

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

November 14, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 14, 2011, at 2:00 p.m. Commissioners Terry Willis, Mike Wilson and Herb Welch were present. Jenna Amsbury, Deputy Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

#### **CALL TO ORDER AND FLAG SALUTE**

Commissioner Willis called the meeting to order with the pledge of allegiance.

Commissioner Willis announced an item has been added to the agenda under Public Services: 32 Lot Long Plat Cluster Subdivision, Case No. 2010-1133, Seabrook Land Company.

#### **BIDS:**

None

#### **HEARINGS:**

1. **Supplemental Budget Appropriation – Capital Improvement Fund, \$155,000:** There was a public hearing on November 14, 2011 to consider a supplemental budget appropriation in the Capital Improvement Fund in the amount of \$155,000. Notice of this hearing was published in *The Montesano Vidette* November 3, 2011 and November 10, 2011. Chairman Willis called for a staff report. Marilyn Lewis, Budget Director, reported the supplemental budget reflects additional revenue received from the real estate excise tax as a result of the sale of the Weyerhaeuser property.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2011-102, authorizing a supplemental appropriation in the budget of the Grays Harbor County Capital Improvement Fund in the amount of \$155,000.

#### **PUBLIC COMMENT**

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There were no public comments.

**CONSENT AGENDA:** Approval was requested for the following items:

**Minutes:**

Regular and Morning Meetings – November 7, 2011

**Management Services:**

Set Hearing Date – *December 5, 2011* – Emergency Budget, Civil Service

**Public Health:**

Timberland Regional Library Meeting Room Use - January and February 2012

**Public Services:**

Amend Hearing Date to December 12, 2011 -Workman Creek Branch Road  
Vacation

Commissioner Willis noted after an inquiry from Commissioner Wilson that the amended hearing under Public Services was originally set for today but was not published, so the date needed to be amended.

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

**COMMISSIONERS**

None

**DEPARTMENTS**

**FAIR, EVENTS AND TOURISM**

1. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a Contract with Romeo Entertainment Group for 2012 Fair Entertainment Booking:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign a contract with Romeo Entertainment Group for 2012 Fair entertainment booking. Romeo Entertainment Group will be paid a producer's fee of 10% of the cost of the Artist(s) fee flat, plus hotel room for three nights for a Romeo Entertainment service representative.

**MANAGEMENT SERVICES**

1. **Request Approval, Resolution, Budget Transfer- Chemical Dependency/Mental Health/ Therapeutic Court:** A motion was made, seconded and passed to approve **Resolution No. 2011-103, transferring items in the Grays Harbor County Miscellaneous Fund Chemical Dependency/ Mental Health/ Therapeutic Court in the amount of \$5,000.** The transfer is being made from salaries and wages to miscellaneous for suicide prevention.

## **PUBLIC HEALTH AND SOCIAL SERVICES**

- 1. Request Approval, Memorandum of Understanding – Human Services Advisory Board, Community Mobilization Grant Funding:** A motion was made, seconded and passed to approve the Memorandum of Understanding (MOU) with the Human Services Advisory Board for Community Mobilization Grant Funding. The MOU is to identify the duties, responsibilities, and authorities between Grays Harbor County Department of Health and Social Services and the Advisory Board regarding the Community Mobilization grant funding and program operations.
- 2. Request Approval, Contract with SeaMar Community Health Center – mental health outpatient care to Medicaid eligible clients:** A motion was made, seconded and passed to approve the contract with SeaMar Community Health Center for mental health outpatient care to Medicaid eligible clients.
- 3. Request Approval, Contract with Special T Consulting – ombudsman services and facilitation of Quality Review Team:** A motion was made, seconded and passed to approve the contract with Special T Consulting for ombudsman services and facilitation of a Quality Review Team.

## **PUBLIC SERVICES**

- 1. Request Approval, Closure of Schmid Road at M.P. 0.1 for 2 days – November 17<sup>th</sup> and 18<sup>th</sup>, 2011:** A motion was made, seconded and passed to authorize the closure of Schmid Road at milepost 0.1 for 2 days. This closure is necessary for geotechnical subsurface investigations for the proposed bridge replacement. Schmid Road is a loop road, so access can be achieved from both ends. The road closure is scheduled for November 17<sup>th</sup> and 18<sup>th</sup>.
- 2. Request Approval, Quinault South Shore Road and Wynoochee Valley Road applications for 2011 Pavement Preservation Program – Forest Highway Program:** A motion was made, seconded and passed to approve two project applications requesting forest highway funds for the Quinault South Shore Road and Wynoochee Valley Road. The Road Department is requesting \$272,790 to help fund a seal coat (chip seal) for the Quinault South Shore Road and \$250,000 to help fund a preservation overlay for the Wynoochee Valley Road, M.P. 7.00 to M.P. 8.77.
- 3. Request Approval, Voluntary Stewardship Enrollment:** A motion was made, seconded and passed to allow staff to explore Voluntary Stewardship enrollment. Staff will begin by setting up meetings with stakeholders and obtaining input to bring back to the Commissioners for a final enrollment decision before January 22, 2011.

**4. Request Approval, One-Year Extension for The Farm @ Clemons Hill Case #2011-1096:** A motion was made, seconded and passed to authorize a 1-year extension for the original preliminary plat approval for the Farm @ Clemons Hill, Case 2003-0936. The initial preliminary approval, pursuant to RCW 58.17.140, expired on October 27, 2010, with a subsequent one-year extension (Case 2010-1354) set to expire on October 27, 2011. To this date, the applicant has attempted in good faith to proceed to final plat given the severe down-turn in the real estate market and overall depressed economic vitality.

**5. Request Approval, Amendment to loan with Dept. of Commerce and certification of completion for the Hogan's Corner Water System:** A motion was made, seconded and passed to authorize the chairman to sign an amendment to the loan with the Washington State Department of Commerce for the Hogan's Corner water system and certify completion for closing out the loan. The amendment revises the final loan amount to \$2,621,179.70 from the original \$3,030,000.00 and certifies the completion of the project.

\*\* The Deputy Clerk of the Board announced the following item was added to the agenda at the morning meeting:

**6. Request Approval, Preliminary 32 Lot Long Plat Cluster Subdivision, Case No. 2010-1133, Seabrook Land Company:** A motion was made, seconded and passed to approve the request made by Seabrook Land Company for a preliminary 32 lot long Plat Cluster Subdivision, Case No. 2010-1133 as recommended by the Planning Commission.

#### **ANNOUNCEMENTS**

None

#### **CORRESPONDENCE**

None

#### **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, November 14, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Welch, Wilson and Willis and Deputy Clerk of the Board, Jenna Amsbury reviewed calendars and pending daily office issues. The Board met with Marilyn Lewis and Brenda Sherman, Budget Team, regarding a budget update and the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Jeff Nelson, Environmental Health; Lee Napier, Interim Planning Director; Russ Esses, Road Department; Tom Gray, Engineering; Curt Crites, Planning Department.

