

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

September 26, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 26, 2011, at 2:00 p.m. Commissioners Terry Willis and Mike Wilson were present. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

A motion was made, seconded, and passed to excuse Commissioner Herb Welch.

Commissioner Willis announced there is a retirement in Facility Services and the Board would like to recognize John Gerchak for his ten years of service. She stated Commissioners wanted to take this opportunity to thank him for his hard work and present him with a certificate of appreciation. Dennis Selberg, Facility Services Director, stated Mr. Gerchak is a dedicated employee and was responsible for all the gardening for County-owned facilities. He thanked him for his work.

BIDS:

1. **Sign Cutting Plotter, software and related equipment necessary to make road signs:** It was advertised September 8th and 15th, 2011, in the *Montesano Vidette*, bids would be accepted for the delivery of a sign cutting plotter, software and related equipment necessary to make road signs.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway, Suite 31, Montesano, Washington. It was announced that the Grays Harbor County Commissioners reserve the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bid with bid bond attached:

Company	Location	Bid Amount
Traffic and Parking Control Co. Inc.	Brown Deer, WI	\$14,158.00

The bid was referred to the Road Department for review and recommendation.

HEARINGS:

1. **Decision Only - Vacation of Right-of-Way – Otis Court, Moclips, WA, Hearing closed on September 12, 2011:** There was a public hearing on September 12, 2011 to consider vacating all of the Otis Court #33150 right-of-way lying within the plat of Otis Court. The petition for vacation was filed by Bill Whitson, William and Katherine Whitson and Donald Dumontet. Notice of this hearing was published in *The Montesano Vidette* September 1st and 8th, 2011.

Chairman Willis called for a motion. Commissioner Wilson made a motion to deny the request. The Commissioners discussed the need to keep the road for the use of utility easements and

suggested signage to be placed at the beginning of the road stating no turn around and narrow road to try to help with the home owner problems. The county will put up the signs.

ACTION: A motion was made, seconded and passed to deny the request to vacate the right-of-way at Otis Court in Moclips, WA.

2. Emergency Budget – Board of Equalization, \$9,400: There was a public hearing on September 26, 2011 to consider an emergency budget in the Board of Equalization Fund in the amount of \$9,400. Notice of this hearing was published in *The Montesano Vidette* September 15, 2011. Chairman Willis asked for a staff report. Jill Vance, Board of Equalization, reported there has been an increase in the number of hearings held before the Board. She stated this has increased the salary and wages being paid out.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2011-081, authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Board of Equalization in the amount of \$9,400.

3. Supplemental Budget – Public Health and Social Services, (\$173,221): There was a public hearing on September 26, 2011 to consider a supplemental budget appropriation in the Public Health and Social Services Fund in the amount of \$173,221. Notice of this hearing was published in *The Montesano Vidette* September 15 and 22, 2011. Chairman Willis stated this resolution represents the reduction in State and federal funding for public health programs.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2011-082, authorizing a supplemental reduction in the budget of the Grays Harbor County Miscellaneous Fund Public Health and Social Services in the amount of (\$173,221).

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Rick Hole, Assessor, noted special work being performed by his office related to the Ocean Shores road LID. This has caused extra work and effort by Sue Carlson to bring an exemption program to the affected community.

There were no further public comments.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings – September 19, 2011
Special Meetings – August 31, 2011 and September 14, 2011

Management Services:

Set Hearing Date – *October 10, 2011* – Supplemental Budget, District Court

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

PRESENTATION

1. **Michael Crose – Director of Timberland Regional Library – Annual Report:** Mr. Crose discussed the operation of the five county district of Timberland Regional Libraries. He introduced Jeff Kleingartner, Communications Manager, and Deborah Baker-Receniello, Oakville Library Manager. He stated due to the state of the economy, long term plans were developed to sustain Timberland Regional Libraries. Some of the changes included closing on Sundays, reducing hours of operation, and changing checkout processes. In 2010, there were 27,000 new library cards issued as libraries have become more of a center of communities. Mr. Crose discussed existing and new programs and other opportunities the library provides. The Library has abandoned the five year strategic planning process for a continuous planning model. The focus has been on teenagers and young adults.

Mr. Crose explained a project in the City of Oakville to create a multi-use facility. Oakville is in the process of creating a library in the old elementary school. The building will also be a community center and emergency response center. Numerous organizations are interested in the multi-use facility and are hoping the project can be a model for other communities. Commissioners stated the project is a great collaboration of numerous entities to combine resources. Ms. Baker-Receniello stated the community in Oakville is excited about the project and invited interested parties to a town hall meeting on October 13, 2011 at 10:00 a.m. to kickoff the project.

Mr. Crose thanked Grays Harbor County Commissioners for the recent appointment of Corby Varness to the Board of Trustees.

COMMISSIONERS

None

** The Clerk of the Board announced the following item has been added to the agenda:

CONVENE AS DRAINAGE DISTRICT 2

Chairman Willis recessed the Board meeting and announced the Commissioners would convene as Commissioners for Drainage District No. 2 to consider the following:

1. Contract with Gordy Bagnell Trucking, Inc. for Drainage cleaning between Brady Loop Road and Foster Road: A motion was made, seconded and passed to approve the contract with Gordy Bagnell Trucking, Inc. for drainage clearing between the Brady Loop Road and Foster Road, not to exceed \$7,600. Mr. Bagnell will provide equipment and operators to clear drainage channels between Brady Loop and Foster Roads to be reimbursed on an hourly basis at a rate of \$150.

Chairman Willis adjourned the meeting of Grays Harbor County Drainage District No. 2 and reconvened as Board of County Commissioners.

DEPARTMENTS

FAIR, EVENTS AND TOURISM

1. Request Approval, Authorization for spending and for the Fair, Events and Tourism Manager to sign a Marketing and Advertising Contract with Morris Media for 2012: A motion was made, seconded and passed to approve spending and authorize the Fair, Events and Tourism Manager to sign and execute the 2012 Grays Harbor County Tourism Marketing and Advertising Agreement with Morris Media (Mixed Media Planning & Buying) in the amount of \$170,000.

FORESTRY

1. Request Approval, Timber Sale Contracts with Sierra Pacific Industries for Grass Creek No. 1 and Donkey Creek No. 4: A motion was made, seconded and passed to approve contracts with Sierra Pacific Industries for Grass Creek No. 1 and Donkey Creek No. 4 timber sales. The sales are as follows:

<u>Sale Name</u>	<u>Purchaser</u>	<u>Estimated Value</u>
Grass Creek No. 1	Sierra Pacific Industries	\$ 894,273
Donkey Creek No. 4	Sierra Pacific Industries	<u>\$ 1,247,098</u>
	Total	\$ 2,141,371

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Contract with Center for Children with Special Needs – Seattle Children’s Hospital - Bedtime Basics for Babies Crib Distribution Program: A motion was made, seconded and passed to approve an agreement with the Center for Children with Special Needs, Seattle Children’s Hospital. With the agreement, First Candle organization provides cribs in Washington State to entities willing to distribute them to eligible clients. The Bedtime Basics for Babies Crib Distribution Program is managed by the Center for Children with Special Needs at Children’s Hospital in Seattle.

2. Request Approval, Contract with Dream Team Dental to provide dental sealants to second graders in eligible schools: A motion was made, seconded and passed to approve a contract with the contract with Dream Team Dental. The contract provides dental sealants to second graders in eligible Grays Harbor County schools. Amount of the contract is not to exceed \$7,000.

3. Request Approval, Contract with Kind Care Dental Contract to provide dental sealants to second graders in eligible schools: A motion was made, seconded and passed to approve a contract with Kind Care Dentistry. The contract provides dental sealants to second grade students in eligible Grays Harbor schools. Amount of the contract is not to exceed \$1,000.

PUBLIC SERVICES

1. Request Approval, Accept Bid for the purchase of one used 10-12 Yard Dump Truck:
A motion was made, seconded and passed to accept the bid submitted by Daniels Trucks for \$38,670, for the purchase of one used 10-12 yard dump truck.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, September 26, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis and Wilson and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Jesse Cardenas, ColPac, and Vicki Cummings, Council of Governments, regarding Title III Funding; Larry Smith, Forestry, regarding agenda item; the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Jeff Nelson, Environmental Health. Notes of these meetings are available upon request.

