

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

April 11, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 11, 2011, at 2:00 p.m. Commissioners Terry Willis, Herb Welch and Mike Wilson were present. Donna McCallum, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

Commission Chairman Terry Willis called the meeting to order with the pledge of allegiance.

BIDS:

None

HEARINGS:

1. **Petition for Vacation in Pacific Beach, applicant Bob Betcher (applicant has withdrawn the Petition):** Notice of this hearing was published in *The Montesano Vidette* March 31, 2011 and April 7, 2011. Chairman Willis stated the petition was withdrawn by the applicant on March 21, 2011 and there will be no public hearing on the issue.

ACTION: None

2. **Emergency Budget – Board of Equalization, \$8,300:** There was a public hearing on April 11, 2011 to consider an emergency budget appropriation in the Board of Equalization Fund in the amount of \$8,300. Notice of this hearing was published in *The Montesano Vidette* March 31, 2011 and April 7, 2011. Chairman Willis asked for a staff report. Rose Elway, Budget Director, reported the Board of Equalization Clerk is now eligible for retirement and medical benefits. The emergency budget is necessary to cover these new expenses for the remainder of the year.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2011-031, authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Board of Equalization in the amount of \$8,300.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Al Carter, Hoquiam, read a letter he sent to the Commissioners regarding the vacation petition in Pacific Beach made by applicant Bob Betcher.

Norm Vick, Pacific Beach, made comments regarding Mr. Betcher's vacation petition, which was withdrawn. He stated ecology blocks installed by Mr. Betcher have damaged his property. He provided photographs.

Lyla Prisinger, Pacific Beach, made comments regarding Mr. Betcher's property and filling of wetlands.

Vicki Olsen, Pacific Beach, made comments regarding Mr. Betcher's property and filling of wetlands. She referred to Mr. Betcher's request to vacate 4th Street, which has been withdrawn, stating the right-of-way is used by the public. She also referred to Mr. Betcher's filling of county right-of-way leading to Joe Creek.

Jim Hudspeth, Pacific Beach, stated he is willing to help with public hearings in the Pacific Beach area and finding locations to do so.

Commissioner Willis clarified issues regarding Mr. Betcher's applications. She stated the board took action to deny his appeal of the administrative decision. The Planning Department continued forward with the denial and Mr. Betcher is under order to correct the items on his property. Secondly, the action to vacate is a process. She explained the process and stated the same actions are followed for each application.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meeting – April 4, 2011
Special Meetings – April 1, 2011 and April 8, 2011
Revised Regular Meeting – February 14, 2011

Auditor's Office:

Month-End Expenditures Audit Report for March 2011 - Claims: \$2,796,841.54 Salaries:
\$2,313,438.91

Commissioners:

Reappointment to the Housing Authority - Stacia Bilsland – five year term ending March 31, 2016

Forestry:

Set Public Auction Date – *May 13, 2011* – Cedar Salvage Sale for North River No. 4

Management Services:

Set Hearing Date – *April 25, 2011* – Supplemental Budget - Fair, Recreation and Activities Fund

Set Hearing Date - *April 25, 2011* – 2011 CDBG Public Services Grant Application

Public Health and Social Services:

Authorization to apply for five grants:

- Mobilizing Action Toward Community Health (MATCH) County Health Rankings, Robert Wood Johnson Foundation
- Community Transformation Grants (CTG), Health & Human Services/CDC
- Community Health Improvement Plan (CHIP) through National Association of City & County Health Officials (NACCHO)
- Healthy Communities Strategies, Department of Health (DOH)
- HIV Prevention, Department of Health (DOH)

Correspondence:

Claim, C-625-11, Michael D. Nichols received March 24, 2011

Road use request-Annual Cancer Fund Bike Ride around Lake Quinault on June 25, 2011

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

None

DEPARTMENTS

FAIR, EVENTS AND TOURISM

1. Request Approval, 2011 Tourism Festival and Event Services Contract and funding allocation for the Grays Harbor Mounted Posse for the 2011 Pro Rodeo and 2011 Bull Riding Classic: A motion was made, seconded and passed to approve the 2011 Tourism Festival and Event Services Contract and funding allocation for the Grays Harbor Mounted Posse for the 2011 Pro Rodeo and 2011 Bull Riding Classic. The funding amount is \$3,000 per event for a total of \$6,000.

MANAGEMENT SERVICES

1. Request Approval, Resolution, Budget Transfer – Tourism Fund: A motion was made, seconded and passed to approve **Resolution No. 2011-032, transferring items in the Grays Harbor County Miscellaneous Tourism Fund in the amount of \$35,100.** The transfer is being made from Tourism Promotion to Transfer Out Tourism for allocations approved by the Lodging Tax Advisory Committee for advertising and marketing of Grays Harbor County operated events.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Resolution to amend the fees for the International Travel Clinic:

A motion was made, seconded and passed to approve **Resolution No. 2011-033, amending Resolution No. 2010-72 to revise the Public Health and Social Services Department consultation and vaccination fees for foreign travel.** Medicaid references were removed from the Resolution.

2. Request Approval, Contract with Southwest Washington Medical Center for Cancer Screening:

A motion was made, seconded and passed to approve a contract with Southwest Washington Medical Center for cancer screening. This contract will allow Grays Harbor to accept referrals for colorectal cancer screening from Southwest Washington Medical Center. Referred clients receive a test kit and submit samples. Grays Harbor conducts a lab procedure and will be reimbursed for each test completed. The program is limited to referred clients.

PUBLIC SERVICES

1. Request Approval, Chehalis Basin Partnership Letter of Agreement with the Chehalis River Council re: Planning Unit Support Grant:

A motion was made seconded and passed to approve the Letter of Agreement with the Chehalis River Council. The purpose of this agreement is to document match for the Planning Unit Support Grant, which the County administers on behalf of the Chehalis Basin Partnership.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, April 11, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following individuals: Don Smith, Department of Forestry, regarding agenda items; Joan Brewster, Public Health and Social Services, regarding agenda items; Public Services individuals regarding agenda items and department updates – Russ Esses, Engineering and Roads; Kevin Varness, Public Services; Tom Gray, Engineering; Jeff Nelson, Environmental Health; Lee Napier, Planning Department. Notes of these meetings are available upon request.

The Board approved the following:

