

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

August 1, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 1, 2011, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, was also present.

#### **CALL TO ORDER AND FLAG SALUTE**

Commissioner Willis called the meeting to order with the pledge of allegiance.

#### **BIDS:**

None

#### **HEARINGS:**

1. **Washington State Department of Commerce 2010 CDBG Public Services Grant**

**Closeout:** There was a public hearing on August 1, 2011 to review closeout documents for the Washington State Department of Commerce 2010 CDBG Public Services Grant. This will close out the \$248,615 pass through grant with Coastal Community Action Program which provided programs in employment, nutrition, linkages and health for low and moderate income persons within Grays Harbor and Pacific Counties. Notice of this hearing was published in *The Montesano Vidette* July 21st, 2011.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to closeout the 2010 Washington State Department of Commerce CDBG Public Services Grant.

#### **PUBLIC COMMENT**

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Craig Heiller, Pacific Beach, made comments regarding the affordable housing plan and a nuisance in Copalis.

Ron Armstrong, Hoquiam, made comments regarding the salal contract.

**CONSENT AGENDA:** Approval was requested for the following items:

**Minutes:**

Regular and Morning Meeting – July 25, 2011  
Special Meetings – July 20, 2011 and July 27, 2011

**Commissioners:**

Re-Appointments to the Public Development Authority: Mike Wilson, three year term;  
Steve Poler, two year term; Shelli Hopsecger, two year term  
Housing Opportunities for People with Aids (HOPWA) Local Government Certification  
Set Hearing Date – *August 15, 2011* – Open Space, Cascade Land Conservancy for parcels:  
171027120020, 171027130010, 171027320010, 171027120060  
Set Hearing Date – *August 15, 2011* – Open Space, Cascade Land Conservancy for parcels:  
181213310010, 181213340010, 181213430010, 181223110000, 181224000000

**Prosecutor:**

Surplus laptop, inventory tag 1201

**Public Services:**

Set Hearing Date – September 12, 2011 – Vacation Petition, Otis Court  
Use Agreement for Morrison Riverfront Park Rotary Log Pavilion for Chehalis Basin  
Watershed Festival – October 17, 2011  
Set Hearing Date- *August 22, 2011* – Abatement at 3910 Olympic Highway, Aberdeen

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

**COMMISSIONERS**

None

**DEPARTMENTS**

**JUVENILE COURT**

1. **Request Approval, CASA Interagency Agreement with Administrative Office of the Courts to provide funds for CASA volunteers, material and support services:** A motion was made, seconded and passed to approve the CASA Interagency agreement with the Administrative Office of the Courts. The contract is for \$92,274 and will be for the period of July 1, 2011 through June 30, 2012. This contract provides funds for CASA volunteers, material and support services.

**MANAGEMENT SERVICES**

1. **Request Approval, Resolution amending the Resolution Establishing a Claim's Review Committee:** A motion was made, seconded and passed to approve **Resolution No. 2011-064, amending Resolution No. 87-24 establishing a Claim's Review Committee.** This Resolution changes the employee names to employee positions.

## **PUBLIC SERVICES**

- 1. Request Approval, 2012-2013 Methamphetamine Lab Site Assessment and Clean-up Grant Application:** A motion was made, seconded and passed to authorize the Chairman to sign the grant application to the Washington State Department of Ecology (DOE) for the 2012-2013 Methamphetamine Lab Site Assessment and Cleanup Grant. The current funding expires December 31, 2011, and this grant will provide continued funding from January 1, 2012 to June 30, 2013 in the amount of \$9,000.
- 2. Request Approval, Professional Services Agreement with Triangle Associates Inc. – facilitator for Lake Ozette Steering Committee:** A motion was made, seconded and passed to approve the Professional Services Agreement with Triangle Associates, Inc. The agreement describes the services of Triangle Associates, Inc. as a facilitator for the Lake Ozette Steering Committee. This agreement is for the Washington Coast Sustainable Salmon Partnership. All costs associated with this agreement are reimbursable through a grant contract with the Resource and Conservation Office.
- 3. Request Approval, McDonald Creek Habitat Restoration Grant Agreement with the Department of Ecology:** A motion was made, seconded and passed to authorize the chairman to sign a grant agreement with the Department of Ecology for habitat restoration on McDonald Creek. The work described in the grant agreement includes removal of a small concrete blockage in McDonald Creek which acts as a fish passage barrier. The attached grant agreement replaces an earlier agreement (Planning Unit Support #G1100232) executed by the Board on February 28, 2011 for the same project. The County will assist the Chehalis Basin Fisheries Task Force and the Grays Harbor Stream Team through fiscal oversight of this grant from the Department of Ecology.

## **ANNOUNCEMENTS**

None

## **CORRESPONDENCE**

None

## **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, August 1, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Sheriff Whelan and Rick Scott, regarding the budget, and the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Russ Esses, Engineering and Roads; Mike

Ferry, Building Department; Lee Napier, Planning Department; Jeff Nelson, Environmental Health.  
Notes of these meetings are available upon request.

The Board approved the following:

**RESOLUTIONS**

**No. 2011-064**

**Amending Resolution No. 87-24  
establishing a Claim's Review  
Committee**

**ORDINANCES**

None

**INTERGOVERNMENTAL AGREEMENTS**

None

The meeting adjourned at 2:17 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2011

\_\_\_\_\_  
TERRY L. WILLIS, Chairman, District 1

\_\_\_\_\_  
MIKE WILSON, Commissioner, District 2

\_\_\_\_\_  
HERB WELCH, Commissioner, District 3

ATTEST:

\_\_\_\_\_  
Donna McCallum, Clerk of the Board