

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

October 17, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 17, 2011, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

BIDS:

1. **Building Demolition – 516 8th Street, Hoquiam:** It was advertised September 22 and 29, 2011, in the *Montesano Vidette*, bids would be accepted for the demolition of a tax title property located at 516 8th Street in Hoquiam, Washington. The work to be performed includes the demolition and removal of the existing building and the leveling of the lot after building removal. Site work includes, but is not limited to demolition, including asbestos abatement, and capping of utilities, fill and leveling of the lot after building removal.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway, Suite 31, Montesano, Washington. It was announced that the Grays Harbor County Commissioners reserve the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

Company	Location	Bid Amount
Cascade Company	Seattle, WA	None (returned blank bid packet)
Sound Earth Strategies	Seattle, WA	\$243,245.00
3 Kings Environmental Inc.	Battle Ground, WA	\$323,052.00

The bids were referred to the Public Services Department for review and recommendation.

HEARINGS:

1. **Supplemental Budget Appropriation –Aberdeen Landfill Post-Closure, \$1,000,000:** There was a public hearing on October 17, 2011 to consider a supplemental budget appropriation in the Aberdeen Landfill Post-Closure Fund #117 in the amount of \$1,000,000. Notice of this hearing was published in *The Montesano Vidette* October 6, 2011 and October 13, 2011. Chairman Willis called for a staff report. Marilyn Lewis, Budget Director, reported the supplemental budget reflects the repayment of \$1,000,000 for the loan to the General Fund, which is anticipated to be fully repaid after property tax collections.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2011-089, authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund Landfill Post-Closure in the amount of \$1,000,000.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There were no public comments.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings – October 10, 2011

Commissioners:

Appointment: Corby Varness to Timberland Regional Library Board on August 24, 2011 for a term ending December 31, 2013
Set Hearing Date – *November 21, 2011* – Property Tax Levy

Management Services:

Set Hearing Date – *October 31, 2011* – Supplemental Budget, Fair Interim Events Fund

Correspondence:

Courthouse Use Request – Festival of Lights, December 10, 2011

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

None

CONVENE AS DRAINAGE DISTRICT NO. 2

Chairman Willis announced Commissioners would convene as Commissioners for Drainage District No. 2 to consider the following:

- 1. Set Hearing Date – November 21, 2011 – 2012 Assessment Roll:** A motion was made, seconded and passed to set November 21, 2011 at 2:00 p.m. as the date and time for a hearing for the 2012 Assessment Role. Commissioner Willis stated she met with property owners and there was support to increase the assessment to provide funding for more projects.

Chairman Willis adjourned the meeting of Grays Harbor County Drainage District No. 2 and reconvened the meeting of the Board of County Commissioners.

DEPARTMENTS

MANAGEMENT SERVICES

1. **Request Approval, Resolution, Budget Transfer – Tourism Fund (to cover Fair related Tourism expenses)**: A motion was made, seconded and passed to approve **Resolution No. 2011-090, transferring items in the Grays Harbor County Miscellaneous Tourism Fund in the amount of \$70,000**. The transfer is being made from ending cash to transfer out – Fair, to cover fair related tourism expenses for the remainder for the year.
2. **Request Approval, Resolution, Budget Transfer – Tourism Fund (to cover transfer from tourism for Sheriff related overtime)**: A motion was made, seconded and passed to approve **Resolution No. 2011-091, transferring items in the Grays Harbor County Miscellaneous Tourism Fund in the amount of \$1,305**. The transfer is being made from tourism promotion to transfer out – Sheriff, to cover tourism related overtime costs for the Sheriff's Department.
3. **Request Approval, Resolution, Budget Transfer – Fair, Pavilion, Equine and Interim Funds**: A motion was made, seconded and passed to approve **Resolution No. 2011-092, transferring items in the Grays Harbor County Miscellaneous Fund Fair Fund, Pavilion Fund, Equine and Interim Fund in the amount of \$70,000**. The transfer is being made in the Fair Fund. Some of the revenue accounts budgeted need to be adjusted to better reflect actual revenue. The transfer also reflects the \$70,000 transfer in from tourism.
4. **Request Approval, Resolution, Budget Transfer – ER&R Fund**: A motion was made, seconded and passed to approve **Resolution No. 2011-093, transferring items in the Grays Harbor County Miscellaneous Fund Equipment Rental & Revolving Fund in the amount of \$1,469,765**. The transfer is being made from ending cash to reflect actual expenditures from the one line item budget to various budget categories.
5. **Request Approval, Resolution, Budget Transfer – Hogan's Corner Water System**: A motion was made, seconded and passed to approve **Resolution No. 2011-094, transferring items in the Grays Harbor County Hogan's Corner Water System in the amount of \$30,500**. The transfer is being made from ending cash balance to various expenditure categories to better reflect operating and financing costs for the newly constructed system.

PUBLIC SERVICES

1. **Request Approval, Preliminary Plat Approval One Year Extension Request – The Farm at Clemons Hill**: (This item was removed from the agenda at the morning meeting.)

SHERIFF

1. Request Approval, Interlocal Agreement Amendment – Grays Harbor County Joint Drug Task Force with the Cities of Aberdeen and Hoquiam: A motion was made, seconded and passed to approve an Interlocal Agreement for the Grays Harbor County Drug Task Force between Grays Harbor County and the cities of Aberdeen and Hoquiam. This agreement has been in place for many years and is being amended at this time in Section 5.2 to clarify responsibility when a Drug Task Force officer is involved in a collision.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, October 17, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Jeff Nelson, Environmental Health; Lee Napier, Interim Planning Director. Notes of these meetings are available upon request.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS

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| No. 2011-089 | Authorizing a supplemental appropriation in the budget of the Grays Harbor County Miscellaneous Fund Landfill Post-Closure in the amount of \$1,000,000 |
| No. 2011-090 | Transferring items in the Grays Harbor County Miscellaneous Tourism Fund in the amount of \$70,000 |
| No. 2011-091 | Transferring items in the Grays Harbor County Miscellaneous Tourism Fund in the amount of \$1,305 |

