

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

April 18, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 18, 2011, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

Commission Chairman Terry Willis called the meeting to order with the pledge of allegiance.

BIDS:

1. **2011 Traffic Control Devices Supply Contract:** It was advertised March 31, 2011 and April 7, 2011, in the *Montesano Vidette*, that bids would be accepted for the 2011 Traffic Control Devices Supply Contract. The contemplated work to be performed under this contract consists of furnishing and hauling to various County locations approximately 1250 Tons of CRS-2P Emulsified Asphalt. All materials furnished shall conform to current publications of the 2010 Standard Specifications for Road and Bridge Construction.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserves the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

Company	Location	Bid Amounts
Traffic Safety Supply Co.	Portland, OR	\$26,468.85
Zumar Industries Inc.	Tacoma, WA	\$27,986.26

The bids were provided to the Road Department for review and recommendation.

HEARINGS:

None

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meeting – April 11, 2011

Special Meeting – April 13, 2011

Commissioners:

Vance Creek Park use request – Elma Game Club fishing derby on April 30, 2011

Coroner's Office:

Monthly Report for March 2011

Management Services:

Set Hearing Date – *May 2, 2011* – Supplemental Budget, Special Projects Fund

Public Health & Social Services:

Active for Life Program – County Participation

Public Services:

Set Hearing Date – *May 23, 2011* – Vacation of portions of 4th Street and unnamed right of way within the Plat of Pacific Beach, Applicant Bob Betcher

Correspondence:

Petition opposing a ban of boats with motors on the Satsop and Wynoochee Rivers

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

PRESENTATION

1. **Boy Scouts, James Rutz:** James Rutz, District Representative of the Boy Scouts of America, presented an update of the local scout activities. He introduced three youth that discussed their experiences and their community involvement. Mr. Rutz outlined the programs. He stated local involvement has increased 19 percent over the last year and several scouts have received national recognition. He stated the organization would like to revive the Sea Scout Program which is career oriented and includes typical coastguard responsibilities.

COMMISSIONERS

1. **Resolution authorizing potential indemnification of current and former county employees and county Fair Board of Director members in pending litigation:** A motion was made, seconded and passed to approve **Resolution No. 2011-034, authorizing potential indemnification of current and former county employees and county Fair Board of Director members in pending litigation.**

DEPARTMENTS

FAIR, EVENTS AND TOURISM

- 1. Request Approval, 2011 Tourism Festival and Event Services Contract and funding allocation for the Westport/Grayland Chamber:** A motion was made, seconded and passed to approve the 2011 Tourism Festival and Event Services Contract and funding allocation for the Westport/ Grayland Chamber. The funding is for the 2011 Driftwood Show and the 2011 Cranberry Harvest Festival in the amount of \$3,000 each.
- 2. Request Approval, 2011 Tourism Festival and Event Services Contract and funding allocation for the City of Hoquiam:** A motion was made, seconded and passed to approve the 2011 Tourism Festival and Event Services Contract and funding allocation for the City of Hoquiam. The funding is for the 2011 On Track Art Festival in the amount of \$2,000.
- 3. Request Approval, 2011 Tourism Festival and Event Services Contract for the Westport/Grayland Chamber of Commerce and Visitor Information Center:** A motion was made, seconded and passed to approve the 2011 Tourism Festival and Event Services Contract and funding allocation for the Westport/ Grayland Chamber and Visitor Information Center. The funding is in the amount of \$10,000 to assist with tourism promotion in Grays Harbor County.
- 4. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign contracts for 2011 Facility Use Agreements:** A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign contracts for 2011 facility use agreements as follows:

Twin Harbor Master Builders	May 14 & 15
Olympia Dog Fanciers	May 7 & 8
Washington Virtual Academies	May 9, 10, 11
Elma High School Graduation	June 11
Andres Cardona Wedding	June 5
American Cancer Society	June 3 & 4
Galloping High Riders 4-H	June 4 & 5
Juana Castro Quinceanera	July 16 th
Pacific NW Jamboree	July 8, 9, 10
Antique Farm & Engine Tractor Show	July 9, 10

MANAGEMENT SERVICES

- 1. Request Approval, Resolution, Budget Transfer – Trial Court Improvement Fund:** A motion was made, seconded and passed to approve **Resolution No. 2011-035, transferring items in the Grays Harbor County Miscellaneous Fund Trial Court Improvement Fund in the amount of \$1,344.** The transfer is being made from ending cash balance to repairs and maintenance for the software maintenance agreement for laserfiche.

2. Request Approval, Resolution, rescinding and combining Resolutions that have been authorized for the Fair Construction Fund for a loan from the Landfill Post-Closure Fund to the Fair Construction Fund: A motion was made, seconded and passed to approve Resolution No. 2011-036, rescinding and combining Resolutions 2010-12, 2009-67, 2004-28, 2003-22 and 1998-35 loaning funds from fund # 117 Landfill Post-Closure fund to Fund #303 Fair Construction Fund.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Resolution – Consolidating and Integrating the Mental Health Advisory Committee into the Human Services Advisory Board: A motion was made, seconded and passed to approve Resolution No. 2011-037, consolidating and integrating the Mental Health Advisory Committee into the Human Services Advisory Board. The resolution establishes the Human Services Advisory Board. This action supports integration of human services.

2. Request Approval, Agreement on General Terms and Conditions pertaining to all contracts with DSHS: A motion was made, seconded and passed to approve the Agreement on General Terms and Conditions from the Department of Social and Health Services. It sets forth general terms and conditions pertaining to all contracts between Grays Harbor County and the Department of Social and Health Services.

3. Request Approval, Consolidated Contract Amendment #31 – Department of Health: A motion was made, seconded and passed to approve the Consolidated Contract Amendment #31 with the Department of Health. The amendment provides continuation funding for the WIC Farmer's Market project, for WIC Breastfeeding Peer Counseling, the BEACH program and amended statements of work for Public Health Emergency Preparedness and Response and immunization activities. It removes \$1,000 from the Group A Drinking Water allocation that ended 12/31/2010. Total amount of the amendment is \$19,291.

4. Request Approval, Authorization to initiate the Prosecutor's Diversion Program for substance abuse: A motion was made, seconded and passed to approve GHITS (Grays Harbor Intervention, Treatment and Support Services) funding to initiate the Prosecutor's Diversion Program. This program will serve as the cornerstone of our strategy to reduce the cost and impact of substance abuse in our community by diverting people into substance abuse treatment and away from the criminal justice system, so long as they comply with requirements of the program. This allows the Prosecutor's Office to put the program in place. The Public Health & Social Services Department will assist with treatment referrals and payment for treatment using available funds from state and federal sources. The department will be establishing additional contracts with treatment providers for cases where those sources cannot be used.

PUBLIC SERVICES

1. Request Approval, Local Agency Agreement Supplement #1 for the Brooklyn Road Garrard Creek Bridge Replacement: A motion was made seconded and passed to approve the Local Agency Agreement Supplement #1 for the Brooklyn Road Garrard Creek Bridge

Replacement. This agreement requests federal funds for the construction phase and an increase in federal funds for the design phase.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, April 18, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following individuals: Joan Brewster, Public Health and Social Services, and Stew Menefee, Prosecutor regarding agenda items; Public Services individuals regarding agenda items and department updates – Russ Esses, Engineering and Roads; Kevin Varness, Public Services; Jeff Nelson, Environmental Health; notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

- | | |
|---------------------|---|
| No. 2011-034 | Authorizing potential indemnification of current and former county employees and county Fair Board of Director members in pending litigation |
| No. 2011-035 | Transferring items in the Grays Harbor County Miscellaneous Fund Trial Court Improvement Fund in the amount of \$1,344 |
| No. 2011-036 | Rescinding and combining Resolutions 2010-12, 2009-67, 2004-28, 2003-22 and 1998-35 loaning funds from fund # 117 Landfill Post-Closure fund to Fund #303 Fair Construction Fund |
| No. 2011-037 | Consolidating and integrating the Mental Health Advisory Committee into the Human Services Advisory Board |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned 2:29 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2011

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board