

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

July 18, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 18, 2011, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, and James G. Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

BIDS:

None

HEARINGS:

1. **Vacation of portion of Bayview Road #15573 between mileposts 1.35 and 2.22:** There was a public hearing on July 18, 2011 to consider vacating a portion of Bayview Road #15573 between mileposts 1.35 and 2.22 in Section 16, Township 16 North, Range 11 West, Willamette Meridian. Notice of this hearing was published in *The Montesano Vidette* July 7th and 14th, 2011. Chairman Willis asked for a staff report.

Tom Gray, County Surveyor, read the Engineer's Report into the record. The report stated the portion of Bay View Road is a gravel road lying westerly of State Route 105 and easterly of the south shore of the harbor. The northerly portion of this roadway passes through a DNR parcel. Two smaller private properties are located at the southerly end. One of these parcels accesses from State Route 105, and the other from Bay View Road south of this vacation proposal. There are currently no approaches to any properties within this portion of the county road. Vacating this roadway will eliminate any liability the County may have as well as any associated maintenance costs. There are no future improvements planned in our Six Year Transportation Improvement Program for the County to construct a public road within this right-of-way.

Chairman Willis asked for clarification on the properties affected. Mr. Gray stated no properties will be landlocked and the portion between the approaches will remain a county road. He stated the adjacent four property owners are in favor of the vacation. An individual outside of the vacation area was concerned about littering and trespassing. To alleviate her concerns a dead-end road sign will be installed.

Chairman Willis called for public comment.

Gary Beltcher, property owner, asked if no trespassing signs could be installed, if vacated. Chairman Willis stated once the property is vacated it becomes private property and signs become the responsibility of the private land owner.

Mr. Belcher asked what the tax consequences will be. Chairman Willis suggested checking with the Assessor's Office.

There was no further public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2011-062, vacating a portion of Bayview Road #15573 between mileposts 1.35 and 2.22 in Section 16, Township 16 North, Range 11 West, Willamette Meridian.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meeting – July 11, 2011

Management Services:

Set Hearing – *August 1, 2011* – Washington State Department of Commerce 2010 CDBG Public Services Grant Closeout

Correspondence:

Lawsuit, L-628-11 filed July 12, 2011 by NetJets Aviation Inc.

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

None

DEPARTMENTS

PUBLIC SERVICES

1. **Request Approval, Recreation and Conservation Office Salmon Project Agreement:** A motion was made, seconded and passed to approve the Salmon Project Agreement 11-1489P for the Grays Harbor County Lead Entity Program from the Resource and Conservation Office. The project agreement describes the lead entity program and provides capacity funding for this program.

The funding secured through this grant primarily cover salary, benefits, and general expenses incurred by the County for the Interim Planning Director to serve as the lead entity program coordinator for salmon recovery.

- 2. Request Approval, Washington Coast Sustainable Salmon Partnership – Recreation and Conservation Office Salmon Project Agreement 11-1550P:** A motion was made, seconded and passed to approve the Salmon Project Agreement 11-1550P for the Washington Coast Sustainable Salmon Partnership from the Resource and Conservation Office. The project agreement describes the regional program and provides grant funding for this program. The funding secured through this grant cover salary, benefits, and general expenses incurred by the Washington Coast Sustainable Salmon Partnership and the Lead Entities associated with this regional organization . Grays Harbor County is the fiscal agent for this regional organization.
- 3. Request Approval, 2011 Lead Entity Salmon Recovery Grant List – Chehalis Basin Watershed:** A motion was made, seconded and passed to approve the 2011 Lead Entity Salmon Recovery Grant List for the Chehalis Basin Watershed. The list ranks the projects for the funding review team for habitat restoration in the Grays Harbor Lead Entity area.
- 4. Request Approval, Personal Services Contract with J. Miles Batchelder, Executive Director of Washington Coast Sustainable Salmon Partnership:** A motion was made, seconded and passed to approve the personal services contract with James Miles Batchelder to serve as the Executive Director. Mr. Batchelder is the current Executive Director for the Washington Coast Sustainable Salmon Partnership. The Board of Directors directed Grays Harbor County, as the fiscal agent, to renew his contract at the June 15, 2011 meeting. The work performed by Mr. Batchelder is fully reimbursable to the County through a grant from the Resource and Conservation Office.
- 5. Request Approval, Personal Services Contract with Dana Dietz, Program Assistant for the Washington Coast Sustainable Salmon Partnership:** A motion was made, seconded and passed to approve the personal services contract with Dana Dietz to serve as the Program Assistant. Ms. Dietz is the current Program Assistant to the Washington Coast Sustainable Salmon Partnership. The Board of Directors directed Grays Harbor County, as the fiscal agent, to renew her contract at the June 15, 2011 meeting. The work performed by Ms. Dietz is fully reimbursable to the County through a grant from the Resource and Conservation Office.
- 6. Request Approval, Contract with Quigg Bros. Inc. for Wishkah Road Cedar Creek Bridge Replacement** motion was made, seconded and passed to approve the contract with Quigg Bros. Inc. for the Wishkah Road Cedar Creek Bridge Replacement. Quigg Bros. Inc. was the low bidder for this project.

ANNOUNCEMENTS

Commissioner Welch stated County Board and Committee positions that are vacant will be placed on the County website. Interested persons are asked to apply.

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, July 18, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Russ Esses, Engineering and Roads; Tom Gray, Engineering; Lee Napier, Planning Department; Jeff Nelson, Environmental Health. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

No. 2011-062

**Vacating a portion of Bayview Road
#15573 between mileposts 1.35 and 2.22
in Section 16, Township 16 North,
Range 11 West, Willamette Meridian**

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 2:22 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2011

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board