

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

April 25, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 25, 2011, at 2:00 p.m. Commissioners Terry Willis and Mike Wilson were present. Donna McCallum, Clerk of the Board, was also present.

#### **CALL TO ORDER AND FLAG SALUTE**

Commission Chairman Terry Willis called the meeting to order with the pledge of allegiance.

A motion was made, seconded, and passed to excuse Commissioner Welch from the meeting.

#### **BIDS:**

None

#### **HEARINGS:**

**1. Community Development Block Grant – Coastal Community Action Program, community development and housing:** There was a public hearing on April 25, 2011 to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG) and receive comments on proposed activities, particularly from low and moderated income persons and persons residing in Grays Harbor and Pacific County areas. Up to \$82,872 will be available to Grays Harbor County and the Coastal Community Action Program to fund public service activities that principally benefit low and moderate income persons. Notice of this hearing was published in *The Montesano Vidette* April 14, 2011. Chairman Willis asked for a staff report. Rose Elway introduced Craig Dublanko, CEO of Coastal Community Action Program, who reported the block grant provides pass through funding for July through December of 2011. He itemized funding areas as follows: Emergency Fund/Personal Packs; Senior Nutrition; Retired Senior Volunteer Program; In-Home Care.

The Clerk of the Board announced handouts were available for the public.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2011-038, application for Community Development Block Grant and Certification of Compliance.

**2. Supplemental Budget – Fair, Recreation and Activities Fund, \$35,100:** There was a public hearing on April 25, 2011 to consider a supplemental budget extension in the Fair, Recreation and Activities Fund in the amount of \$35,100. Notice of this hearing was published in *The Montesano Vidette* April 14 and 21, 2011. Chairman Willis asked for a staff report. Rose

Elway, Budget Director, reported the Lodging Tax Advisory Committee approved \$35,100 in funding for the Recreation and Activities Fund to be utilized for marketing and advertising in Grays Harbor County for County operated events.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2011-039, authorizing a supplemental extension in the budget of the Grays Harbor County Fair, Recreation and Activities Fund in the amount of \$35,100.**

### **PUBLIC COMMENT**

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Art Blauvelt, Counsel for the PDA, asked when he should speak regarding the Resolution pertaining to the PDA. Commissioner Willis stated he could speak during the discussion on the agenda item.

**CONSENT AGENDA:** Approval was requested for the following items:

#### **Minutes:**

Regular and Morning Meetings – April 18, 2011  
Special Meeting – April 20, 2011  
Revised Regular Meeting Minutes – April 11, 2011

#### **Commissioners:**

City of Montesano – County Courthouse use during Summerfest July 16, 2011  
Vance Creek Park Use for Bark for Life dog walk and contest May 21, 2011

#### **Public Health & Social Services:**

Facility Use – Log Pavilion, September 22, 2011

#### **Correspondence:**

Projection of Income from State Forest Lands – 1<sup>st</sup> Quarter

**ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.**

### **COMMISSIONERS**

**1. Resolution for coordination with the PDA to exercise optional redemption under HUD 108 Loan note and to prepay the principal amount:** A motion was made, seconded and

passed to approve **Resolution No. 2011-040, authorizing the chair to take all necessary actions in coordination with Grays Harbor Public Development Authority to exercise optional redemption under HUD 108 loan note and to prepay the principal amount.** Art Blauvelt, Counsel for the PDA, discussed the PDA Board composition and formation. He stated a loan was secured in 2001 to construct a building and after ten years the note allows it to be paid off without a pre-payment penalty. The PDA is unable to earn a good return on its cash, so it makes sense to pay off this loan.

**2. Resolution – rescinding resolutions regarding Straddleline ORV Park Fees:** A motion was made, seconded and passed to approve **Resolution No. 2011-041, rescinding Resolution Nos. 2006-30, 2006-38, 2008-22, 2008-163 and 2010-15 providing for Straddleline ORV park fees.** The Straddleline ORV Park has been leased to Promoto Promotions and they will be setting all park fees.

## DEPARTMENTS

### FAIR, EVENTS AND TOURISM

**1. Request Approval, for Grays Harbor County Fair, Events and Tourism Manager to sign an exhibitor agreement for the 2012 Vancouver Outdoor Adventure Travel Show and approval of the expenditure:** A motion was made, seconded and passed to authorize the Grays Harbor County Fair, Events and Tourism Manager to sign an exhibitor agreement for the 2012 Vancouver Outdoor Adventure Travel Show and approve the expenditure.

### FORESTRY

**1. Request Approval, Contract completion and release of performance bond for North River No. 4 Timber Sale, Bridgewater Logging Inc.:** A motion was made, seconded and passed to accept the contract as complete and release the performance bond for North River No. 4 Timber Sale as posted by Bridgewater Logging Inc. to cover this sale.

### PUBLIC SERVICES

**1. Request Approval, 2011 Aggregate Stockpiling Contract execution with Martin Sand & Gravel for items 5-7:** A motion was made, seconded and passed to authorize the Chairman to sign a contract with Martin Sand and Gravel for the 2011 Aggregate Stockpiling Contract. The contract includes the following bid items:

Item 5	\$ 5,400.00
Item 6	\$ 7,250.00
Item 7	\$ 18,500.00

**2. Request Approval, Award the 2011 Traffic Safety Control Devices Supply Contract to Traffic Safety & Supply Company:** A motion was made seconded and passed to award the bid for the 2011 Traffic Safety Control Devices Supply Contract to Traffic Safety and Supply

Company of Portland, OR. The bid amount was \$26,468.85, 13 percent below the Engineer's estimate.

**3. Request Approval, Resolution, Setting Speed Limit on new sections of Wynooche Valley Road and Donkey Creek Road:** A motion was made, seconded and passed to approve **Resolution No. 2011-042, setting speed limits on Wynooche Valley Road and Donkey Creek Road.** The resolution establishing a 40 mph speed limit on the newly paved sections of the Wynooche Valley Road and Donkey Creek Road near the Wynooche dam. These two sections of roadway were recently reconstructed to a 40 mph design speed by FHWA Western Federal Lands and are now County Roads. The speed limit of 40 mph will match the existing speed limit established for the lower section of the Wynooche Valley Road completed in 2009.

**4. Request Approval, Revised Local Agency Agreement Supplement #1 for the Brooklyn Road Garrard Creek Bridge Replacement:** A motion was made seconded and passed to approve the Local Agency Agreement Supplement #1 for the Brooklyn Road Garrard Creek Bridge Replacement. This agreement replaces the agreement signed April 18, 2011.

#### **ANNOUNCEMENTS**

Donna McCallum, Clerk of the Board, announced an email was received from Randolph Peck titled "Citizens of Ocean Shores object to inclusion in County Flood Control District and Multi-Jurisdictional Flood Control District or any flood control agreement" and he asked that it be announced at the meeting.

#### **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, April 25, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following individuals: Rose Elway, Budget Director, and Brenda Sherman, Chief Accountant, regarding budget update; Public Services individuals regarding agenda items and department updates – Russ Esses, Engineering and Roads; Kevin Varness, Public Services; Jeff Nelson, Environmental Health. Notes of these meetings are available upon request.

The Board approved the following:

#### **RESOLUTIONS**

**No. 2011-038**

**Application for Community Development  
Block Grant and Certification of  
Compliance**

**No. 2011-039**

**Authorizing a supplemental extension in the budget of the Grays Harbor County Fair, Recreation and Activities Fund in the amount of \$35,100**

**No. 2011-040**

**Authorizing the chair to take all necessary actions in coordination with Grays Harbor Public Development Authority to exercise optional redemption under HUD 108 loan note and to prepay the principal amount**

**No. 2011-041**

**Rescinding Resolution Nos. 2006-30, 2006-38, 2008-22, 2008-163 and 2010-15 providing for Straddleline ORV park fees**

**No. 2011-042**

**Setting speed limits on Wynooche Valley Road and Donkey Creek Road**

**ORDINANCES**

None

**INTERGOVERNMENTAL AGREEMENTS**

None

The meeting adjourned 2:20 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2011

\_\_\_\_\_  
TERRY L. WILLIS, Chairman, District 1

\_\_\_\_\_  
MIKE WILSON, Commissioner, District 2

\_\_\_\_\_  
HERB WELCH, Commissioner, District 3

ATTEST:

\_\_\_\_\_  
Donna McCallum, Clerk of the Board