

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

June 6, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 6, 2011, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, and James G. Baker, Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

BIDS:

None

HEARINGS:

1. **Ordinance amending Grays Harbor County Code Chapter 2.20 and Ordinances 84, 166 and 300 to amend the County's comprehensive procedures for the management of county real and personal property:** There was a public hearing on June 6, 2011 to consider an ordinance making text corrections to Sections 2.20.010, 2.20.020 and 2.70.020 of the county code and further amending Section 2.20.070 to provide that when county real or personal property is duly advertised and offered at public auction and no responsible bid is received for such property, the Board may authorize such property to be sold by negotiation upon such terms as may be agreed upon and for such consideration as may be deemed adequate by the Board. Notice of this hearing was published in *The Vidette* on May 26, 2011.

Commissioner Willis called for public comment. There were no comments and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Ordinance No. 398, amending Grays Harbor County Code Chapter 2.20 and Ordinance 84, 166 and 300 to amend the County's comprehensive procedures for the management of county real and personal property.

PRESENTATION

1. **Grays Harbor County 2010 Certificate of Good Practice – County Road Administration:** Chairman Willis, read the Certificate of Good Practice for the County Engineering Department by the County Road Administration Board. Russ Esses, Tom Gray, Fred Becker and Rob Wilson were presented with the certificate and thanked for their ongoing hard work.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meeting – May 23, 2011

Commissioners:

Appoint Cheryl Espedal to the Housing Authority Commission

Auditor:

May Expenditures: Claims \$3,541,730.03; Salaries \$2,344,743.31

Management Services:

Set Supplemental Budget Hearing, General Fund, for June 20, 2011

Public Services:

Wishkah Road Cedar Creek Bridge Replacement: CRP Resolution; set bid date 06/27/11

Claim:

Donald and Cheryl Fillo

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

** The Clerk of the Board announced the following items have been added to the agenda:

1. Request Approval, Resolution Authorizing the sale of a parcel of tax title property to the City of Hoquiam: A motion was made, seconded and passed to approve **Resolution No. 2011-049, declaring the sale of tax title surplus property parcel number 055001003000 to the City of Hoquiam in the amount of \$8,415.28.** The property was acquired by the county by foreclosure of tax lien in December 2010. It is located at 359 Karr Avenue in Hoquiam, Washington. The City of Hoquiam has invested resources to rehabilitate the property and this sale allows them to recoup some of their investment and puts the property back on the tax role.

2. Request Approval, Great Northwest Promotions, LLC request to lease a portion of the Beer and Wine Building to Bud and Jerry's Concessions, LLC: A motion was made, seconded and passed to approve the lease with Great Northwest Promotions, LLC for Bud and Jerry's Concessions LLC to use a portion of the Beer and Wine Building at Grays Harbor Raceway. The lease begins on May 1, 2011 and is ongoing until a 30-day vacate notice is given by the tenant.

DEPARTMENTS

FAIR, EVENTS AND TOURISM

1. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign a 2011 agreement with Got Bull-Kids Grounds Act: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign an agreement with Got Bull Productions for the 2011 Fair in the amount of \$5,000.

MANAGEMENT SERVICES

1. Request Approval, Rose Elway, Director, to sign the Plan Sponsor for Nationwide Retirement Solutions: A motion was made, seconded and passed to authorize Rose Elway to sign the Plan Sponsor for Nationwide Retirement Solutions. This document was necessary to acknowledge the federal regulation changes with the current plans.

2. Request Approval, Resolution Adopting a policy for ensuring effective communication with individuals with disabilities: A motion was made, seconded and passed to approve **Resolution No. 2011-050, adopting a policy for ensuring effective communication with individuals with disabilities.** This policy is required by the Department of Justice and will ensure that persons with disabilities have an equal opportunity to participate in and benefit from the County's programs, services and activities.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Agreement with the Department of Social and Health Services re: Work First Program: A motion was made, seconded and passed to approve the agreement with the Department of Social and Health Services (DSHS) for the Work First Program. The agreement will assist DSHS staff in determining a parent's ability to participate in the Work First program through an evaluation of a child's special needs. The contract amount is \$1,950.

2. Request Approval, Amendment No. 1 to the contract with Behavioral Health Resources re: outpatient mental health treatment services: A motion was made, seconded and passed to approve Amendment No. 1 to a contract with Behavioral Health Resources. The amendment provides an additional \$11,035 for expanded outpatient mental health treatment services. The amount of the contract is \$2,930,489.

3. Request Approval, Amendment No. 1 to the contract with Behavioral Health

Resources re: enhanced crisis services: A motion was made, seconded and passed to approve Amendment No. 1 to the contract with Behavioral Health Resources for enhanced crisis services. The amendment provides an additional \$22,889 for enhanced crisis mental health services including telephone hotline, outreach, residential stabilization and administration of the Involuntary Treatment Act. The amount of the contract is \$1,339,676.

4. Request Approval, Amend Contract with Providence St. Peter Hospital re: various

services: A motion was made, seconded and passed to approve the contract amendment with Providence St. Peter Hospital. The amendment reduces funding for Medicaid Match (\$35,186), Children's Administration for Chemical Dependency Counselor time spent working with CPS counselors (\$18,676) and increases funding for Criminal Justice Treatment Services (\$49,277), Disability Lifeline (\$12,999), Low Income ADATSA services (\$37,188) that better reflects the service utilization through June 2011 for a new contract total of \$345,495.

5. Request Approval, Agreement with National Association of County and City Health

Officials re: Medical Reserve Corps support: A motion was made, seconded and passed to approve the agreement with the National Association of County and City Health Officials (NACCHO) for support with the Medical Reserve Corps. The agreement provides \$5,000 to support materials and activities that will increase participation in and capacity of local Medical Reserve Corps to support emergency response.

** The Clerk of the Board announced the following item has been removed from the agenda:

6. Request Approval, Set Bid Date Telephone System:

PUBLIC SERVICES

1. Request Approval, Change Order No. 1 – Interagency Agreement No. C1100034

with the Department of Ecology for Waste Tire Reduction: A motion was made, seconded and passed to authorize the Chairman to sign the change order to effectively extend the current contract end date from May 31, 2011 to August 30, 2011 for the interagency agreement with the Department of Ecology for waste tire reduction. Environmental Health staff felt that participation in the tire take-back portion of this agreement would be greater in the summer months as weather improves. It will also allow the department to more appropriately tie the importance of waste tire removal to mosquito habitat reduction.

2. Request Approval, Hogan's Corner Regional Water System Project Acceptance:

A motion was made, seconded and passed to accept the Hogan's Regional Water System Project as complete. The work was completed by Rognlin's, Inc.

** The Clerk of the Board announced the following item has been added to the agenda:

3. Request Approval, Inter-Local Amendment with Pacific County for Washington Coast Sustainable Salmon Partnership: A motion was made, seconded and passed to approve amendment No. 1 to the interlocal agreement with Pacific County. The purpose of the interlocal agreement is to distribute earmarked operating funds to the Pacific Lead Entity from a grant awarded to Grays Harbor County as fiscal agent for the Washington Coast Sustainable Salmon Partnership. The amendment increases the dollar amount by \$2,000.

ANNOUNCEMENTS

None

CORRESPONDENCE

The Clerk of the Board announced the 2010 Report of Bridge Inspections was received from the Engineering Department.

STAFF MEETINGS

The Board held a regular morning meeting on Monday, June 6, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following individuals: Marilyn Lewis, Management Services, and Brenda Sherman, Deputy Chief Auditor, regarding agenda items and 2012 salaries; Joan Brewster, Public Health and Social Services, regarding agenda items; Public Services individuals regarding agenda items and department updates – Kevin Varness, Public Services; Russ Esses, Engineering and Roads; Jeff Nelson, Environmental Health; Lee Napier, Planning Department; Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

No. 2011-049

Declaring the sale of tax title surplus property parcel number 055001003000 to the City of Hoquiam in the amount of \$8,415.28

No. 2011-050

Adopting a policy for ensuring effective communication with individuals with disabilities

ORDINANCES

No. 398

**Amending Grays Harbor County Code
Chapter 2.20 and Ordinance 84, 166 and
300 to amend the County's
comprehensive procedures for the
management of county real and personal
property**

INTERGOVERNMENTAL AGREEMENTS

- Washington Coast Sustainable Salmon Partnership funding amendment with Pacific County

The meeting adjourned at 2:25 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This _____ day of _____, 2011

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board