of the salary schedules earlier this month.

PUBLIC SERVICES

1. **Request Approval, Contract Supplement with Sargent Engineers Inc., for bridge inspections (Satsop River Bridge on Monte Elma Road and Sickman Ford Bridge on South Bank Road):** A motion was made, seconded and passed to approve the Supplemental Agreement No. 11 with Sargent Engineers, Inc. Supplemental Agreement #11 provides for fracture critical bridge inspection services for the Satsop River Bridge on Monte Elma Road and Sickman Ford Bridge on South Bank Road. The supplement increases the contract by \$10,739 to a new total of \$633,891.00.

2. **Request Approval, Change Orders 1,3,4 and 5 related to demolition of 516 - 8th Street Building in Hoquiam:** A motion was made, seconded and passed to approve change orders 1, 3, 4 and 5 for the demolition contract with SoundEarth for the building at 516 8th Street in Hoquiam. The change orders have been developed to provide for additional work due to unforeseen circumstances related to the presence of a leaking underground storage tank, contaminated soils and site conditions. Change order No. 1 covers the cost of the removal of the underground tank and site

assessment, including sampling and testing totaling \$24,368.92. Change order No. 3 provides for the placement of filter fabric and geo grid to remedy poor soil and ground water conditions prior to backfilling at a cost of \$7,135.97. Change order No. 4 reflects a credit of \$4,600.00 for backfilling of the site that the county chose to delete from the contract. Change order No. 5 covers the cost of removal of contaminated soils and further sampling and testing in the amount of \$25,454.87. There was 100.7 tons of contaminated soils removed from the site. Change order No. 2 was cancelled and replaced with change order No. 5. The total of these change orders is \$52,359.76 and will be paid by the Solid Waste Fund. The original project cost was \$243,245.00 plus tax, which is being paid by the Tax Title Fund.

3. Request Approval, 2012 Radio Maintenance Agreement with E-911: A motion was made, seconded and passed to approve the 2012 agreement with Grays Harbor E-911 to provide maintenance on the Grays Harbor E-911 Radio Equipment and the List of Deliverables as outlined in Addendum No. 1 in the amount of \$165,000.

SHERIFF

1. Request Approval, Professional Services Contract with Susan Bradbury: A motion was made, seconded and passed to approve a personal services contract with Susan Bradbury to provide DUI Victim Impact Panel Coordination. This is a renewal of a contract from 2011 and has been reviewed by James Baker as to form. The contract provides for a total of \$1,600 in compensation to Ms. Bradbury for her services; \$20 per hour for up to 10 hours in the eight months chosen for Victim Impact Panels.

TREASURER

1. Request Approval, Resolution authorizing the Treasurer to enter into an agreement with SDM Advisors, Inc. to prepare documents necessary to refinance current county financial obligations: A motion was made, seconded and passed to approve **Resolution No. 2012-008 authorizing the Treasurer to engage SDM Advisors, Inc. as financial consultants to guide the county through the process of refinancing current county obligations.** The process of issuing new bonds to refinance the current debt will take the coordinated effort of several departments. There will be a lot of information to gather and a lot of documents to prepare.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, January 30, 2012, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Welch and Willis with Commissioner Wilson arriving at 10:00 a.m. and Clerk of the Board, Donna McCallum recorded the meeting. The Board met with the following persons: Stew Menefee and Vern Spatz, regarding requests to hire and the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Lee Napier, Planning Department; Jeff Nelson, Environmental Health; Milt Hagedorn, ER&R; Tom Gray, Engineering; Russ Esses, Road Department.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS

- | | |
|---------------------|--|
| No. 2012-007 | Amending Resolution No. 2012-001 fixing compensation of employees for and after January 1, 2012 |
| No. 2012-008 | Authorizing the Treasurer to engage SDM Advisors, Inc. as financial consultants to guide the county through the process of refinancing current county obligations |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

- Radio maintenance agreement with E-911

The meeting adjourned at 2:14 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This _____ day of _____, 2012

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board