

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

June 20, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 20, 2011, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, and Stew Menefee, Prosecuting Attorney, were also present.

#### **CALL TO ORDER AND FLAG SALUTE**

Commissioner Willis called the meeting to order with the pledge of allegiance.

#### **BIDS:**

None

#### **HEARINGS:**

1. **Six-Year Transportation Improvement Program 2012-2017:** There was a public hearing on June 20, 2011 to consider adoption of the Six-Year Transportation Improvement Project for 2012-2017. The program includes 30 projects around Grays Harbor County. Notice of this hearing was published in *The Montesano Vidette* June 9, 2011. Chairman Willis asked for a staff report. Russ Esses, County Engineer, reported there are 30 projects with 11 being major projects. The top seven projects are bridges and the next four are railroad crossings. He stated 3-4 million dollars are spent annually on these projects. For a project to be considered for state or federal funds, it must be listed on the Six-Year Transportation Improvement Program.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed approve Resolution No. 2011-054 adopting the Six-Year Transportation Improvement Program for 2012-2017.

2. **Supplemental Budget – Sheriff's Department, \$238,850:** There was a public hearing on June 20, 2011 to consider a supplemental budget extension in the General Fund Sheriff's Department in the amount of \$238,850. Notice of this hearing was published in *The Montesano Vidette* June 9<sup>th</sup> and 16<sup>th</sup>, 2011. Chairman Willis asked for a staff report. Rose Elway, Budget Director, reported the funding was received from state and federal grant reimbursements. The funds will be used in overtime, professional services and supplies.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2011-055, authorizing a supplemental extension in the budget of the Grays Harbor County Sheriff Department Fund in the amount of \$238,850.

## **PUBLIC COMMENT**

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

\*\* The following item has been added to the agenda:

## **PRESENTATION:**

**1. Russ Esses regarding Wynoochee/Wishkah Road - 13 Corners:** Russ Esses provided pictures of the completed road project at 13 Corners. Last week the road was paved and striped. He stated there will be a ribbon cutting on Friday, June 24, 2011 at 10:00 a.m. He explained the challenges of the project and thanked the contractor for working in the tough weather conditions. The project ended below budget at \$2.5 million.

Commissioner Wilson asked if there were any penalties imposed on the contractor for finishing late. Mr. Esses stated there was \$11,000 in fines that will go through arbitration. He stated the contractor did good workmanship.

**CONSENT AGENDA:** Approval was requested for the following items:

### **Minutes:**

Regular and Morning Meeting – June 13, 2011  
Special Meeting – June 14, 2011

### **Public Health and Social Services:**

Set Bid Date for Phone System – *July 11, 2011*

### **Public Services:**

Set Hearing Date – Road Vacation Request, Bayview Road – *July 18, 2011* – **Resolution No. 2011-057, intent to vacate Bayview Road, Set Hearing Date for July 18, 2011**

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed above.

## **COMMISSIONERS**

**1. Quit Claim Deed – Timberland Opportunities Association:** A motion was made, seconded and passed to approve the quit claim deed with Timberland Opportunities Association for parcel number 027601801300. Stew Menefee, Prosecutor, reported the quit claim deed was prepared to clear the title to the property, recognizing the satisfaction of the lease. He stated the small building is an exception, and more research under Referendum 37 fund requirements is needed prior to release.

## **DEPARTMENTS**

### **MANAGEMENT SERVICES**

**1. Request Approval, Resolution – Designating Grays Harbor County Washington Counties Risk Pool Representatives:** A motion was made, seconded and passed to approve **Resolution No. 2011-056, designating Grays Harbor County Washington Counties Risk Pool Representatives.** The representatives are as follows:

Director:	Mike Wilson	Title: Commissioner
Alternate Director:	Terry Willis	Title: Commissioner
2 <sup>nd</sup> Alternate (optional):	Dale Gowan	Title: Risk Manager
Risk Manager:	Dale Gowan	Title: Risk Manager
Safety Officer/Claims Admin:	Joy Carossino	Title: Program Assistant
Prosecutor:	Jennifer Wieland	Title: Deputy Prosecutor

### **PUBLIC HEALTH AND SOCIAL SERVICES**

**1. Request Approval, Consolidated Contract Amendment #32 with the Department of Health for the Healthy Communities Project and continuation of Beach Funding:** A motion was made, seconded and passed to approve the Consolidated Contract Amendment #32 from the Department of Health. The amendment provides continuation funding for the Healthy Communities project through December 31, 2011 and continuation funds for the BEACH project through November 30, 2011. Total amount of the amendment is \$31,350.

**2. Request Approval, Amendment #2 to the Contract with Educational Service District 113:** A motion was made, seconded and passed to approve Amendment 2 to the contract with Educational Service District 113. The amendment reduces Medicaid Match funds by \$10,085 and low-income treatment resources by \$54,814 to better reflect service utilization through June 2011. The new contract total is \$160,101.

### **PUBLIC SERVICES**

**1. Request Approval, Personal Services Contract with Streamworks LLC, for culvert and fish passage projects:** A motion was made, seconded and passed to authorize the Chairman to sign the Supplemental Personal Services Contract with Streamworks, LLC. Streamworks LLC will provide assistance with environmental permitting, funding and construction expertise for various culvert replacement and fish passage barrier removal projects. Streamworks, LLC has been providing these services to the County for the last 10 years. The contract amount is \$10,000.

**2. Request Approval, Award bid contract to Quigg Bros. Inc. for the Brooklyn Road Bridge Replacement:** A motion was made, seconded and passed to award the bid for the Brooklyn Road Bridge replacement to Quigg Bros., Inc. of Aberdeen, WA. They submitted the low bid of \$675,940.25. This bid is 21% below the Engineer's Estimate.

**3. Request Approval, Award bid contract to Northwest Marine Construction Inc. - South Shore Road Gatton Creek Bridge Replacement:** A motion was made, seconded and passed to award the bid for South Shore Road Gatton Creek Bridge replacement to Northwest Marine Construction, Inc. of Tacoma, WA. They submitted the low bid of \$715,000. This bid is 24% below the Engineer's Estimate.

**4. Request Approval, Amendment to Personal Services Contract with J. Miles Batchelder for work with Washington Coast Sustainable Salmon Partnership:** A motion was made, seconded and passed to approve the Personal Services Contract with Miles Batchelder serving as Executive Director of the Washington Coast Sustainable Salmon Partnership between January 1, 2010 and June 30, 2011. The Amendment increases the "not to exceed" amount of the contract from \$127,500 to \$137,500 to cover additional time required to meet contract deliverables of the WCSSP grant agreement between the Recreation and Conservation Office and Grays Harbor County. The funds secured through a grant contract between the Recreation and Conservation Office and Grays Harbor County will cover the expenses incurred.

**5. Request Approval, Amendment to the Agreement with Creative Community Solutions for work on the Grays Harbor County Lead Entity Program:** A motion was made, seconded and passed to approve an amendment to the agreement with Creative Community Solutions. The amendment is to revise the scope of work and increase the reimbursable amount described in the October 18, 2010 contract executed by the Board of County Commissioner for the work associated with updating the Grays Harbor County Lead Entity Program.

**6. Request Approval, Execution of Contract Documents with Quigg Bros. Inc. for the Brooklyn Road Bridge Replacement:** A motion was made, seconded and passed to execute the contract with Quigg Bros. Inc. for the Brooklyn Road Bridge Replacement project.

## **ANNOUNCEMENTS**

Clerk of the Board, Donna McCallum announced there will be a tire recycling event held at the Elma Les Schwab Saturday, June 25, 2011.

## **CORRESPONDENCE**

None

## **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, June 20, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following individuals regarding agenda items: Stew Menefee, Prosecuting Attorney, Joan Brewster, Public Health and Social Services and the following Public Services individuals regarding agenda items and department updates – Kevin Varness, Public Services; Russ Esses, Engineering and Roads; Jeff Nelson, Environmental Health; Lee Napier, Planning Department. Notes of these meetings are available upon request.

The Board approved the following:

## **RESOLUTIONS**

- |                     |   |
|---------------------|---|
| <b>No. 2011-054</b> | <b>Adopting the Six-Year Transportation Improvement Program for 2012-2017</b>   |
| <b>No. 2011-055</b> | <b>Authorizing a supplemental extension in the budget of the Grays Harbor County Sheriff Department Fund in the amount of \$238,850</b> |
| <b>No. 2011-056</b> | <b>Designating Grays Harbor County Washington Counties Risk Pool Representatives</b>  |
| <b>No. 2011-057</b> | <b>Intent to vacate Bayview Road, Set Hearing Date for July 18, 2011</b>  |

## **ORDINANCES**

None

## **INTERGOVERNMENTAL AGREEMENTS**

- Amendment 2 to the contract with Educational Service District 113

The meeting adjourned at 2:30 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2011

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TERRY L. WILLIS, Chairman, District 1

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MIKE WILSON, Commissioner, District 2

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HERB WELCH, Commissioner, District 3

ATTEST:

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Donna McCallum, Clerk of the Board