

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

June 27, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 27, 2011, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, and Stew Menefee, Prosecutor, were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

BIDS:

1. **Wishkah Road Cedar Creek Bridge Replacement:** It was advertised June 9th and 16th, 2011, in the *Montesano Vidette*, bids would be accepted for the Wishkah Road Cedar Creek Bridge Replacement M.P. 9.25 to M.P. 9.30. The work to be performed under this contract consists of replacement of the existing bridge. Bid items include: Removing Existing Bridge, Lump Sum; Furnishing Concrete Pile - 24-inch Dia; 454 LF; Driving Concrete Pile 24-inch Dia, 17 EA; Prestressed Concrete Girder - W41DG, 267 LF; Conc Class 4000D, 41 CY; Conc Class 4000, 190 CY; St Reinf Bar, 38,036 LB; Bridge Railing - 2 Tube Curb Mount Rail, 212 LF, Roadway Ex Incl Haul, 98 CY; Gravel Base, 160 TN; and other related work.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserve the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached and provided the Engineer's estimate of \$851,231:

Company	Location	Bid Amount
Northwest Marine Construction	Tacoma, WA	\$974,663.00
Rognlin's Inc.	Aberdeen, WA	\$930,515.00
Quigg Bros. Inc.	Aberdeen, WA	\$828,151.00

The bids were referred to the Road Department for review and recommendation.

HEARINGS:

1. **Franchise for water pipeline – Cosmo Specialty Fibers:** There was a public hearing on June 27, 2011 to consider an application for a franchise for a period of fifty years to construct, operate and maintain a water pipeline not to exceed 54 inches in diameter in, over, along and under certain county roads in Grays Harbor County, to wit: Beginning at the North terminus of the most Easterly North and South platted unnamed road in the plat of Lewisdale in the NW 1/4 of NE 1/4 of Section 12, Township 17 North, Range 9 West of W.M., as shown on said plat which is recorded in Volume 4 of Plats at Page 22, Records of Grays Harbor County, Washington, said North terminus abutting upon the Southwesterly boundary of Lot 36 of said plat of Lewisdale;

thence South along and in said road, crossing the A. J. West Road (Old Montesano-Aberdeen Highway); thence continuing South along and in said platted road and across the platted road in and along the South boundary of said plat to the South terminus of said North and South road to the North boundary of the NW 1/4 of SE 1/4 of said Section 12. Notice of this hearing was published in *The Montesano Vidette* June 9th and 16th, 2011. The Clerk of the Board entered into the record an affidavit of posting as required by RCW. Chairman Willis asked for a staff report.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve a fifty year franchise for Cosmo Specialty Fibers to construct, operate and maintain a water pipeline not to exceed 54 inches in diameter in over, along and under county roads in Grays Harbor County.

2. **Supplemental Budget – Special Projects Fund, \$40,000:** There was a public hearing on June 27, 2011 to consider a supplemental budget extension in the Special Projects Fund in the amount of \$40,000. Notice of this hearing was published in *The Montesano Vidette* June 16th and 23rd, 2011. Chairman Willis asked for a staff report. Rose Elway, Budget Director, reported the funding was received from a loan from the Post-Closure Fund for funding of the Hogan's Corner sewer planning phase. She stated this will include the Illahee Oyehut area.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

Chairman Willis added this is Ms. Elway's last meeting as she is retiring at the end of the month. She thanked her for thirty years of service to the County.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2011-058, authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Special Projects Fund in the amount of \$40,000.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Fred Becker, Engineering, requested a recess of the Board until 3:30 p.m. to then consider awarding the bid for the Wishkah Road Cedar Creek Bridge replacement project.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meeting – June 20, 2011
Special Meeting – June 10, 2011

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

1. **Indigent Defense Contract – Samuel Marsh:** A motion was made, seconded and passed to approve the indigent defense contract with attorney Samuel Marsh.
2. **Designation of the Economic Development Council as the Associate Development Organization to coordinate economic development activities:** A motion was made, seconded and passed to designate the Economic Development Council as the Associate Development Organization to coordinate economic development services for the county under contract with the Department of Commerce.
3. **Consideration of a Baseline Hydraulic and Hydrologic Modeling:** A motion was made, seconded and passed to authorize a baseline hydraulic and hydrologic modeling project in the lower Chehalis Basin.

DEPARTMENTS

MANAGEMENT SERVICES

1. **Request Approval, Resolution rescinding Resolution No. 01-91, Adopting a Capital Asset Policy:** A motion was made, seconded and passed to approve **Resolution No. 2011-059, rescinding Resolution No. 01-91 and adopting a new capital asset policy.** This policy sets adequate controls for accountability, control and reporting of capital assets under the cash basis of accounting.

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Request Approval, Airspace Lease Agreement with Department of Transportation:** A motion was made, seconded and passed to approve the airspace lease with the Department of Transportation. This will extend an existing agreement to allow the Department of Public Health and Social Services to continue its use of space adjacent to the Chehalis River Bridge. The contract is in the amount of \$500.
2. **Request Approval, Grays Harbor RSN Contract with Elma Home Care for enhanced support:** A motion was made, seconded and passed to approve the contract between the Grays Harbor RSN and Elma Home Care. The contract provides enhanced support for persons with serious mental illness residing in a local boarding home as an alternative to more restrictive levels of care.
3. **Request Approval, Contract with Timberlands Regional Support Network for enhanced residential services:** A motion was made, seconded and passed to approve the contract with Timberlands Regional Support Network. This contract covers the arrangement for covering

the cost of enhanced residential services for Timberlands RSN consumers residing at Elma Home Care. The contract is in the amount of \$20,000.

PUBLIC SERVICES

1. Request Approval, Bridge Inspection Agreement with Department of Transportation:

A motion was made, seconded and passed to establish an agreement with the Department of Transportation for bridge inspections that will meet requirements for the next ten year period. The Bridge Preservation Office with the Department of Transportation has offered to continue providing the “High Cost” inspections for Grays Harbor County. These inspections consist of underwater and under bridge inspection truck (UBIT) operations. They possess qualified personnel and the necessary equipment in order to perform these federally-mandated inspections for the county.

2. Request Approval, Wynoochee Road Realignment Project Agreement M.P. 13.2: A motion was made, seconded and passed to approve the project agreement for realigning 0.3 miles of the Wynoochee Road. This project begins at the Wheeler Road intersection. This agreement documents the responsibilities for the County and the Federal Highway Administration.

3. Request Approval, South Bank Road – Road Closure request at M.P. 0.5: A motion was made, seconded and passed to authorize road closure on the South Bank Road at mile post 0.5 (near Oakville) for approximately 3 months. This closure is necessary to build a new drainage structure at Harris Creek. Traffic will be detoured over Cemetery Road and Elma Gate Road East (E. Blockhouse Rd).

** The Clerk of the Board announced the following items have been added to the agenda:

4. Request Approval, Execution of Contract Documents for the South Shore Road Gatton Creek Bridge Replacement Project: A motion was made, seconded and passed to approve the contract with Northwest Marine Construction Inc. of Tacoma, Washington for the South Shore Road Gatton Creek Bridge replacement.

The meeting was recessed at 2:24 p.m. and reconvened at 3:30 p.m. for the following item:

5. Request Approval, Award Bid for the Wishkah Road Cedar Creek Bridge replacement to Quigg Bros. Inc.: A motion was made, seconded and passed to award the bid for the Wishkah Road Cedar Creek Bridge replacement to Quigg Bros. Inc. of Aberdeen, Washington. Quigg Bros. Inc. submitted the low bid of \$827,431 which is three percent below the Engineer’s estimate.

ANNOUNCEMENTS

The Clerk of the Board announced the Commissioner Redistricting information and maps will be posted on the county website. Copies of the proposed options are also available in the Commissioners Office.

The Clerk of the Board announced there will be a tire take back event on July 9, 2011 from 9:00 a.m. to 12:00 p.m. at the Les Schwab Tire Center at 2601 Simpson Avenue, Aberdeen.

Chairman Willis announced there will be no meeting next Monday, July 4, 2011, due to the Independence Day holiday.

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, June 27, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following individuals regarding agenda items: Dale Gowan, Central Services; Rose Elway, Budget Director; Marilyn Lewis, Budget Analyst; Brenda Sherman, Chief Deputy Auditor; Chris Koehler, WSU Extension Nutrition Program; Public Services individuals regarding agenda items and department updates – Kevin Varness, Public Services; Russ Esses, Engineering and Roads; Lee Napier, Planning Department; Jeff Nelson, Environmental Health. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

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|---------------------|--|
| No. 2011-058 | Authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Special Projects Fund in the amount of \$40,000 |
| No. 2011-059 | Rescinding Resolution No. 01-91 and adopting a new capital asset policy |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned at 3:33 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2011

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board