

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

August 29, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 29, 2011, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, and James Baker, Senior Deputy Prosecuting Attorney, were also present.

#### **CALL TO ORDER AND FLAG SALUTE**

Commissioner Willis called the meeting to order with the pledge of allegiance.

#### **BIDS:**

None

#### **HEARINGS:**

None

#### **PUBLIC COMMENT**

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

**CONSENT AGENDA:** Approval was requested for the following items:

#### **Minutes:**

Regular and Morning Meetings – August 22, 2011  
Special Meetings – July 22, 2011 (Salal) and August 24, 2011

#### **Coroner:**

Monthly Report for July 2011

#### **Public Services:**

Purchasing Authorization, Set Bid Date –September 26, 2011– Sign Shop Cutting Plotter  
Surplus Equipment – 1996 Ford F2PU and 1997 Ford F2PU

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

## **PROCLAMATION**

1. **Life Insurance Awareness Month – September 2011:** Andrew Hooper, National Association of Insurance Advisors, explained the importance of having life insurance protection. He provided a fact sheet handout explaining the decline of insured individuals and families. Mr. Hooper explained having governmental agencies support September as “Life Insurance Awareness Month” would help individuals think about planning for their future. Having life insurance can help relieve some of the pressures of our social services system. Many local cities have provided support.

## **COMMISSIONERS**

1. **Resolution – requiring supporting documentation and review for mileage reimbursement for use of personal vehicles for official commissioner duties:** A motion was made, seconded and passed to approve **Resolution No. 2011-071, amending Resolutions 83-100 and 2006-39, requiring supporting documentation and review of mileage reimbursement for use of personal vehicles for official commissioner duties.**

2. **Office of Public Defense Grant Application:** Grant funds are distributed annually by the Office of Public Defense to support defense for indigent individuals. A motion was made, seconded and passed to authorize the chairman to sign the Office of Public Defense grant application when complete.

\*\* The Clerk of the Board announced the following item was added to the agenda:

3. **Road Shop Sign Truck Policy:** Sign tech employees were allowed to take county vehicles home to respond to after-hour calls. The need for these call-outs is reduced significantly; therefore this practice is no longer necessary. A motion was made, seconded and passed to reestablish the procedure of employees not taking sign trucks home.

## **DEPARTMENTS**

### **JUVENILE COURT**

1. **Request Approval, JABG Contract Amendment No. 0663-98266-06 with the Washington State Department of Social and Health Services:** A motion was made, seconded and passed to approve JABG contract amendment No. 0663-98266-06 with the Washington State Department of Social and Health Services. This contract provides \$10,447 for Functional Family Therapy.

### **MANAGEMENT SERVICES**

1. **Request Approval, Modification of Grant Agreement with the United States Forest Service for the Noxious Weed Program:** A motion was made, seconded and passed to approve the Modification of the current grant agreement with the United State Forest Service for the Noxious Weed Program. \$3,000 in additional funding has been allocated for the invasive weed

treatment at rock pits.

**2. Request Approval, Modification of Agreement with the Quinault Indian Nation for additional funding for the knotweed program:** A motion was made, seconded and passed to approve the Modification of Agreement with the Quinault Indian Nation. An additional \$9,000 has been authorized for the knotweed removal program.

## **PUBLIC HEALTH AND SOCIAL SERVICES**

**1. Request Approval, Contract with Aberdeen Health Mart – repackaging pharmaceuticals:** A motion was made, seconded and passed to approve a contract with the Aberdeen Health Mart which provides funds for repackaging pharmaceuticals into unit dose packets with labeling. The contract is for packaging not to exceed \$4.00 per packet.

**2. Request Approval, Contract Amendment D to the agreement with Washington State Department of Commerce, Community Services and Housing Division:** A motion was made, seconded and passed to approve an amendment to an agreement with the Washington Department of Commerce, Community Services and Housing Division. The amendment increases funds by \$400 for reimbursement of program costs during the fifth year of the agreement and extends the period of use for these funds through September 30, 2011. Funds are to be used for prevention of the use of methamphetamine. The amount of the agreement is \$172,236.

## **PUBLIC SERVICES**

**1. Request Approval, Easements for the North Beach Water System, Ocean City:** A motion was made, seconded and passed to authorize the chairman to sign easements with the following property owners in the Ocean City area along State Route 109: William Sturgeon, Benjamin and Flora Watson, University of Oregon Foundation, Terry Badger, Guy and Judith Sharp, Walt and Wendy Sandor, Debra Stewart, and Charles and Michael Gigstead. The easements will allow the county to install new water lines across private property instead of using the State Route. This route was chosen as more cost effective. The new water lines will provide a better level of service and reliability to existing customers and allow for connections of new properties.

**2. Request Approval, Resolution – ER&R Proposed Equipment Rate Changes:** A motion was made, seconded and passed to approve **Resolution No. 2011-072, establishing work equipment and truck rental rates for the equipment rental and revolving fund.** The equipment rate changes are effective October 1, 2011. The equipment rates have not been adjusted since May 1, 2009 and due to increased costs the increase was necessary. The equipment is used primarily by the Road Department.

**3. Request Approval, Solid Waste Enforcement Coordination Prevention Grant Application – Department of Ecology:** A motion was made, seconded and passed to authorize the Chairman to sign the Solid Waste Enforcement Coordinated Prevention Grant (CPG) application to

the Washington State Department of Ecology (ECY), which will provide for Environmental Health Solid Waste Enforcement Activities. The current grant period ends December 31, 2009. This CPG funding request is for the period of January 1, 2012 through June 30, 2013. A total of \$104,925 of funding is available from ECY for this 18 month period, with a required local match of \$34,975. This match will be achieved with other Environmental Health Solid Waste Funding.

### **ANNOUNCEMENTS**

The Clerk of the Board announced there will be no meeting on September 5, 2011 due to the Labor Day holiday. The next regular meeting will be held September 12, 2011.

Commissioner Willis announced she will meet with the residents of Drainage District No. 2 on Tuesday, August 30, 2011 at 6:30 p.m. in the Large Commissioners Meeting Room to discuss possible projects.

### **CORRESPONDENCE**

None

### **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, August 29, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Joan Brewster, Public Health and Social Services, regarding agenda items; Marilyn Lewis and Brenda Sherman, Budget Team, regarding 2012 current level; the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Russ Esses, Engineering and Roads; Garrett Dalan, Environmental Health. Notes of these meetings are available upon request.

### **RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

#### **RESOLUTIONS**

**No. 2011-071**

**Amending Resolutions 83-100 and 2006-39, requiring supporting documentation and review of mileage reimbursement for use of personal vehicles for official commissioner duties**

**No. 2011-072**

**Establishing work equipment and truck rental rates for the equipment rental and revolving fund**

**ORDINANCES**

None

**INTERGOVERNMENTAL AGREEMENTS**

None

The meeting adjourned at 2:22 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2011

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TERRY L. WILLIS, Chairman, District 1

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MIKE WILSON, Commissioner, District 2

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HERB WELCH, Commissioner, District 3

ATTEST:

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Donna McCallum, Clerk of the Board