

MINUTES

BOARD OF COMMISSIONERS – GRAY HARBOR COUNTY REGULAR MEETING

October 4, 2010

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 4, 2010, at 2:00 p.m. Commissioners Al Carter, Mike Wilson and Terry Willis were present. Donna McCallum, Clerk of the Board, and Jim Baker, Senior Deputy Prosecuting Attorney, were also present.

CALL TO ORDER AND FLAG SALUTE

Chairman Carter called the meeting to order with the pledge of allegiance.

BIDS:

None

HEARINGS:

1. **Emergency Budget Appropriation – Prosecutor's Office, \$1,575:** There was a public hearing on October 4, 2010 to consider an Emergency Budget Appropriation in the Prosecutor's Office in the amount of \$1,575. Notice of this hearing was published in the *Montesano Vidette* September 23, 2010. Chairman Carter asked for a staff report. Rose Elway, Budget Director, reported that the Prosecutor's Office needed additional funds to cover retirement compensation for an employee who was called to active duty in the United States Military in 1991. The total additional funding needed is \$1,575.

Chairman Carter called for public comment. There was no public comment.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2010-74, authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Prosecutor's Office in the amount of \$1,575.

PUBLIC COMMENT

Commissioner Carter called for public comment. He announced that comments and statements would be accepted and limited to three minutes. Questions should be submitted in writing.

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning Meeting and Regular Meeting – September 27, 2010

Management Services:

Set Hearing Date – *October 18, 2010* – Supplemental Budget, Extension Office - \$66,643

Public Services:

Washington Coast Sustainable Salmon Partnership - Contract with Express Personnel for Services through June 30, 2011

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed above.

COMMISSIONERS

** The Clerk of the Board announced that the following item has been added to the agenda:

1. Allocation of the \$250,000 Check received from the Sale of the Oakhurst Property:

A motion was made, seconded and passed to deposit the \$250,000 check from the sale of the Oakhurst property into the ending fund cash balance in the General Fund.

DEPARTMENTS

FAIRGROUNDS

1. Request Approval, Authorize the Fair Manager to Sign the Facility Use Agreement with Elma High School: A motion was made, seconded and passed to authorize the Fair Manager to sign the facility use agreement with Elma High School. Elma High School will be using the Pavilion on September 30, 2010.

MANAGEMENT SERVICES

1. Request Approval, Resolutions – Budget Transfers:

- a. **Prosecutor's Office:** A motion was made, seconded and passed to approve **Resolution No. 2010-75, transferring items in the Grays Harbor County General Fund Prosecutor's Office, in the amount of \$2,750.** This transfer is being made from communications and miscellaneous to interfund communications and intergovernmental services to cover communications billings and postage through the end of the year.
- b. **Crime Victim Penalty Fund:** A motion was made, seconded and passed to approve **Resolution No. 2010-76, transferring items in the Grays Harbor County Miscellaneous Fund Crime Victim Penalty Fund, in the amount of \$225.** This transfer is being made from supplies to travel within the Victim/Witness Fund.

2. Request Approval, Resolution, Budget Transfer – Hogan's Corner Water System:

A motion was made, seconded and passed to approve **Resolution No. 2010-77, transferring items in the Grays Harbor County Miscellaneous Fund Hogan's Water System, in the**

amount of \$54,800. The transfer is being made within the Hogan's Corner Water System from ending cash balance to various categories to better reflect operating and financing costs for the newly constructed system.

PUBLIC HEALTH AND SOCIAL SERVICES

1. Request Approval, Contract with Washington Department of Commerce, Community Services and Housing Division: A motion was made, seconded and passed to approve the contract with the Washington Department of Commerce, Community Services and Housing Division. The contract provides \$18,077 to continue community substance abuse prevention work and requires \$4,520 in non-federal matching funds.

PUBLIC SERVICES

1. Request Approval, Award Bid to ATEC Systems – Pacific Beach Water System Iron Removal: A motion was made, seconded and passed to award the bid and authorize the Chairman to sign contract documents with ATEC Systems of Bainbridge Island for Iron Removal Equipment in the amount of \$47,000. The equipment will be used for Pacific Beach water system iron removal.

2. Request Approval, Change Order #1 with Rognlin's Inc. – Hogan's Corner Regional Water System project: A motion was made, seconded and passed to authorize the Chairman to sign Change Order #1 with Rognlin's Inc. for Hogan's Corner Regional Water System project. The change order has been prepared to provide for additional work by Rognlin's associated with the construction of our new water system at Hogan's Corner. The amount of the change order is \$5,250.27. The original contract price is \$2,304,913.70. The additional construction is provided for the chemical feed building for PH control.

3. Request Approval, Grant Amendment #11 for Chehalis Basin Watershed Plan Phase 4 Implementation: A motion was made, seconded and passed to approve grant agreement #11 with the Department of Ecology. This amendment increases the grant amount for Phase 4 watershed work and extends the performance period. The County on behalf of the Chehalis Basin Partnership will administer the grant from the Department of Ecology and it will cover the expenses incurred by County.

ANNOUNCEMENTS

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, October 4, 2010, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room. Commissioners Carter, Wilson and Willis and the Clerk of the Board, Donna McCallum

reviewed calendars and pending daily office issues. The Board moved into Executive Session at 9:45 a.m. regarding employee performance and a request for administrative leave. The Board met with the following individuals regarding agenda items and department updates: Kevin Varness, Public Services; Russ Esses, Engineering and Roads; Jeff Nelson, Environmental Health; Lee Napier, Public Services. Notes of these meetings are available upon request.

The Board approved the following:

RESOLUTIONS

- | | |
|--------------------|--|
| No. 2010-74 | Authorize an emergency appropriation in the budget of the Grays Harbor County General Fund Prosecutor's Office in the amount of \$1,575 |
| No. 2010-75 | Transferring items in the Grays Harbor County General Fund Prosecutor's Office in the amount of \$2,750 |
| No. 2010-76 | Transferring items in the Grays Harbor County Miscellaneous Fund Crime Victim Penalty Fund in the amount of \$225 |
| No. 2010-77 | Transferring items in the Grays Harbor County Miscellaneous Funds Hogan's Water System in the amount of \$54,800 |

ORDINANCES

None

INTERGOVERNMENTAL AGREEMENTS

None

The meeting adjourned 2:11 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2010

ALBERT A. CARTER, Chairman, District 3

TERRY L. WILLIS, Commissioner, District 1

MIKE WILSON, Commissioner, District 2

ATTEST:

Donna McCallum
Clerk of the Board