

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

September 19, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, September 19, 2011, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings – September 12, 2011

Commissioners:

Set Hearing Date – *October 3, 2011 at 6:00 p.m.* – Redistricting

Coroner:

Monthly Report for August 2011

Public Health:

Aberdeen High School Room Rental

Public Services:

Set Bid Date – *October 17, 2011* – Demolish Tax Title Property, 516 8th St., Hoquiam
Surplus of Vehicles and Equipment

Correspondence:

Use Request – Cranberry Festival, October 9, 2011

Use Request - Hwy. 109 and South Shore Road, September 26th and 27th, 2011

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

PROCLAMATION

1. **Harvest Celebration Week – September 19-25, 2011, Don Tapio:** Clerk of the Board Donna McCallum, read the proclamation. Don Tapio, WSU Extension, stated Grays Harbor County has a \$33 million agriculture industry. He explained there are 628 farms and approximately 120,000 acres of farmland. He stated the Farm City Dinner would be held on Tuesday, September 20, 2011 at the Montesano Moose Lodge. He outlined some of the major agricultural businesses and their products. A motion was made, seconded and passed to proclaim September 19-25, 2011 as Harvest Celebration Week.

COMMISSIONERS

1. **Indigent Defense Contract – David Bustamante:** A motion was made, seconded and passed to approve the indigent defense contract with David Bustamante. The contract was reviewed and approved by Superior Court.

CONVENE AS DRAINAGE DISTRICT 2

Chairman Willis recessed the Board meeting and announced the Commissioners would convene as Commissioners for Drainage District No. 2 to consider the following:

1. **Resolution, Budget Transfer – Ending Cash to Repair and Maintenance:** A motion was made, seconded and passed to approve **Resolution No. 2011-001, transferring funds in the Grays Harbor County Drainage District 2 Fund in the amount of \$7,500.** The transfer is being made from ending fund balance to repairs and maintenance for a maintenance project.

2. **Set Hearing Date – December 5, 2011 – Budget 2012:** A motion was made, seconded and passed to set December 5, 2011 at 2:00 p.m. as the date and time for a public hearing to consider the 2012 Budget for Drainage District 2.

Chairman Willis adjourned the meeting of Grays Harbor County Drainage District No. 2 and reconvened as Board of County Commissioners.

DEPARTMENTS

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Contract Amendment 2 – Behavioral Health Resources (BHR)

Crisis Services – outpatient mental health services: A motion was made, seconded and passed to approve amendment 2 to a contract with Behavioral Health Resources. The contract provides outpatient mental health treatment services including counseling, case management and psychiatric care. The amendment provides an adjustment to the agency's service hour rate to account for increased costs incurred during the contract period. The total amount of the contract is \$2,931,494.00.

2. Request Approval, Contract Amendment 2 – Behavioral Health Resources – funding

adjustment to cover increased costs: A motion was made, seconded and passed to approve contract amendment 2 to the crisis contract with Behavioral Health Resources. The amendment adjusts the State Fund allocation to account for increased costs incurred during the contract period for telephone hotline, outreach, residential stabilization and administration of the Involuntary Treatment Act. The amount of the contract is \$1,326,512.50.

3. Request Approval, Contract with the Division of Behavioral Health and Recovery to

provide additional funding for mental illness recovery services: A motion was made, seconded and passed to approve a contract with the Division of Behavioral Health and Recovery. The contract provides additional funding for services and support to promote recovery and resilience for persons with serious mental illness and their families. The amount of the contract is \$70,748.

4. Request Approval, Contract with Catholic Community Services of Western

Washington for integrated children's social services: A motion was made, seconded and passed to approve the contract with Catholic Community Services of Western Washington to provide integrated children's social services for 12 children and their families. This process helps prevent placing children outside of their homes. The amount of the contract is \$138,060.

5. Request Approval, Agreement with the Division of Health Care Services for outreach

programs: A motion was made, seconded and passed to approve Agreement Number 1163-35239 with the Division of Health Care Services. The agreement is to provide outreach services to those who are potentially eligible to be enrolled in the Medicaid program and/or to refer, to assist in access, and/or coordinating Medicaid activities for those already enrolled in the Medicaid Program. The agreement also provides reimbursement for a portion of the expenses incurred when performing Medicaid-related administrative activities.

PUBLIC SERVICES

1. Request Approval, Consolidated Homeless Grant – matching funds from homeless

document recording fees: A motion was made, seconded and passed to approve the Consolidated Homeless Grant for matching funds from document recording fees. On August 19, 2011 a group of social service providers met to discuss who should serve as the Lead Grantee for the Consolidated

Homeless Grant. This program is administered by the Department of Commerce. The group selected Coastal Community Action Program (CCAP). Subsequently CCAP worked with possible subcontractors to prepare a proposal. This proposal request \$292,855 in grant dollars from the Department of Commerce. The Department of Commerce requires a one-to-one match. One possible source of match is the homeless document recording fees dollars. CCAP requests the Commissioners consider this a source of match. CCAP will in turn work with the County and the subcontractors to develop agreements that outline the County's expectations related to distribution of this fund.

2. Request Approval, Accept Easement for utilities on parcel no. 201220410040 owned by B&N Investments: A motion was made, seconded and passed to approve the easement granting a perpetual utility easement to the County (Grantee) and its successors on parcel no. 201220410040. The easement is a condition of approval related to shoreline permit issues with B & N Investments.

3. Request Approval, Sign Petition and waive hearing for Elma Gate Road West proposed railroad crossing: A motion was made, seconded and passed to sign a petition and waive the hearing requirement for reconstructing the railroad grade crossing on the Elma Gate Road near Gibson Creek. The railroad is proposing to build a second crossing 15-feet east of the existing crossing as part of a new 8000 L.F. siding track.

SHERIFF

1. Request Approval, Contract Amendment with the Washington State Department of Corrections (DOC), extending the contract for housing DOC inmates in the county jail until May 31, 2012 and providing space for probation violation hearings: A motion was made, seconded and passed to approve the contract amendment with the Washington State Department of Corrections to extend the current DOC housing contract until May 31, 2012 and provide space for probation violation hearings. This contract provides revenue to the Sheriff's Department.

2. Request Approval, Personal Services Agreement with Susan Bradbury – project coordination for the Grays Harbor Target Zero Traffic Safety Force: A motion was made, seconded and passed to approve the personal services agreement with Susan Bradbury to provide project coordination for the Grays Harbor Target Zero Traffic Safety Force. This is a renewal of an agreement that has been in effect for the past three years. The Washington Traffic Safety Commission provides a grant to fund the services covered in the agreement.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, September 19, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Marilyn Lewis, Budget Director, for a 2012 budget book presentation; Jim Eddy, regarding a support letter for a grant involving Cascade Land Conservancy; Joan Brewster, Public Health and Social Services, regarding agenda items; the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Russ Esses, Engineering and Roads; Jeff Nelson, Environmental Health; Lee Napier, Planning Department. Notes of these meetings are available upon request.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

DRAINAGE DISTRICT 2 RESOLUTIONS:

No. 2011-001

**Transferring funds in the Grays Harbor
County Drainage District 2 Fund in the
amount of \$7,500**

RESOLUTIONS

None

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:27 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This _____ day of _____, 2011

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board