

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

October 24, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 24, 2011, at 2:00 p.m. Commissioners Terry Willis and Herb Welch were present. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

A motion was made, seconded, and passed to excuse Commissioner Mike Wilson.

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There were no public comments.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings – October 17, 2011

Special Meeting – October 5 & 6, 2011

Prosecutor:

Surplus property, Metal Desk Inventory #1040

Correspondence:

Department of Natural Resources 3rd Quarter Projection of Income Report

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

1. **Certification of Consolidated Plan for Housing Authority of Grays Harbor County:** A motion was made, seconded and passed to authorize the chairman to certify that the Five Year and Annual PHA Plan of the Housing Authority of Grays Harbor County is consistent with the Consolidated Plan of the State of Washington prepared pursuant to 24 CFR Part 91.

2. **Humptulips River Gage Funding Agreement:** A motion was made, seconded and passed to approve a joint funding agreement with U.S. Department of Interior U.S. Geological Survey for the Humptulips River Gage. Grays Harbor County's funding share is \$6,270 and USGS will fund \$5,675. United States Fish and Wildlife Department is also contributing to share in the continued operation of the gage in the amount of \$5,975.

DEPARTMENTS

FAIR, EVENTS AND TOURISM

1. **Request Approval, Resolution – 2012 Grays Harbor Fair and Event Center Rental Rate Schedule:** A motion was made, seconded and passed to approve **Resolution No. 2011-095, setting 2012 Grays Harbor Fair and Event Center rental rates.** Changes to the rates include a \$25.00 daily rental fee increase for the Pavilion Indoor Arena, Pavilion Exhibit Hall and Pavilion Meeting Room as well as a \$5.00 hourly rate increase for the Pavilion Meeting Room.

2. **Request Approval, Authorization for spending and for the Fair, Events and Tourism Manager to sign a contract with LaBrue Communications for Public Relations and Creative Services:** A motion was made, seconded and passed to authorize spending and for the Fair, Events and Tourism Manager to sign a contract with LaBrue Communications for public relations and creative services to promote tourism in 2012.

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Request Approval, Grays Harbor RSN Agreement with National Alliance on Mental Illness:** A motion was made, seconded and passed to approve an agreement between NAMI (National Alliance on Mental Illness) and Grays Harbor RSN. It provides funding for support groups, education and advocacy for persons with mental illness.

2. **Request Approval, Contract with Kitsap Mental Health Services for evaluation and treatment services:** A motion was made, seconded and passed to approve a contract with Kitsap Mental Health Services for Evaluation and Treatment Services for youth age 13 - 18. This will expand the options to provide inpatient psychiatric treatment for youth with serious mental illness. Cost for these services is \$800.00 per day. There is no up-front cost contained in the agreement.

PUBLIC SERVICES

- 1. Request Approval, Accept contract as complete and release retainage for the 2011 Countywide Emulsified Asphalt Supply Contract:** A motion was made, seconded and passed to accept the contract as complete and release the retainage of \$33,492.66 for the 2011 countywide emulsified asphalt supply contract with Paramount Petroleum Corporation.
- 2. Request Approval, Accept contract as complete and release retainage for the Wynoochee Wishkah 13 Corners Realignment Project:** A motion was made, seconded and passed to accept the contract as complete and release the retainage of \$95,760.66 for the Wynoochee Wishkah 13 Corners Realignment Project to RV Associates, Inc. The total amount of the contract is \$1,915,213.29, which is four percent above the original bid.
- 3. Request Approval, Award bid and approve contract with SoundEarth Strategies Construction LLC – 516 8th Street Building Demolition, Hoquiam:** A motion was made, seconded and passed to award the bid and authorize the chairman to sign a contract with SoundEarth Strategies Construction LLC to demolish a building at 516 8th Street, Hoquiam. SoundEarth Strategies Construction LLC of Seattle, WA submitted the lowest responsive bid of \$243,245.00 (not including sales tax).
- 4. Request Approval, Interagency Agreement with Dept. of Enterprise Services – Energy Efficiency Audit – Pacific Beach Sewer Plant Expansion:** A motion was made, seconded and passed to authorize the chairman to sign the agreement to provide for an energy efficiency audit of the Pacific Beach Sewer Plant expansion. This audit is a requirement of the Public Works Trust Funding. The work will be paid for from system and project revenues.
- 5. Request Approval, Public Works Trust Fund Construction Loan Contract for Pacific Beach Sewer Plant Expansion:** A motion was made, seconded and passed to authorize the chairman to sign the Loan Contract from the Public Works Trust Fund for a 3.6 million dollar loan to fund expansion of the Pacific Beach Sewer Plant. The local match of 1 million dollars has been provided by Seabrook Development Company, who will also be helping with the debt service on the loan, per the Utility Services Agreement.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, October 24, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Welch and Willis and Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Mike Bruner, Fair, Events and Tourism Manager, regarding agenda items; Dale Gowan, Central Services Director, regarding future agenda items and a request to hire; the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Jeff Nelson, Environmental Health; Lee Napier, Interim Planning Director. Larry Smith, Forestry, also attended the Public Services portion of the meeting. Notes of these meetings are available upon request.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS

No. 2011-095

Setting 2012 Grays Harbor Fair and Event Center rental rates

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:16 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2011

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board