

MINUTES

BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

January 24, 2011

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 24, 2011, at 2:00 p.m. Commissioners Terry Willis, Mike Wilson and Herb Welch were present. Donna McCallum, Clerk of the Board, and Jim Baker, Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

Commissioner Willis called the meeting to order with the pledge of allegiance.

BIDS:

1. **One or more Asphalt Oil Distributor(s):** It was advertised December 30, 2010 and January 6, 2011, in the *Montesano Vidette*, that bids would be accepted for one or more asphalt oil distributors.

Bid specifications were available at the Grays Harbor County Public Services Department at 100 W. Broadway Suite 31, Montesano, WA 98563. It was announced that the Grays Harbor County Commissioners reserve the right to reject any or all bids or parts thereof without cause. The Clerk of the Board announced the following bids with bid bond attached:

<u>Company</u>	<u>Location</u>	<u>Bid Amount</u>
Modern Machinery	Rochester, WA	\$148,223
Clyde/West	Kent, WA	\$160,330 A. \$162,080 B. \$185,775

HEARINGS:

None

PUBLIC COMMENT

Commissioner Willis called for public comment on county-related items. She announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

Ed Perotti, Aberdeen, made comments regarding the pontoon project and environmental concerns.

Lee Dotson, Satsop, made comments regarding travel trailers and sewage requirements.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meeting – January 10, 2011
Special Meeting – January 13, 2011

Commissioners:

Set Hearing Date – *March 7, 2011*- Open Space Timber – Chehalis Valley Timber, Parcel 150704220010
Set Hearing Date – *March 14, 2011*- Open Space Timber – Chehalis Valley Timber, Parcel 230930230010
Set Hearing Date – *March 21, 2011*- Open Space Timber – Jerry and Sally Eaton Trust Surplus 2004 Optiplex Computer
Appoint Civil Service Commissioner – Ron Malizia
Appointment to the Solid Waste Advisory Committee – Vicke Delaney

Coroner:

Monthly Reports – November and December 2010

Fair, Events and Tourism:

Re-Appointments to the Fair Board – Kathi Dahlstrom and David Trusty
Appointment to Fair Board - Teri La Moureaux

Public Services:

Re-appointments to the Planning Committee – Floyd Davis and Louis Muller

Correspondence:

Use Request, 2011 Olympus Rally - April 29 and 30, 2011 and May 1, 2011

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

1. **Superior Court Indigent Defense Contract – Edward Penoyar:** A motion was made, seconded and passed to approve the Superior Court Indigent Defense Contract for Edward Penoyar.

DEPARTMENTS

AUDITOR'S OFFICE

1. **Request Approval, Purchase of a Ballot Tabulator for the Elections**

Department: A motion was made, seconded and passed to approve the purchase of a Ballot Tabulator for the Elections Department. The maximum purchase price is \$180,000.

MANAGEMENT SERVICES

1. **Request Approval, Interfund Loan from the Landfill Post-Closure Fund:** A motion was made, seconded and passed to approve **Resolution No. 2011-008, loaning funds from the Landfill Post-Closure Fund to the General Fund in the amount of \$1,000,000.** The loan will be used to maintain necessary cash flow in the General Fund during low periods prior to property tax collection in April and October. This is a short-term loan.

PUBLIC SERVICES

1. **Request Approval, Washington Coast Sustainable Salmon Partnership – Cost Change Amendment, Lake Ozette Recovery Plan:** A motion was made, seconded and passed to approve the cost change amendment with Washington Coast Sustainable Salmon Partnership (WCSSP) acknowledging receipt and intended use of an additional \$11,000 from the Recreation and Conservation Office of Washington State as part of its contract with Grays Harbor County.

2. **Request Approval, Administrative Offer Summary – Ocean Beach Road Curve Revision CRP 94230-34:** A motion was made, seconded and passed to approve the administrative offer summaries and a project fund estimate for the Ocean Beach Road Curve Revision project prepared by Appraisal Services Northwest. The county right-of-way agent will proceed with offer letters to acquire the necessary right-of-way for the project.

3. **Request Approval, Amendment to the Letter of Agreement with Grays Harbor College re: Watershed Facilitator:** A motion was made, seconded and passed to approve the Amendment to the April 5, 2010 Letter of Agreement with Grays Harbor College. The agreement and the amendment are for the purpose of maintaining the position of a Watershed Facilitator to assist the Chehalis Basin Partnership with implementation of the watershed management plan. The College currently has the appropriate resources to provide this service to the County. Expenses incurred by both parties through this agreement will be eligible for reimbursement.

4. **Request Approval, Amendment – Letter of Agreement with Creative Community Solutions - Washington Coast Sustainable Salmon Partnership:** A motion was made, seconded and passed to approve the amendment to the agreement with Creative Community Solutions. The amendment proposes extending the performance period to June 22, 2011. The original contract describes the services and performance period associated with the proposal to update the County's Hazard Mitigation Plan.

5. **Request Approval, 2011 Road Levy Certification:** A motion was made, seconded and passed to authorize the chairman to sign the Digital Submittal Certification for the 2011 Road Levy which estimates the road revenue produced by the 2011 Road Levy.

** The following item has been added to the agenda:

6. Seabrook Planned Unit Development – Division 3B: A motion was made, seconded and passed to authorize the chairman to sign the Seabrook Planned Unit Development, Division 3B approval. All conditions were met and the document will be recorded with Auditor.

SHERIFF

1. Request Approval, Personal Services Contract – Susan Bradbury, Victim Impact Panel: A motion was made, seconded and passed to approve a personal services contract with Susan Bradbury for coordinator services for the Victim Impact Panel. This is a renewal of a previous contract with Ms. Bradbury.

2. Request Approval, Resolution – Emergency Declaration for flooding events beginning January 14, 2011: A motion was made, seconded and passed to approve **Resolution No. 2011-009, declaring a local emergency in Grays Harbor County for flood events beginning January 14, 2011.** The recent heavy rains have caused flood damage and landslides. The declaration allows the county to apply for funding to help with expenses incurred during the event.

TREASURER

1. Request Approval, Resolution – Cancelling uncollectable personal property taxes: A motion was made, seconded and passed to approve **Resolution No. 2011-010, cancelling personal property taxes pursuant to RCW 84.56.240.** The total uncollectable taxes for 2010 is \$12,942.44.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, January 24, 2011, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Willis, Wilson and Welch and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with Steve Harbell, WSU Extension, regarding Marine Industries and the following individuals regarding agenda items and department updates: Dale Gowan, Central Services Director; Cheryl Brown, Clerk; Kevin Varness, Public Services; Russ Esses, Engineering and Roads; Jeff Nelson, Environmental Health; Lee Napier, Planning Department. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

- | | |
|---------------------|---|
| No. 2011-008 | Loaning funds from the Landfill Post-Closure Fund to the General Fund in the amount of \$1,000,000 |
| No. 2011-009 | Declaring a local emergency in Grays Harbor County for flood events beginning January 14, 2011 |
| No. 2011-010 | Cancelling personal property taxes pursuant to RCW 84.56.240 |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned 2:29 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2011

TERRY L. WILLIS, Chairman, District 1

MIKE WILSON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board