

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

August 8, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 8, 2011, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Mark Robecker, Montesano, made comments regarding permit fees and the variance process. Commissioners will research his particular issue and contract him.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meeting – August 1, 2011
Special Meeting – July 22, 2011 regarding budget

Auditor:

July Month-End Expenditures Audit Report: Claims - \$4,135,650.76 Salary - \$2,389,169.84

Correspondence:

Lawsuit, L-630-11, Bombardier Aerospace

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

None

DEPARTMENTS

FAIR, EVENTS AND TOURISM

1. **Request Approval, 2011 Grays Harbor Tourism Advertising Contract with Media World USA:** A motion was made, seconded and passed to approve the 2011 advertising contract with Media World USA in the amount of \$3,900. This contract includes television and website advertising.

2. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign 2011 event agreements:** A motion was made, seconded and passed to approve 2011 agreements for event center use as follows:

- Travis Brown – Wedding August 20, 2011
- Mielke Wedding September 10, 2011
- Northwest Jr. Rodeo Assoc. – September 16-17, 2011
- Customs Northwest Car Show – September 3-4, 2011
- Pacific Rim Arabian Horse Association – October 15-16, 2011
- Pacific Barrel Horse Association – October 15-16, 2011
- Schaefer Meadows Fiber Fest – October 7-9, 2011
- Country Christmas Bazaar – November 19-20, 2011
- Joy Capps Family Dinner – December 17, 2011
- Timberland Valley Dog Fanciers – December 17-19, 2011
- Boston Terrier Club – December 31, 2011 and January 1-2, 2011

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Request Approval, ACS Translation and Interpretation Services Contract:** A motion was made, seconded and passed to approve a contract with ACS Translation and Interpretation Services to provide interpreter services. The department will be billed for services used.

2. **Request Approval, Anna's Playhouse and Child Care Agreement – nurse child care health promotion services:** A motion was made, seconded and passed to approve the agreement with Anna's Playhouse to provide public health nurse child care health promotion services as required by the WACs for centers with infants in the form of monthly educational visits to the center. Amount of the contract is \$50 per month.

3. **Request Approval, Grays Harbor College Educational Services Contract – child birth education classes:** A motion was made, seconded and passed to approve an educational service contract with Grays Harbor College to provide childbirth education classes. Childbirth education classes are paid for by class fees, Maternal Child Block Grant and Medicaid. Other funds may be

used to cover the difference between earned revenue and actual cost and is generally under \$1,900 for a year.

4. Request Approval, WithinReach Data Sharing Agreement: A motion was made, seconded and passed to approve an agreement with WithinReach for data sharing. The agreement allows the department to access the WithinReach website to obtain online ABCD referrals and information on families in Grays Harbor County who have applied for children's Medicaid benefits.

5. Request Approval, DSHS Division of Alcohol and Substance Abuse Program Agreement 2011-2013 – treatment and prevention: A motion was made, seconded and passed to approve Program Agreement with the DSHS Division of Alcohol and Substance Abuse for Treatment and Prevention Services from July 1, 2011 through June 30, 2013. The total amount available is \$1,605,150. Of this total \$331,230 is federal funding and the balance is state funding.

6. Request Approval, Morningside Contract – Supportive Employment/Day Programs for individuals with a developmental disability: A motion was made, seconded and passed to approve the contract with Morningside to provide Supportive Employment and Day Program services for individuals with a developmental disability.

7. Request Approval, Rob Holt Consulting – 2011-2012 Contract to provide hospital liaison and jail liaison services: A motion was made, seconded and passed to approve the contract with Rob Holt Consulting to provide hospital liaison and jail liaison services to support effective discharge planning for persons with behavioral health disorders. The amount of the contract is \$57,200.

8. Request Approval, Grays Harbor Intervention, Treatment and Support funding for program response to Youth Suicide: A motion was made, seconded and passed to approve funding for Grays Harbor Intervention, Treatment and Support for program response to youth suicide. The community experienced two teen suicides just weeks apart this summer. A third student committed suicide the prior school year. Community concern is high and many people who work with our youth have collaborated to develop an appropriate response. The Mentoring Roundtable has developed a plan to bring an expert on this topic to our area, Aaron Chidester of Unite4Life. In addition to a one-evening meeting planned for August 10th, Public Health and Social Services would like to support having Mr. Chidester come back in the fall and work with local school districts, providing presentations, staff trainings, assemblies, and classroom education. This comprehensive county-wide effort would utilize up to \$5,000 from the Grays Harbor Intervention, Treatment and Support Funds.

PUBLIC SERVICES

1. Request Approval, .09 Funding Request by PDA and the City of Elma – sanitary sewer line extension: A motion was made, seconded and passed to approve the .09 funding request from the City of Elma and the Public Development Authority. The funding request is for a feasibility study and preliminary engineering analysis to address a sanitary sewer line extension between the

City of Elma and the Satsop Business Park. The cost of the analysis is \$25,000 and the county share would be \$12,500. There are sufficient revenues in the 310 Fund and Special Projects budget for this project.

2. Request Approval, Final Plat Approval – Seabrook Amended Division 1A: A motion was made, seconded and passed to authorize the Chairman to sign the final plat of Amended Division 1A Plat of Seabrook. The Plat of Seabrook, a Planned Unit Development and clustered subdivision, received preliminary approval on December 22, 2003 from the Grays Harbor Board of Commissioners.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, August 8, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Joan Brewster, Public Health and Social Services, regarding agenda items, Marilyn Lewis and Brenda Sherman, for a budget update, Dale Gowan, Central Services, for a report on the Risk Pool, and the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Russ Esses, Engineering and Roads; Lee Napier, Planning Department; Jeff Nelson, Environmental Health. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

None

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

- .09 funding request from the City of Elma and the Public Development Authority for sewer

The meeting adjourned at 2:23 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2011

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board