

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 28, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 28, 2011, at 2:00 p.m. Commissioners Terry Willis, Mike Wilson and Herb Welch were present. Donna McCallum, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

BIDS:

1. County Printing of Official Publications: Bids were accepted for the Grays Harbor County legal publications contract for printing and publication of Commissioners' proceedings, legal notices, and all other advertising of Grays Harbor County, as required by law to be published in the official newspaper of the County, from July 1, 2011, through June 30, 2012. It was advertised March 3, 2011, in the *Montesano Vidette*, that sealed bids would be received by the Clerk of the Board of Commissioners, at the Commissioner's Office at 100 W. Broadway, Suite 1, Montesano, WA 98563.

The following bid was received from the *Montesano Vidette*:

- Six Point type, full width column: \$8.25 per column inch for first insertion
\$7.20 per column inch for second insertion
- Eight-point type, full-width column: \$5.90 per column inch for first insertion
\$5.65 per column inch for second insertion

The bid will be reviewed by the Commissioner's Office for contract recommendation.

2. 2011 Aggregate Stockpiling Contract: It was advertised March 3 and 10, 2011, in the *Montesano Vidette*, bids would be accepted for the 2011 Aggregate Stockpiling Contract. The work to be performed under this contract consists of furnishing and hauling to various County Stockpiles the following: 1/2" - No. 4" Crushed Screenings: 7,150 Tons; Maintenance Sand: 2,000 Tons; 1 1/4" Crushed Surfacing Base Course: 2,000 Tons.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserves the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

Company	Location	Bid Amount
Martin Sand and Gravel	Rochester, WA	\$207,396.30
Northwest Rock	Aberdeen, WA	\$190,499.45
Quigg Bros. Inc. (item #4 only)	Aberdeen, WA	\$ 36,314.00

The bids were referred to the Road Department for review and recommendation.

HEARINGS:

None

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings – March 21, 2011

Commissioners:

Appointment of Richard Jacobsen to the Civil Service Commission

Management Services:

Set Hearing Date – *April 11, 2011*- Emergency Budget, Board of Equalization

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

None

Chairman Willis recessed the Board of Commissioners Meeting and moved into the Board of Health Meeting at 2:06 p.m.

CONVENE AS BOARD OF HEALTH

1. Inter-agency Agreement with Tacoma Pierce County Health Department for on-line Food Worker Trade and Card Issuance: A motion was made, seconded and passed to authorize the chairman to sign the inter-agency agreement with Tacoma Pierce County Health Department for on-line food worker trade and card issuance. The Tacoma Pierce County Health Department has developed an on-line food worker training program which satisfies the requirements of Chapter 246-217 of the Washington Administrative Code (WAC). The agreement will allow food workers in Grays Harbor County to complete required food safety

training, take the test and print their Food Worker Card on-line. It is the intent of this agreement to supplement the existing county training program and not replace it. In-person training and testing will still be made available to food workers in Grays Harbor County.

Chairman Willis adjourned from the Board of Health Meeting and reconvened the Board of Commissioners Meeting at 2:08 p.m.

DEPARTMENTS

FAIR, EVENTS AND TOURISM

1. **Request Approval, amend the current Grays Harbor Fair Board by-laws to reflect the actual duties of the Grays Harbor County Fair and Event Center Advisory Board:** A motion was made, seconded and passed to approve the revised Grays Harbor County Fair and Event Center Advisory Board bylaws to reflect the actual duties of the Grays Harbor County Fair and Event Center Advisory Board.

2. **Request Approval, 2011 Tourism Festival and Event Services Contracts and funding allocations for the Elma Chamber of Commerce for three events:** A motion was made, seconded and passed to approve the 2011 tourism festival and event services contracts and funding allocations for Elma Chamber of Commerce in the amount of \$7,800 for the 2011 Buckaroo Days, \$1,000 for the 2011 Wine and Seafood Festival and \$4,000 for 2011 Heat on the Street Car Show.

FORESTRY

1. **Request Approval, Contract Completion and release of performance bond to Murphy Company for completion of the Langley Hill No. 2 Timber Sale:** A motion was made, seconded and passed to accept the contract as complete and release the performance bond to Murphy Company for the completion of the Langley Hill No. 2 Timber Sale.

PUBLIC HEALTH AND SOCIAL SERVICES

1. **Request Approval, Amendment #1 to the contract with ARC of Grays Harbor:** A motion was made, seconded and passed to approve Amendment 1 to the contract with the Arc of Grays Harbor. This amendment will extend the current agreement through June and add an additional \$41,667 to provide information, education, consultation and referral services, training and community involvement and capacity building services for people in the county with developmental disabilities from July 1, 2010 to June 30, 2011. The contract provides \$166,667 for these services.

PUBLIC SERVICES

1. **Request Approval, Reimbursable Agreement #10 for Camp Grisdale Road Wetland Mitigation:** A motion was made, seconded and passed to authorize the Chairman to sign

Amendment No. 10 to a Reimbursable Agreement with the Federal Highway Administration for Camp Grisdale Road Wetland Mitigation. This Amendment adds \$12,000 to the estimated cost of the work described in the agreement.

2. Request Approval, Funding Agreement with the City of Cosmopolis for the downtown corridor improvement project: A motion was made seconded and passed to approve the funding agreement for the County to contribute \$97,553 of Economic Development Funds to the City of Cosmopolis for their Corridor Improvement Project. The project is the next phase in the project which will include new sidewalks, ADA accessible ramps, new storm drains, street lighting, landscaping, and bulb intersections. Total project cost is estimated at \$882,353. The City has previously secured \$750,000 in Federal STP Funds and \$35,000 from Weyerhaeuser. The contribution was approved by the Board last summer.

3. Request Approval, Grant Agreement with the Department of Ecology for litter clean-up: A motion was made, seconded and passed to authorize the Chairman to sign the grant agreement with the Department of Ecology for up to \$63,955 in State funds for the Litter Cleanup Program. The grant will be used to help pay supervisory costs to the Sheriff's Department and supplies for the period of July 2011 to June 2013.

4. Request Approval, Amendment #2 for the CPG Grant from the Department of Ecology for Solid and Hazardous Waste Program: A motion was made seconded and passed to authorize the chairman to sign the grant amendment for additional funding for the Solid & Hazardous Waste Program. The grant is used to assist in operation of the household hazardous waste facility and the amendment will provide an additional \$15,743 of State funding.

** Clerk of the Board Donna McCallum announced the following item has been added to the agenda:

5. Request Approval, Purchase of a 100 foot communications tower for Weatherwax Ridge Radio Site: A motion was made seconded and passed to approve the purchase of a 100 foot communications tower for Weatherwax Ridge Radio Site. The tower is being purchased from the current bid pricing for the Aloha tower of \$11,173.19.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, March 28, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following

individuals: Mike Bruner, Fair Events and Tourism Manager, regarding agenda items; Public Services individuals regarding agenda items and department updates – Kevin Varness, Public Services; Russ Esses, Engineering and Roads; Jeff Nelson, Environmental Health; Lee Napier, Planning Department; Eric Jackson, Radio Shop. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

None

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

- Agreement with Tacoma Pierce County Health Department for on-line food worker trade and card issuance
- Funding agreement with the City of Cosmopolis for the County to contribute \$97,553 of Economic Development Funds for their Corridor Improvement Project

The meeting adjourned 2:20 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2011

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board