

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

October 31, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 31, 2011, at 2:00 p.m. Commissioners Terry Willis and Herb Welch were present. Donna McCallum, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

A motion was made, seconded, and passed to excuse Commissioner Mike Wilson.

BIDS:

None

HEARINGS:

1. Supplemental Budget Appropriation – Fair Interim Events Fund, \$27,500: There was a public hearing on October 31, 2011 to consider a supplemental budget appropriation in the Fair Interim Events Fund in the amount of \$27,500. Notice of this hearing was published in *The Montesano Vidette* October 20, 2011 and October 27, 2011. Chairman Willis called for a staff report. Marilyn Lewis, Budget Director, reported the supplemental budget reflects the revenue received from the Outdoor and Travel Show held at the fairgrounds earlier this year. Costs associated with the revenue include extra help, entertainment, utilities and interfund costs.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2011-096, authorizing a supplemental appropriation in the budget of the Grays Harbor County Fair Fund in the amount of \$27,500.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There were no public comments.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings – October 24, 2011
Special Meeting – August 12, 2011 (QIN)

Commissioners:

Reappoint Veteran's Advisory Board Members Sydney Baker, James Lambert and Maurice Fox for two year terms ending December 31, 2013

Management Services:

Set Hearing Date – *November 14, 2011* – Supplemental Budget, Capital Improvement Fund

Public Services:

Set Hearing Date – *December 5, 2011* – Appeal of Admin Decision for Case 2011-0841
Resolution authorizing vacation by operation of law – Jennifer Custer, East Ocosta.

Resolution No. 2011-097, acknowledging vacation by operation of law for the right-of-way located in the plat of East Ocosta as petitioned by Jennifer Custer.

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

1. Memorandum of Understanding – AFSCME Union Courthouse Division, Furlough Program 2012: A motion was made, seconded and passed to approve a Memorandum of Understanding with the AFSCME Union for the voluntary furlough program in 2012 for the courthouse division.

CONVENE AS DRAINAGE DISTRICT 2

Chairman Willis announced Commissioners would convene as Commissioners for Drainage District No. 2 to consider the following:

1. Revised Hearing Date – December 5, 2011 – 2012 Assessment Roll: A motion was made, seconded and passed to change the hearing date to December 5, 2011 at 2:00 p.m. for the date and time for a hearing for the 2012 Assessment Role. The previous hearing was set for November 21, 2011.

Chairman Willis adjourned the meeting of Grays Harbor County Drainage District No. 2 and reconvened the meeting of the Board of County Commissioners.

DEPARTMENTS

FAIR, EVENTS AND TOURISM

- 1. Request Approval, Authorization for spending and for the Fair, Events and Tourism Manager to sign a contract for the 2012 Grays Harbor Visitor's Guide Advertisement for Tourism in the amount of \$4,560:** A motion was made, seconded and passed to authorize spending and for the Fair, Events and Tourism Manager to sign a tourism advertising agreement for 2012 Grays Harbor Visitor's Guide Advertisement, published by Visitor's Choice in the amount of \$4,560.
- 2. Request Approval, Authorization for spending and for the Fair, Events and Tourism Manager to sign a contract for the 2012 Grays Harbor Visitor's Guide Advertisement for Tourism in the amount of \$3,000:** A motion was made, seconded and passed to authorize spending and for the Fair, Events and Tourism Manager to fairgrounds advertising agreement for 2012 Grays Harbor Visitor's Guide Advertisement, published by Visitor's Choice in the amount of \$3,000.

MANAGEMENT SERVICES

- 1. Request Approval, Employment Agreement – temporary help in Central Services, Kevin James:** A motion was made, seconded and passed to approve an employment contract with Kevin James for temporary help in Central Services through December 31, 2011.
- 2. Request Approval, Resolution, Budget Transfer- Tourism Fund:** A motion was made, seconded and passed to approve **Resolution No. 2011-098, transferring items in the Grays Harbor County Miscellaneous Tourism Fund in the amount of \$3,045.** The transfer is being made from ending cash into tourism promotion to cover half of the costs of the operation and maintenance of the Humptulips River Stream Gage Station.

PUBLIC HEALTH AND SOCIAL SERVICES

- 1. Request Approval, Amendment No. 1 with Sea Mar Community Health Center:** A motion was made, seconded and passed to approve contract amendment 1 with Sea Mar Community Health Center. The purpose of the amendment is to add new contract language specific to ADATSA and Criminal Justice Treatment Account Services, change the original contract timeline to a six month period, create a transitional provision of services through December 2011 that allocates 6 months of the original fiscal award and add an additional \$66,000 for the expansion of services.
- 2. Request Approval, Thurston Mason Regional Support Network contract for mental health evaluation and treatment services:** A motion was made, seconded and passed to approve a contract with Thurston Mason Regional Support Network. The purpose of the contract amendment is due to a rate increase from \$680 to \$800 per day for mental health evaluation and treatment

services for Grays Harbor mental health clients.

3. Request Approval, Provider Agreement with Premera Blue Cross: A motion was made, seconded and passed to approve a provider agreement with Premera Blue Cross.

4. Request Approval, Consolidated Contract Amendment #34 with Department of Health for additional funding: A motion was made, seconded and passed to approve the Consolidated Contract Amendment #34 from the Department of Health. The amendment provides additional funds to: the Family Planning base contract; Healthy Communities Transformation Grant; funds to continue with the Dental Sealant program; Public Health Emergency and Preparedness and Response funds to continue the Healthy Community Systems and LHJ funding and new funds to facilitate the Supplemental Nutrition Assistance Program Education. It also reduces WIC Nutrition Local Support and increases Breastfeeding Peer Counseling. Total amount of amendment is \$204,326.

PUBLIC SERVICES

1. Request Approval, Amend grant agreement – Washington State Military Emergency Management – 2005 All Hazard Mitigation Plan: A motion was made, seconded and passed to approve the grant agreement with the State Military Department Emergency Management Division for funding to cover the costs associated with updating the 2005 Hazard Mitigation Plan.

2. Request Approval, Amend Agreement with Creative Community Solutions for work associated with the All Hazards Mitigation Plan: A motion was made, seconded and passed to approve an amendment to the agreement with Creative Community Solutions. The amendment extends the performance period described in the January 25, 2010 contract executed by the Board of County Commissioners for the work associated with updating the County's Hazard Mitigation Plan.

3. Request Approval, Resolution adopting the All Hazards Mitigation Plan: A motion was made, seconded and passed to approve **Resolution No. 2011-099 adopting the Grays Harbor County All Hazards Mitigation Plan.** An All Hazards Mitigation Plan helps to protect the health, safety and economic interests of residents by reducing the impacts of natural hazards through mitigation planning, awareness and implementation of mitigation alternatives. The County's All Hazard Mitigation Plan was developed through input from a Commissioner appointed advisory planning team and multiple citizen participation activities.

4. Request Approval, Letter of Agreement with Coastal Community Action Program for 2012 Project homeless Connect: A motion was made, seconded and passed to approve the letter of agreement with Coastal Community Action Program (CCAP) for financial assistance from the County to cover a portion of the costs associated with the 2012 Project Homeless Connect program. The Project Homeless Connect reaches out to individuals who might need resources and referrals.

This outreach effort will run concurrently with the annual Point in Time Count, an activity designed to measure the number of homeless individuals in Grays Harbor County and throughout Washington State.

5. Request Approval, Interlocal Agreement with Pacific County to distribute funds from the Washington Coast Sustainable Salmon Partnership Grant: A motion was made, seconded and passed to authorize the chairman to sign an interlocal agreement with Pacific County to distribute the designated operating funds to the Pacific Lead Entity from a grant awarded to Grays Harbor County as fiscal agent for the Washington Coast Sustainable Salmon Partnership.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, October 31, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Welch and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Sheriff Whelan, regarding a request to hire, Rick Hole, Assessor, regarding a request to travel, Stew Menefee, Prosecutor, regarding a request to hire and the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Jeff Nelson, Environmental Health; Russ Esses, Road Department; Lee Napier, Interim Planning Director; Chuck Wallace, Emergency Management. Notes of these meetings are available upon request.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS

No. 2011-096

Authorizing a supplemental appropriation in the budget of the Grays Harbor County Fair Fund in the amount of \$27,500

No. 2011-097

Acknowledging vacation by operation of law for the right-of-way located in the plat of East Ocosta as petitioned by Jennifer Custer

No. 2011-098

**Transferring items in the Grays Harbor
County Miscellaneous Tourism Fund in the
amount of \$3,045**

No. 2011-099

**Adopting the Grays Harbor County All
Hazards Mitigation Plan**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

- Interlocal agreement with Pacific County to distribute the designated operating funds to the Pacific Lead Entity

The meeting adjourned at 2:25 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This _____ day of _____, 2011

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board