

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

March 14, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 14, 2011, at 2:00 p.m. Commissioners Terry Willis, Mike Wilson and Herb Welch were present. Donna McCallum, Clerk of the Board, was also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

BIDS:

None

HEARINGS:

1. Classification to Current Use Timber – Chehalis Valley Timber, Parcel 230930230010: There was a public hearing on March 14, 2011 to consider a request for classification to current use timber by applicant Chehalis Valley Timber for parcel number 230930230010. The property is located in Quinault. Notice of this hearing was published in *The Montesano Vidette* March 3, 2011. Chairman Willis asked for a staff report.

Bill Brown, Commercial/Industrial Appraiser, entered into the record the staff report. The subject was inspected from the street on January 24, 2011. Information was gathered from the GIS aerial photos; the Application to Classify as Current Use Timber Land received in the Assessor's Office November 1, 2010; and the Forest Management Plan completed by the owner of the company, Douglas Truax. He referred to the Current Use Timber Land Application, the Forest Management Plan, the aerial photo, the plat maps and the photos of the site in the full report.

The subject consists of one parcel in this application: parcel 230930230010 with a total of eight acres that are not currently in any timber classification. There are no wetlands on the property and the flood zone is "undetermined" for this general area.

The site is treed and there is evidence of replanting, but weed maintenance has been limited and improved weed control would improve the viability of the site to produce commercial timber. Representatives from the Quinault Tribal Forestry Department stated this parcel is not tribal owned land and could be developed if permits could be obtained from Grays Harbor County Planning and Building. This was verified with the Planning & Building Department.

Mr. Brown stated the Assessor's Office recommendation is for the Commissioners to approve the application to classify the eight acres as Current Use Timber Land with the following condition:

- The Forest Management Plan will be followed and the acreage approved for Current Use Timber will be managed as a commercial stand of timber.

He explained this Agreement shall be established between the owner and the Granting Authority specifying the conditions. Should the owner sign the agreement, it shall be understood that the owner will comply with the conditions. Failure to comply with said conditions shall be basis for withdrawal of the current use designation, in which case the land shall be subject to the penalty tax referred to in RCW 84.34 and assessed at true market value.

Chairman Willis asked if the applicant would like to speak. The applicant was not present.

Chairman Willis called for public comment favoring or opposing the application. There were no comments and the hearing was closed.

ACTION: A motion was made, seconded and passed to conditionally approve the classification to Current Use Timber for parcel number 230930230010, as conditioned in the staff report.

2. Release of Utility Easement within vacated right-of-way of Niederman and Secena Roads: There was a public hearing on March 14, 2011 to consider the release of the utility easement within the vacated right-of-way of Niederman and Secena Roads. Notice of this hearing was published in *The Montesano Vidette* March 3, 2011. Chairman Willis asked for a staff report. Tom Gray, Engineering, reported the county has a non-fee interest in the easement which must be released in order for the land to be placed into trust land for the Chehalis Tribe. The PUD, Comcast and Quest have negotiated easements with the Tribe.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2011-028, releasing the utility easement within the vacated portions of the Niederman Road and Secena Roads in Sections 3 and 10, Township 15 North Range 4 West, W.M., Grays Harbor County.

3. Emergency Budget – District Court, \$5,585: There was a public hearing on March 14, 2011 to consider an emergency budget in the District Court in the amount of \$5,585. Notice of this hearing was published in *The Montesano Vidette* March 3, 2011. Chairman Willis asked for a staff report. Rose Elway, Budget Director, reported the copier in District Court was 10 years old and needed replacement. \$1,486 will be paid out of the Trial Court Improvement Fund to complete the purchase.

Chairman Willis called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2011-024, authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund District Court in the amount of \$5,585.

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meetings – March 7, 2011
Special Meetings – March 4, 2011 and March 9, 2011

Commissioners:

MOU with AFSCME Courthouse Union for voluntary furlough program

Public Health and Social Services:

Application for Drug Free Communities Grant

Public Services:

Ocean City State Park Request for the County to provide one dumpster for their annual clean-up project

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

None

DEPARTMENTS

FAIR, EVENTS AND TOURISM

1. **Request Approval, Resolution – Changing the name of the Grays Harbor Fair Board to the Grays Harbor County Fair and Event Center Advisory Board:** A motion was made, seconded and passed to approve Resolution No. 2011-025, amending Grays Harbor

County Resolution Nos. 73/7, 91/112, 92/23, 96/70 and 03/30, changing the official title of the Grays Harbor County Fair Board to the “Grays Harbor County Fair and Event Center Advisory Board”.

2. Request Approval, Tourism Advertising Agreement with the WSU Extension Office, 2011 Farm Fresh Guide, \$750: A motion was made, seconded and passed to approve the tourism advertising agreement with WSU Extension Office for the 2011 Farm Fresh Guide in the amount of \$750.

3. Request Approval, 2011 Tourism Festival and Event Services Contracts and funding allocations for 7th Street Theater Association, Grays Harbor Audubon Society and City of Aberdeen Parks and Recreation: A motion was made, seconded and passed to approve the 2011 tourism festival and event services contracts and funding allocations for the 7th Street Theater Association in the amount of \$1,500, Grays Harbor Audubon Society in the amount of \$1,000 and City of Aberdeen Parks and Recreation in the amount of \$1,000.

MANAGEMENT/ CENTRAL SERVICES

1. Request Approval, Authorization for the Director of Central Services to sign an agreement with NeuStar Inc. for county website domain name registry: A motion was made, seconded and passed to authorize the Director Central Services to sign an agreement with NeuStar Inc. for registering the county website domain name.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Consolidated Contract Amendment #30 with the Department of Health: A motion was made, seconded and passed to approve the consolidated contract amendment #30 with the Department of Health. The amendment provides additional funding for family planning services provided under the current contract. It also adds state proviso funds in the amount of \$26,861, federal continuation funds in the amount of \$1,459 and decreases federal male involvement funds in the amount of \$3,237. The amount of the contract is \$25,083.

PUBLIC SERVICES

1. Request Approval, Right-of-Way Deeds for the Ocean Beach Road Tulips Curve Revision: A motion was made, seconded and passed to approve the three Right-of-Way deeds for the Ocean Beach Road Tulips Curve revision.

2. Request Approval, Resolution Re-establishing Road Restrictions until June 1, 2013: A motion was made seconded and passed to approve **Resolution No. 2011-027, re-establishing road restrictions until June 1, 2013.** The resolution will be advertised, the roads posted with appropriate notice, and signing revisions and installations made.

- 3. Request Approval, Resolution Re-establishing Bridge Restrictions until June 1, 2013:** A motion was made, seconded and passed to approve Resolution No.2011-026, re-establishing bridge restrictions until June 1, 2013. The resolutions will be advertised, the roads posted with appropriate notice, and signing revisions and installations made.
- 4. Request Approval, Local Agency Agreement Supplement #1 for the Brooklyn Road Garrard Creek Bridge Replacement:** A motion was made seconded and passed to authorize the chairman to sign the Local Agency Agreement Supplement #1 for the Brooklyn Road Garrard Creek bridge replacement. This agreement requests federal funds for the construction phase and an increase in federal funds for the design phase.
- 5. Request Approval, Award the Contract for the Black Creek Road Bridge Replacement to Five Rivers Construction Inc.:** A motion was made, seconded and passed to award the bid for the Black Creek Road bridge replacement to Five Rivers Construction, Inc. of Longview, WA. They submitted the low bid of \$567,272.00. This bid is 21% below the Engineer's Estimate.
- 6. Request Approval, Amendment #1 to the Engineering Agreement with Shea-Carr – Jewell Engineering for the Schouweiler Road Intersection:** A motion was made seconded and passed to authorize the chairman to sign amendment #1 to the engineering contract with Shea-Carr-Jewell Engineering for the Schouweiler Road intersection. This amendment is for additional engineering services needed for the design of inter-section improvements.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, March 14, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following individuals Mike Bruner, Fair Events and Tourism Manager, regarding agenda items, Dale Gowan, Director of Central Services, regarding an agenda item, Vern Spatz, Auditor, regarding a reclassification request and Public Services individuals regarding agenda items and department updates: Kevin Varness, Public Services; Russ Esses, Engineering and Roads; Jeff Nelson, Environmental Health; Lee Napier, Planning Department; Tom Gray, Engineering and Road Department; Eric Jackson, Radio Shop. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

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| No. 2011-024 | Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund District Court in the amount of \$5,585 |
| No. 2011-025 | Amending Grays Harbor County Resolution Nos. 73/7, 91/112, 92/23, 96/70 and 03/30, changing the official title of the Grays Harbor County Fair Board to the “Grays Harbor County Fair and Event Center Advisory Board” |
| No.2011-026 | Re-establishing bridge restrictions until June 1, 2013 |
| No. 2011-027 | Re-establishing road restrictions until June 1, 2013 |
| No. 2011-028 | Releasing the utility easement within the vacated portions of the Niederman Road and Secena Roads in Sections 3 and 10, Township 15 North Range 4 West, W.M., Grays Harbor County |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned 2:30 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2011

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board