

## MINUTES

### BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY REGULAR MEETING

November 22, 2010

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 22, 2010, at 2:00 p.m. Commissioners Al Carter, Mike Wilson and Terry Willis were present. Donna McCallum, Clerk of the Board, and Jim Baker, Senior Deputy Prosecuting Attorney, were also present.

#### **CALL TO ORDER AND FLAG SALUTE**

Chairman Carter called the meeting to order with the pledge of allegiance.

#### **BIDS:**

None

#### **HEARINGS:**

1. **Emergency Budget – General Fund Non-Departmental - \$33,663:** There was a public hearing on November 22, 2010 to consider an Emergency Budget in the General Fund Non-Departmental Fund in the amount of \$33,663. Notice of this hearing was published in *The Montesano Vidette* November 11, 2010. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported there was an unanticipated increase in property insurance in the Non-Departmental Fund. Funds are needed to cover the additional expense through the end of the year.

Commissioner Carter called for public comment, hearing none he closed the hearing.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2010-91, authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund, Non-Departmental Fund in the amount of \$33,663.

2. **Emergency Budget – Assessor's Office - \$58,750:** There was a public hearing on November 22, 2010 to consider an Emergency Budget in the Assessor's Office in the amount of \$58,750. Notice of this hearing was published in *The Montesano Vidette* November 11, 2010. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported the Assessor's Office has a shortfall in salaries and benefits due to the cancellation of furloughs and the hiring of an Appraiser Trainee in April of 2010.

Commissioner Carter called for public comment, hearing none he closed the hearing.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2010-92, authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund, Assessor's Office in the amount of \$58,750.

**3. Emergency Budget – Superior Court - \$51,700:** There was a public hearing on November 22, 2010 to consider an Emergency Budget in Superior Court in the amount of \$51,700. Notice of this hearing was published in *The Montesano Vidette* November 11, 2010. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported Superior Court has a shortfall in professional services, jury fees and salaries.

Commissioner Carter called for public comment, hearing none he closed the hearing.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2010-93, authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund, Superior Court in the amount of \$51,700.**

**4. Supplemental Budget – General Fund Non-Departmental - \$1,656,000:** There was a public hearing on November 22, 2010 to consider a Supplemental Budget appropriation in the General Fund Non-Departmental Fund in the amount of \$1,656,000. Notice of this hearing was published in *The Montesano Vidette* November 11<sup>th</sup> and 18<sup>th</sup>, 2010. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported beginning cash in the Non-Departmental Fund will be carried forward for \$502,813, imprest cash of \$600, additional sales tax of \$161,000, DNR timber sale of \$472,239 private harvest timber sale of \$96,740, sale of Oakhurst property for \$250,000, sale of county timber for \$145,147 and sale of DNR lands for \$27,956. The funds will go into the General Fund ending cash.

Commissioner Carter called for public comment, hearing none he closed the hearing.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2010-94, authorizing a Supplemental Extension in the budget of the Grays Harbor County General Fund Non-Departmental Fund in the amount of \$1,656,000.**

**5. Supplemental Budget – Aberdeen Landfill Post-Closure - \$2,000,000:** There was a public hearing on November 22, 2010 to consider a Supplemental Budget appropriation in the Aberdeen Landfill Post-Closure Fund in the amount of \$2,000,000. Notice of this hearing was published in *The Montesano Vidette* November 11<sup>th</sup> and 18<sup>th</sup>, 2010. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported the \$2,000,000 loan is being repaid from the General Fund to the Aberdeen Landfill Post-Closure Fund.

Commissioner Carter called for public comment, hearing none he closed the hearing.

**ACTION: A motion was made, seconded and passed to approve Resolution No. 2010-95, authorizing a Supplemental Extension in the budget of the Grays Harbor County Miscellaneous Funds Aberdeen Post-Closure Fund in the amount of \$2,000,000.**

**6. 2010 Regular Property Tax Levy for 2010 Collection:** There was a public hearing on November 22, 2010 to consider the 2010 Regular Property Tax Levy for 2011 Collection. Notice of this hearing was published in *The Montesano Vidette* November 11, 2010. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported the Property Tax Levy

Resolutions for the General Fund/Veteran's Fund and the Road Fund authorize a one percent increase in the regular property tax levy for the General Fund/Veteran's Fund and Road Fund in addition to any amount resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property for the 2011 levy.

Commissioner Carter called for public comment, hearing none he closed the hearing.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2010-96, Grays Harbor County property tax increase resolution General Fund/ Veteran's Fund 2010 Tax Levy for 2011 Collection.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2010-97, Grays Harbor County property tax increase resolution Road Fund 2010 Tax Levy for 2011 Collection.

### **PUBLIC COMMENT**

Commissioner Carter called for public comment. He announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

*John Myer, Aberdeen*, made comments regarding the salal contract. Commissioner Carter stated that comments should be on agenda items and advised him that it would be most helpful if he would make an appointment with his district Commissioner.

**CONSENT AGENDA:** Approval was requested for the following items:

### **Minutes:**

Morning Meeting and Regular Meeting –November 15, 2010  
Special Meeting – November 16, 2010

### **Management Services:**

Set Supplemental Budget hearing for Dec. 6, 2010 - Public Health & Social Services - \$46,137  
Set Emergency Budget hearing for Dec. 6, 2010 - Planning & Building Department - \$93,000

### **Coroner:**

Monthly report for October 2010

### **Public Services:**

*Set bid date for Dec. 20, 2010 to purchase one asphalt oil distributor for ER&R Fund (removed)*

**ACTION:** A motion was made, seconded and passed to remove the Public Services Consent Agenda item. A motion was made, seconded and passed to approve the Consent Agenda as listed above deleting the Public Services item to set a bid date.

### **COMMISSIONERS**

1. **Resolution to Establish an ORV Park Advisory Committee:** A motion was made, seconded and passed to approve **Resolution No. 2010-98, establishing an ORV Park Advisory Committee.** The Board will be comprised of nine members and serve two year terms.

2. **Memorandum of Understanding with the AFSCME Union - Courthouse Division – re: 2011 Budget Adjustment Program:** A motion was made, seconded and passed to approve the Memorandum of Understanding with the AFSCME Union to allow voluntary furloughs and the ability to waive medical insurance. This is a continuation of the MOU from 2010.

### **DEPARTMENTS**

#### **JUVENILE COURT SERVICES**

1. **Request Approval, BECCA Contract – Amendment to Interagency Agreement:** A motion was made, seconded and passed to approve the Amendment to the BECCA Contract with the Administrative Office of the Courts. The amendment changes the contract amount from \$252,134 to \$236,281 for the 2011 fiscal year.

#### **MANAGEMENT SERVICES**

1. **Request Approval, Resolution – Budget Transfer – Non-Departmental, \$2,000,000:** A motion was made, seconded and passed to approve **Resolution No. 2010-99, transferring items in the Grays Harbor County General Fund Non-Departmental in the amount of \$2,000,000.** The transfer is being made from Ending Cash to General Fund Loan Repayment. The transfer repays the money loaned to the General Fund for 2010.

#### **PUBLIC HEALTH AND SOCIAL SERVICES**

1. **Request Approval, Consolidated Contract Amendment #26 with Washington State Department of Health:** A motion was made, seconded and passed to approve the Consolidated Contract Amendment #26 from the Department of Health. The amendment provides an increase of \$390,291 to the WIC program, \$8,333 to dental, \$525 to Children with Special Health Care Needs and \$101,031 to PHEPR. This amendment also decreases Family Planning Title X by \$4,916. These amounts are incorporated into the 2011 budget.

#### **PUBLIC SERVICES**

1. **Request Approval, Appraisal Services with Appraisal Services Northwest regarding the Ocean Beach Road Curve Revision:** A motion was made, seconded and passed to approve

services with Appraisal Services Northwest for three administrative offer summaries and a project fund estimate for the above referenced county road project. With the Boards approval, the county's right-of-way agent will prepare a personal services contract to proceed with the appraisal work.

### **ANNOUNCEMENTS**

The Clerk of the Board announced that there will be no meeting on November 29, 2010. The next regular meeting will be held on December 6, 2010.

### **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, November 22, 2010, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Carter, Wilson and Willis and the Clerk of the Board, Donna McCallum reviewed calendars and pending daily office issues. The Board met with the following individuals regarding agenda items and department updates: Joan Brewster, Public Health and Social Services; Rose Elway, Budget Director; Russ Esses, Engineering and Roads; Jeff Nelson, Environmental Health. Notes of these meetings are available upon request.

The Board approved the following:

### **RESOLUTIONS**

- |                    |  |
|--------------------|--|
| <b>No. 2010-91</b> | <b>Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund, Non-Departmental Fund in the amount of \$33,663</b> |
| <b>No. 2010-92</b> | <b>Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund, Assessor's Office in the amount of \$58,750</b>     |
| <b>No. 2010-93</b> | <b>Authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund, Superior Court in the amount of \$51,700</b>        |
| <b>No. 2010-94</b> | <b>Authorizing a Supplemental Extension in the budget of the Grays Harbor County General Fund Non-Departmental Fund in the amount of \$1,656,000</b> |



The meeting adjourned 2:29 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2010

\_\_\_\_\_  
ALBERT A. CARTER, Chairman, District 3

\_\_\_\_\_  
TERRY L. WILLIS, Commissioner, District 1

\_\_\_\_\_  
MIKE WILSON, Commissioner, District 2

ATTEST:

\_\_\_\_\_  
Donna McCallum  
Clerk of the Board